



PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

*(run under the aegis of Pondicherry Society for Higher Education,
fully funded and managed by Government of Puducherry,
affiliated to Pondicherry University,
included under Section 2(f) and 12(B) of UGC Act)*
Kalitheerthalkuppam, Puducherry - 605 107

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SELF STUDY REPORT

SUBMITTED

TO

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

BANGALORE

AUGUST 2014

PREFACE

Preparation of the Self study Report (SSR) is an opportunity given by National Assessment and Accreditation Council (UGC-NAAC) for the Higher Educational Institutions - to turn back and see the trodden path. It is a chance to take stock of their academic and other activities.

Perunthalaivar Kamarajar Arts College (PKAC) is indeed an Institution with unmatched commitment to the pursuit of academic excellence, social responsibility and national development. The excellent infrastructure provided by PONSHE, dedicated staff, sincere students and the green environment has enabled the College to cross the following milestones within a span of 15 years.

- Started in 1998 with B.A., (Functional Tamil) and B.Sc., (Mathematics).
- In 2004, the college progressed to its own building - 7.3 Acres campus.
- Introduced B. B. A.,(Travel and Tourism Management) in 2005; B.C. A., & B. Com., in 2010
- Recognized U/S 2(f) of the UGC Act 1956 in 2011
- Permanent Affiliation of Pondicherry University in 2011 for B.A., and B.B.A.
- Recognized U/S 12(B) of the UGC Act 1956 in 2014

The college is established with a noble Vision and Mission. PKAC is like a savior - offering Higher Education to the aspiring youth of mostly first generation learners - from the socially, educationally and economically weaker sections of the region- by collecting a nominal fee. Character formation and the value-based education in rural atmosphere are commendable merits by which this college has won the admiration and esteem of parents. All these have resulted in the ever-growing popularity of the College in the society when going for need-based Higher Education with assured standards of quality.

Like the seven days comprising a full week, the seven criteria-wise inputs of the SSR cover the entire process and functioning of a Higher Educational Institution. The content of SSR bears ample testimony to the enriched academic and administrative practices and phenomenal growth of our college. At the end, we have come out of this six- month Marathon with many surprise. It has thrown light on new ways and means to follow. The emphasis on the maintenance of records is remarkable.

After the submission of LOI & clearing the IEQA, we have uploaded the SSR in our college website one month prior to the final submission- under intimation to NAAC.

The satisfactory completion of this SSR is made possible by the valuable guidance from PONSHE and whole-hearted support & excellent co-operation of the entire team of PKAC.

We are forwarding - with immense pleasure - the Final SSR to National Assessment and Accreditation Council and are looking forward to the peer team visit.

Dr. P. Nallasamy
Principal



PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

Kalitheerthalkuppam, Puducherry - 605 107

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in the Self Study Report (SSR) are true to the best of my knowledge.

The SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

Place : Puducherry

Date : 14/8/14

Signature of the Head of the Institution with Seal

PRINCIPAL
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kalitheerthalkuppam, Pondicherry - 605 107

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PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

Kalitheerthalkuppam, Puducherry - 605 107

UNDERTAKING

This is to certify that PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, Puducherry fulfills all norms:

- (i) stipulated by the affiliated University and/or
- (ii) regulatory council/Body(Such as UGC, MCI, DCI,BCI ETC)
- (iii) the affiliation and recognition (if applicable) is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regards to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the regulatory council, as the case may be.

In case the undertaking submitted by the institution is found to be false, then the accreditation given by the NAAC is liable to be withdrawn.

The undertaking given to NAAC is also displayed on our institutional website.

Place : Puducherry

Date : 14/8/14

Signature of the Head of the
Institution with Seal

PRINCIPAL
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kalitheerthalkuppam, Pondicherry - 605 107

CONTENT

S.NO	PARTICULARS
	Preface
	Declaration
	Undertaking
	PART I – INSTITUTIONAL DATA
1	Profile of the Institution
	PART II – CRITERION WISE INPUTS
2	Executive Summary
3	Criterion – Wise Analysis
	i. Curricular Aspects
	ii. Teaching, Learning and Evaluation
	iii. Research, Consultancy and Extension
	iv. Infrastructure and Learning Resources
	v. Student Support and Progression
	vi. Governance, Leadership and Management
	vii. Innovations and Best Practices
	PART III – EVALUATIVE REPORT
4	Evaluative Report of the Departments
	i. Department of Tamil
	ii. Department of Mathematics
	iii. Department of Tourism
	iv. Department of Computer Applications
	v. Department of Commerce
5	Enclosures

PART - I
INSTITUTIONAL DATA

PROFILE OF THE COLLEGE

1. Name and Address of the College:

Name	Perunthalaivar Kamarajar Arts College	
Address	Thirukkanur Main Road, Kalitheerthalkuppam, Madagadipet (Post), Puducherry - 605 107	
City : Puducherry	Pin : 605 107	State : Puducherry
Website :	www.pkartscollege.org	

2. For communication :

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. P. Nallasamy	O: 0413-2641381	9994079025	0413-2641381	pkartscollege@gmail.com pnallasamy@rediffmail.com
Steering Committee Coordinator	Dr. V. Indira	O: 0413-2641381	8807039087	-	indira_manik@yahoo.co.in

3. Status of Institution:

i.	Affiliated College	✓
ii.	Constituent College	
iii.	Any other (Specify)	

4. Type of Institution:

a. By Gender

i.	For Men	
ii.	For Women	
iii.	Co-education	✓

b. By Shift

i.	Regular	✓
ii.	Day	
iii.	Evening	

5. It is a recognized minority institution?

Yes	
No	✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence -

6. Sources of Funding:

i.	Government	✓
ii.	Grant-in-aid	
iii.	Self financing	
iv.	Any other	

7. a. Date of Establishment of the College: 1.7.1998

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2 (f)	12.08.2011	-
ii. 12 (B)	11.04.2014	-

(Enclosed the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.):

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. **Is the college recognized**

a. **by UGC as a College with Potential for Excellence (CPE)?**

Yes No

If yes, date of recognition: NA.

b. **for its performance by any other Governmental agency?**

Yes No

If yes, Name of the agency: NA

Date of recognition: NA

10. **Location of the campus and area in sq.mts:**

Location	Rural
Campus area in sq. mts.	29,542.078 sq. mts (7.3 acres)
Built up area in sq. mts.	882 sq.m

11. **Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

❖ Auditorium/seminar complex with infrastructural facilities - ✓ 01

❖ *Sports facilities*

- Play ground (✓)
- Swimming pool
- Gymnasium

❖ *Hostel*

• *Boys' hostel:* Nil

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)

• *Girls' hostel* (✓)

- i. Number of hostels: One hostel is available which is run by the Aadhi Diravidar Welfare Department, Government of Puducherry for SC Girls
- ii. Number of inmates : 07
- iii. Facilities: (Reading table and chair, TV, Hot water etc.)

• *Working women's hostel:* Nil

- i. Number of inmates
- ii. Facilities (mention available facilities)

❖ Residential facilities for teaching and non-teaching staff (give numbers available - cadre wise): (✓) Govt. staff quarters are available for all categories

❖ Cafeteria: Tea and coffee are made available in the campus on payment.

- ❖ Health centre: (✓) A medical college is available adjacent to the college campus
- ❖ First aid, Inpatient, Outpatient, Emergency care facility, Ambulance..... Health centre staff :

Qualified doctor	Full time	Part-time	NA
Qualified Nurse	Full time	Part-time	NA

❖ **Facilities like banking, post office, book shops**

- *Transport facilities to cater to the needs of students and staff:* The Government runs special buses for Re. 1.00 to any destination within Puducherry.
- Animal house: *Nil*
- Biological waste disposal: *Nil*
- Generator or other facility for management/regulation of electricity and voltage – UPS facility is available for Computer lab and Inverter is available in administrative office and Principal's chamber.
- Solid waste management facility: *Nil*
- Waste water management- (✓)
- Water harvesting- (✓)

12. Details of programmes offered by the college (Give data for current academic year)

S. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved Students' strength	No. of students admitted
1	Under-Graduate	B.A. (Functional Tamil)	3 Years	HSC (+2) or its equivalent with Tamil as one of the subjects	Tamil	44	41
		B.Sc (Mathematics)	3 Years	HSC (+2) or its equivalent with Mathematics as one of the subjects	English	44	44
		B.B.A. (Tourism and Travel Management)	3 Years	HSC (+2) or its equivalent with 50% marks in English	English	33	33
		B.C.A (Computer Applications)	3 Years	HSC (+2) or its equivalent with Mathematics/Business Mathematics/Computer Science as one of the subjects	English	30	30
		B.Com	3 Years	HSC (+2) or its equivalent with Accountancy/Commerce as one of the subjects	English	30	30
2	Post-Graduate	NIL					
3	Integrated Programmes PG	NIL					

4	Ph.D.	NIL					
5	M.Phil	NIL					
6	Certificate Courses	NIL					
7	UG Diploma	NIL					
8	PG Diploma	NIL					
9	Any Other (Specify and provide details)	NIL					

13. Does the College offer self-financed Programmes?

Yes: No:

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	02 (B. Com, B.C.A)
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15. List the Departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes.

Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.

Faculty	Departments (eg. Physics, Botany, History .)	UG	PG	Research
Science	B. Sc., (Mathematics)	<input checked="" type="checkbox"/>	Nil	Nil
	B.C.A., (Computer Applications)	<input checked="" type="checkbox"/>	Nil	Nil
Arts	B.A., (Functional Tamil)	<input checked="" type="checkbox"/>	Nil	Nil
Commerce	B. Com.,	<input checked="" type="checkbox"/>	Nil	Nil
Any other (Specify)	B.B.A., (Tourism and Travel Management)	<input checked="" type="checkbox"/>	Nil	Nil

16. **Number of Programmes offered under (Programme means a degree course like B.A., B.Sc., M.A., M.Com.,...)**

a	Annual System	
b	Semester System	05
c	Tri-semester System	

17. **Number of Programmes with**

a	Choice Based Credit System	NA
b	Inter/Multi-disciplinary Approach	NA
c	Any other (specify and provide details)	NA

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

Yes No

If yes,

- a. **Year of Introduction of the programme(s) NA**

and number of batches that completed the Programme

- b. **NCTE recognition details (if applicable)**

Notification No. : NA

Date : NA

Validity : NA

- c. **Is the institution opting for Assessment and Accreditation of Teacher Education Programme separately? NA**

19. **Does the college offer UG or PG programme in Physical Education?**

Yes No

If yes,

- a. **Year of Introduction of the programme(s).....NA.... and number of batches that completed the programme**

- b. **NCTE recognition details (if applicable)**

Notification No. : NA

Date : NA

Validity : NA

- c. **Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes** **No**

20. **Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government <i>Recruited</i>	-	-	-	-	9+1	8	7	1	-	-
<i>Yet to recruit</i>	-	-	-	-	1	-	4	-	-	-
Outsourced through private agencies <i>Recruited</i>	-	-	-	-	8	7	4+1	5	1	-
<i>Yet to recruit</i>										

*M-Male *F-Female

21. **Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					7	2	9
M.Phil.					2	6	8
PG							
Temporary teachers							
Ph.D.					3	1	4
M.Phil.					4	5	9
PG					1	1	2
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

Note:

(i) Three permanent faculty and one temporary faculty are pursuing Ph. D

(ii) Seven Permanent faculty and two temporary faculty have qualified NET examination. Three Permanent faculty and two temporary faculty have qualified SLET/SET examination.

22. **Number of Visiting Faculty/Guest Faculty engaged with the College.**

NIL

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2013-14		2012-13		2011-12		2010-11	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	19	29	12	14	11	12	07	12
ST	-	-	-	-	-	-	-	-
OBC	43	84	45	64	18	25	16	25
General	01	02	12	24	10	23	2	2
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	456	-	-	-	-
Students from other states of India	36	-	-	-	-
NRI students	Nil	-	-	-	-
Foreign students	Nil	-	-	-	-
Total	492	-	-	-	-

25. Dropout rate in UG and PG (average of the last two batches)

UG: B.A., (Functional Tamil), B.Sc., (Mathematics) < 10%
 B.B.A.,(Tourism and Travel Management) < 5%
 B.C.A.,(Computer Applications) < 5%
 B.Com., < 5%

PG: Nil

26. **Unit Cost of Education:**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs.34,589.00

(b) excluding the salary component

Rs. 6396.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) Is it a registered centre for offering distance education programmes of another University: NA.

b) Name of the University which has granted such registration: NA.

- c) **Number of programmes offered:** NA.
- d) **Programmes carry the recognition of the Distance Education Council:** NA.

28. **Provide Teacher-Student ratio for each of the programme/course offered**

Departments	Teacher-student ratio
B.A., (Functional Tamil)	22:1
B. Sc., (Mathematics)	26:1
B.B.A., (Tourism and Travel Management)	17:1
B.C.A.,(Computer Applications)	15:1
B. Com.,	18:1

29. **Is the college applying for**

Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation *and* Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: NA Accreditation Outcome/Result.....

Cycle 2: NA Accreditation Outcome/Result.....

Cycle 3: NA Accreditation Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. **Number of working days during the last academic year.**

32. **Number of teaching days during the last academic year**

(Teaching days means days on which lectures were engaged excluding the examination days)

33. **Date of establishment of Internal Quality Assurance Cell (IQAC).**
January 2014

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i) NA

AQAR (ii) NA

AQAR (iii) NA

AQAR (iv) NA

35. **Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

PART - II
CRITERION - WISE
INPUTS

EXECUTIVE SUMMARY

The Government of Puducherry, in order to facilitate the educational needs of the rural students, established Perunthalaivar Kamarajar Arts College in Kalitheerthalkuppam, Puducherry, in 1998. The college has now been recognized under Sec.2 (f) and 12(B) of the UGC Act, 1956, which makes us possible to obtain grants from UGC under various schemes for the development of infrastructural facilities.

A couple of societies namely Union Territory of Pondicherry Colleges of Education Society (UTPCES) and the Union Territory of Pondicherry Arts, Science and Technology Colleges Society (UTPASTCS) are formed in the years 2000 and 2001 respectively. The former was directed towards Teaching Education Technology to the youth and the latter was directed towards teaching Arts and Science. Since both of them had similar administrative and financial functions, they amalgamated into a single new society by name, "PONDICHERRY SOCIETY FOR HIGHER EDUCATION" (**PONSHE**). During the academic year 2004-2005, Perunthalaivar Kamarajar Arts College was brought under the fold of PONSHE. At present, there are five colleges under PONSHE –four Arts and Science colleges at Puducherry and one B.Ed. college at Karaikal

Puducherry is an educational hub and the Government of Puducherry is running 11 Arts and Science Colleges. Of the above, four are society colleges under PONSHE. The Governing body of PONSHE is constituted under the Chairmanship of Secretary to the Govt. (Education) and Director of Higher and Technical Education as Member Secretary. The Principals of the society colleges are the Statutory Members of this society. The college has an Advisory Committee with University Nominees also as members to guide the college administration.

Perunthalaivar Kamarajar Arts College was initially started with a couple of courses namely, B.A. (Functional Tamil) and B.Sc., (Mathematics) in the premises of Kalaingar Karunanithi Govt. Higher Secondary School. In 2004, the college progressed to its own building. The main campus is spread over 7.3 Acres and it has a single winged, two storied own elegant building with adequate class rooms in 882 sq.m.

A unique aspect of the college is that, at its inception, senior faculty members of Tagore Arts College and Bharadhidasan Govt. College for Women, Puducherry rendered their valuable service. This led to the strong academic foundation of this institution. The newly recruited staff members are following the footsteps of our experienced faculty towards the growth of this institution.

Initially, the courses B.A. (Functional Tamil) and B.Sc.,(Mathematics) were started with an intake of 30 students in each department. Since then the college has been climbing the ladder of success and by 2010-2011, the intake has increased to 44 students. The college added B.B.A.(Tourism and Travel management) Course to its set of courses in 2005-2006, with an initial intake of 30 students. In due course, it was increased to 33 students. Within a short span, B.C.A., and B.Com. courses were also added in 2010-11 with an intake of 30 students in each department and the intake has been increased to 40 for B.Com from the academic year 2014-15. This college is now enjoying the Permanent Affiliation of Pondicherry University from the academic year 2011-12 for the courses B.A. and B.B.A.

The college is bestowed with the best team which paved the way for its growth and development. Dr. P. Nallasamy, M.Sc, M.Phil, Ph.D., the Head of the Institution, is a renowned academician and administrator, who has 26 years of experience in teaching and research. Presently, the college has 32 Assistant Professors. Among them, 13 have completed their doctoral degree and 15 have qualified NET/SLET/SET examination. Of the above, 17 are regular and they are paid UGC scale of pay and the rest are outsourced. The created administrative and supporting staff strength together is eight comprising of one Superintendent, one Asst. Librarian, two UDC, one Assistant, one Store Keeper and two MTS. However, the existing administrative and supporting staff strength together is four; comprising of one Asst. Librarian, one Store Keeper and two MTS.

The infrastructural facilities of the institution have always been an added advantage to it. The college has a **Central Library**. A spacious reading room is available with internet facility which can accommodate 40 students at a time. The college library is a registered member to access e-resources through N-list, National library and Information service Infrastructure for scholarly content provided by UGC. An automated **Language Lab** system with voice recording, playback, one-on-one interaction facility is available for language learning and enhancement of effective communication skills. The college also has a **Seminar Hall** with a capacity of 200 students. A separate room has been earmarked as rest room in the ground floor to accommodate the women students when they are physically uncomfortable during class hours.

Well-equipped Computer Laboratories with internet facility and **LCD** projectors are available to facilitate computer-aided teaching and enrich the teaching learning experience. **ICT** based facilities are being extensively used for dissemination of knowledge. The College is continually updating its automation facilities, which will soon be a complete database of all of the college's information to facilitate retrieval and usage for administrative and academic purposes.

As per the Government norms, a nominal tuition fee is collected from the students and they are provided with better quality of higher education.

Perunthalaivar Kamarajar Arts College has an enviable record of academic excellence. The college conducts meetings with the parents regularly, thus catering to their parental concerns. The college also focuses on the overall development of students. Besides curriculum, the college consciously focuses on inculcating values and ethics in students through various guest lectures, thus transforming them into responsible citizens. A number of departmental and club activities are hosted all round the year to nurture the talents of students. This is accomplished through various English Enhancement and Personality Development programmes.

The college also has a **Placement Cell** which organizes Campus recruitments to orient students towards the right career choices. The College has a **Grievance Redressal Cell** to enhance the student-teacher relationship and also to discuss gender sensitization and various other social issues. The college goes an extra mile of conducting various extension and outreach programmes with special focus on the under-privileged and the vulnerable sections of the society. The Extension Programmes namely **NSS, YRC, Red Ribbon Club, Fine Art Association** provide innumerable opportunities to students to reach out to the society and contribute their might in ameliorating those who are oppressed, powerless and disadvantaged.

The college has an enviable track record in the field of **Sports**. It has a spacious playground which facilitates numerous facilities to the athletes and players.

The college brings out annual magazine and calendar of activities. Both students and parents are free to access the college website www.pkartscollege.org, which is periodically updated.

Well-experienced and pro-active team of faculty is the pillars of the institution. The college takes vested interest in their development and encourages them to attend various orientation, refresher courses and faculty enrichment programmes. They are encouraged to publish papers in journals at national and international level. Also, they are motivated to publish books, study materials for various Universities, participate and present papers in seminars, workshops and conferences.

The College has a holistic approach towards achieving its vision and mission. It has been making every effort to achieve its objective, to rekindle inquisitive minds in seeking knowledge without compromising the quality. The College has been striving to achieve a silver balance by providing employability, social responsibility and knowledge to its students.

CRITERION – WISE ANALYSIS

CRITERION - I
CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Perunthalaivar Kamarajar Arts College is an institution established in 1998 for rural students - with seventy five percent of admissions reserved for them. It took off with two courses B.A., (Functional Tamil) and B.Sc., (Mathematics). Later B.B.A., (Tourism and Travel Management) was introduced in 2005-06. B.Com., and B.C.A., was started in 2010-2011.

Vision:

- PKAC aspires to impart quality education and to produce employable rural students.

Mission:

- To provide in –depth knowledge in fundamentals to rural students, to improve the learning and analytical skills
- To develop the overall personality of the students and to mould them into good citizens with integrity and morality.

Objectives:

- To encourage the creative approach in teaching and learning
- To develop the individual competency of the students by helping them tap their fullest potential.
- To promote moral values – to inculcate the ideals of service to the needy and deserving.
- To create the concern for environment – in protecting the land and species.

Communication to Stakeholders:

The Advisory Committee and the Staff Council are the two main important academic bodies of the institution. The frequent meetings are held which plan the programmes and discuss key issues in tune with the vision and mission of the institution. Decision taken in the Advisory Committee and the Staff Council are communicated properly to the entire students through displaying notices on the notice board and making announcements in the class rooms. Our academic calendar is issued before the beginning of the academic year which helps us to plan in advance and decide steps to be initiated to achieve goals.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college meticulously develops action plans for effective implementation of the curriculum. At the outset, the college council conducts protracted meetings with the staff members of various Department heads to develop various strategies for effective implementation of the curriculum.

Teachers are encouraged beforehand to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from regular/traditional teaching methods.

- Well-Expertised staff is assigned for the concerned subject.
- Each faculty engages 16 hours per week as per UGC norms.
- Initiatives are taken to conduct 180 teaching days as per UGC norms.

Thereafter, the staff members of various teaching Departments conduct their internal meetings and develop academic plans for the coming academic year. Keeping in view, the number of working days available, the syllabus is divided into units which are to be finished by a given deadline. Each Department of the college follows the academic calendar issued by the Affiliating University. Thereafter, the college plans its annual academic schedule which clearly mentions the topics to be taught and number of working days allocated to respective topics, the portion of syllabus to be tested in various examinations.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The curriculum prepared by the Pondicherry University, Puducherry, to which the college is affiliated, is well transacted to the students after serious preparation as well as critical thought by the teachers concerned. Being an affiliated institution, we are always in tune into the latest trends in education and guidelines.

The Pondicherry University regularly organizes refresher courses, orientation programmes and workshops to keep the knowledge and teaching aptitude of the teachers updated. The faculty of the college can discuss their issues or problems, if any, while participating in the meetings of the Board of Studies. The College also encourages the teachers to participate in the Orientation/ Refresher Courses/ Workshops/ Seminars organized by the affiliating University to update the knowledge and to improve the teaching practices. The college bears all the expenditures of travel including registration/ participation fee etc. The college provides ample books and other teaching and reference materials like Journals, Magazines, Teaching Models and software's like Latex. LCD projectors, Audio- Visual aids are used to ensure effective delivery of curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the Affiliating University or other statutory agency.

As far as teaching faculty is concerned, at present, there is no vacancy in our college and it is proud to inform that all the faculty members are young, dynamic, efficient, very sincere and well qualified. For effective curriculum delivery, sufficient importance is given to overall development of students by encouraging them to work with various forums of the college such as Red Ribbon Club, Red Cross Society, NSS Unit- I (Boys and Girls), NSS Unit- II (for Girls only).

- Our Departments are at par with the University Departments.
- Our staff is well qualified either with NET/ SLET/ SET or Ph.D.

The Department of B.B.A., (Tourism & Travel Management) students have to undertake All India Tour as part of their academic curriculum. Students can avail accommodation at Puducherry Guest House, New Delhi. The travel expenditure will be reimbursed by the college. Students are accompanied by the department staff members.

The college relies upon the globally trusted and followed teaching strategy, (i.e.) the chalk and talk method. However, the college and the teaching faculty have taken many initiatives for effective delivery of the curriculum. The College faculty is trained by the computer Department to make them familiar with the use of computers so that they are able to use the modern technological resources internet, projectors etc. to supplement their class room lectures. Our college library is facilitated with the “Book Bank Scheme” for the welfare of the schedule castes students. Each student has the facility of taking two more books apart from the usual two books taken on tickets. The students can retain the books till the end of each semester.. In addition to the regular subject classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students.

Students’ feedback about the curriculum and college is collected regularly through IQAC. Students’ feedback is taken into consideration while restructuring the syllabus. The college has an Alumni Association which discusses various issues of the college. Their feedback and suggestions are considered and incorporated while framing curriculum design.

The students are also taken out for educational tours such as industries/trade fairs, exhibitions and places of historical importance to provide them a firsthand knowledge of various things. Furthermore, for effective curriculum delivery, the college has got the provision of special/ remedial classes for slow learners. Special classes are conducted for those students, who could not attend the classes on account of NSS camp or participation in the sports or extra-mural activities to make up their losses.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

Industry:

The students of various Departments of the college are taken for industrial visits from time to time to keep them abreast of the latest developments in the market. The HR managers of various companies are invited to the college to interact with the students.

Research Bodies:

Faculty members are encouraged to attend the conferences which in turn help them for effective operationalization of curriculum. The faculty members are also motivated to take up research projects initiated by the Affiliating University or UGC. Faculty members interact with various research bodies and participate in various research projects. Research Scholars from various fields are invited to the college to motivate the students. Faculty can have access to e-journals through INFLIBNET (Information and Library Network) provided by the Pondicherry University.

University:

The faculty members of the college keep regularly in touch with their counter parts at the Affiliating University and get latest information regarding their own respective subjects. They keep in touch with the Parent University time to time to keep themselves abreast of the latest trends in their field of study. They have also subscribed the Journals and Magazines published by various teaching Departments of the University. Further, Professors from the Pondicherry University are also invited to the college from time to time to give seminars and talks.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(no. of staff members/Departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The Board of Studies of every Department has been conducting meeting at Pondicherry University regularly. Faculty members from concerned Department will participate in Board of Studies meeting and based on their suggestions, the curriculum is designed in each subject. In each Department, the syllabus is revised periodically and updated. At the time of the Academic Council meeting, each and every aspect of the curriculum is discussed in the Academic Council and members' suggestions are taken into consideration while restructuring the syllabus.

Our faculty members are representatives of the academic bodies of the Pondicherry University. Whenever they find that the syllabus needs to be modified to meet the present trends, they communicate their ideas in black and white to their respective members of Board of Studies through the Principal of the college.

The members of the faculty brain storm and discuss amongst themselves the relevance of the syllabus designed by the Affiliating University. While recommending or forwarding the suggestions to the Board of Studies our teachers normally take into consideration the students' feedback as well as other faculty members of various Departments. Outcome of parent-teacher meetings as well as report from the administration is also taken into consideration while forwarding suggestions to the Board of Studies.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The Department of Functional Tamil has a major contribution in designing syllabus for B.A., (Functional Tamil).

1.1.8 How does institution analyse /ensure that the stated objectives of curriculum are achieved in the course of implementation?

Various tests, semester wise model examinations are conducted to monitor the outcomes of the syllabus. Once the academic session is in full swing and all the laid action plans are being followed, the college at various points takes stock of the effectiveness of these action plans. Also, the college ensures that during the course of implementation, the stated objectives of the curriculum are achieved. Systematic documentation is maintained to review the outcomes of the curriculum. The institution has formed communication channels among all the stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

Keeping in mind the growing needs at State, National and Global level and considering the unprecedented need of making the environment eco-friendly, the college imparts education at Graduate Degree Level in all branches of Arts, Commerce and Science with basic knowledge of computers. Apart from the regular courses, the college also offers certain Skill Development courses to enhance the students' knowledge. Courses like Communication Skills, Personality Development are also provided to students of all classes to hone their interpersonal skills. The following add- on courses were offered in this rural institution in collaboration with TCIL-IT(A Government of India Enterprise), Puducherry.

- M.S. Office

- Tally
- Desk Top Publishing
- Certificate Course in Computer Applications
- Photoshop
- Diploma in Hardware Maintenance
- Diploma in Networking Technology
- 3D Studio Max
- Advanced Diploma in Graphics Design
- Certificate in Data Entry Operations
- Computer Application Course

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

College at its own level does not offer any dual degree programmes. However, number of people from nearby villages are pursuing Degree/Certificate course in vocational programmes from Annamalai University. The college supports such students in terms of guidance through faculty. They are also allowed to get the services of college library and Computer Laboratories as and when required.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

The college provides the compulsory course in environment which is for all the Degree Courses B.A., B.Sc., B.B.A., B.C.A., and B.Com., so as to shoulder their responsibility as a good citizen to ensure a safe environment.

- **Range of Core /Elective options offered by the University and those opted by the college**

The college offers the courses, which are implemented by the Pondicherry University, Puducherry. However, in B.C.A., course, there is the option of choosing the elective papers in fifth and sixth semesters.

- **Courses offered in modular form**

Courses are provided unit wise and are arranged in the modular form by the Pondicherry University, Puducherry.

- **Lateral and vertical mobility within and across programmes and courses**

Lateral entry is permissible only for two courses viz. B.Com., and B.C.A., For B.Com., Students, who have passed Diploma in Commerce or Diploma in Modern Office Practices awarded by the Directorate of Technical Education, Govt. of Tamil Nadu or other states shall be admitted

to the second year B.Com., course subject to the availability of seats purely on merit up to 10 percent of the sanctioned strength in the course. However, the total strength should not exceed the sanctioned strength.

For B.C.A., Students, who have passed in the first attempt in the Diploma in Computer Science/Information Technology/Computer Technology/Computer Application in First Class (10+3 years of study) are eligible to apply for lateral entry to the second year of the course subject to the availability of seats but limited to 10 percent of the sanctioned strength in the course. However, the total strength should not exceed the sanctioned strength. Vertical mobility is available among the colleges of our society.

- **Enrichment courses**

The existing courses are enriched by preparing the students to design small projects and presentations related to theory work. Personality Development Programs are also held to develop the communication skills among the students. The Department of Functional Tamil promotes various skills like poetry writing, Novel writing, story writing, creativity, oratorical skill, mass communication and translation among the students. In addition to this, lectures by the experts are also organized time to time to update the knowledge of our students.

1.2.4 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college regularly conducts Personality Development Programmes which enhance the IQ level and communication skills of the participants. The college also invites Guest speakers from the industry which provides awareness about the regional and global employment opportunities for the students. Special classes are taken for communication skills. By considering the rural backgrounds of the students, the coaching classes for Bank recruitment exam, VAO, Deputy Tahsildar, LDC, MTS, Store Keeper, various competitive exams conducted by Government of Puducherry is offered.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college supplements the University's Curriculum by imparting special courses like Personality Development and ICT to cater the needs of rural students. The students are encouraged and motivated to present papers in Seminars, Workshops, Conferences, etc., which are organized in various institutions and Universities. The college aims to impart such knowledge as may be necessary for the all round development of the character of students thereby making them capable of being better employed and at par with the

highly competitive job markets. To reach out to the goals and objectives, the institution has evolved additional inputs in the syllabi to face the current trends in competitive areas. A series of Focused Group Discussions among faculty members at departmental level throw light on the limitations in the syllabus.. The Principal makes sure that the curriculum framed by the University is supplemented in such a way that it reflects “*the Mission and the Vision*” of the college.

At UG level, as per the University instructions, the college offers a compulsory paper in the name of ‘Environmental Studies’. The syllabus of this paper is framed in such a way that ecology and environmental protection and preservation, value orientation, global and national demands have made their entry significantly in the course of studies.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

While delivering the syllabus content to the students, our faculty enrich it with their own expertise and experience so that the students also gain employable qualities that enable them get jobs in this highly competitive world.

The training and placement cell of the college regularly interacts with the HR managers of companies and collects first hand information about the demands and expectations of the corporate sector regarding skill set of students. These demands of the companies are then communicated to the executive committee which in turn formulates add on courses and extra classes which are then conducted to make up the deficiencies in the students to make them employable.

The institution has taken measures to cater to the global market needs based on the true assessment of strengths and services offered in the campus. To develop the required skills, brainstorming sessions are held for the faculty to design the tools in the areas of Spoken English, use of computers and providing in-depth knowledge in the respective subjects. Under the guidance of various committees, special training and tailor made orientations are conducted to enable the students to achieve the global standards. The institution is completely computerized at the administration and academic levels. Computer laboratories are well equipped with latest computers. Internet facility is made available at the library. OHP, Computers, LCD Projectors have been used for effective communication and teaching. All UG courses have one paper on computer fundamentals and this enhances their employability.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change,

Environmental Education, Human Rights, ICT etc., into the curriculum?

The cross cutting issues like Gender, Climate Change, Environment Education, Human Rights and ICT find an ample space when it comes to applying them positively into the curriculum. The college, at its own level and with the assistance from other bodies like NSS, YRC make arrangements for seminars and conferences where in the experts from above mentioned fields are invited to share and deliver their experiences and knowledge. The college regularly organizes seminars on women empowerment, female foeticide. The subject of environmental studies is a part of the college curriculum. It is compulsory for all the students, irrespective of any stream, to clear the paper of environment. The college offers the ICT courses to the students whereby enabling them to learn the latest technology which can help them to make a better future.

College has a “Watch and Ward Committee” which addresses the complaints of the informal and formal issues. Fair and timely action will be taken for the grievances. It promotes awareness about sexual harassment. The committee organizes guest lectures from time to time on various issues. It invites eminent personalities from NGOs, Civil authorities, academicians and experts working in the areas. Each Department is organizing field trip on Environmental Studies. The college celebrates Women’s Day by inviting eminent women personalities from various fields and lectures were given on different themes. Dr. Veena, Eye specialist, from Aravind Eye Hospital, Puducherry gave a lecture on eye related disease to our students. Dr. Shanthi, Former Principal, Bharathidasan Govt. College for Women was also invited.

1.3.4 What are the various value-added courses / enrichment programmes offered to ensure holistic development of students?

There are many enrichment programmes which are regularly organized to develop different skills of the students along with the course work. Final year students are encouraged to attend the various programmes organized by this college. The Department of English regularly conducts student seminars/ talks and trains the participants in presentation skills. The NSS wing of the college engages the students in community development activities which motivate the students to take up the cause of Social Service.

Moral and Ethical values:

The Students are motivated by way of special lectures so as to instill moral and ethical values in them. The college NSS team regularly visits surrounding areas and villages and people are provided awareness on various social, moral, ethical principles and ways of life. It is very much reflected in the student’s activities by way of blood donations to the needy people.

Employable and Life Skills:

The college understands that the need of communication skills is vital for the students for better career options. Therefore the institution arranges Verbal and Written Communication Skills, Group discussions, Essay writing, Recitation of poetry at a regular intervals both in regional and English language. It is a regular practice of the institution to invite expert resource persons to give special lectures on the development of communication competence among the students.

Students of B.B.A., (Tourism and Travel Management) have participated Hunar Se Rozgar Programme (HSRT) sponsored by Government of India, Ministry of Tourism, which was conducted by Pondicherry Institute of Hotel Management & Catering Technology, Puducherry. The purpose of this training programme is to create employable skills in the interested youth who are in the age group of 18-25 years. The duration of the programme is 6-8 weeks. Students underwent training programmes like Food production, House Keeping, Food & Beverage Service. Duty meals and uniforms were provided to the students. Stipend of Rs. 1500 was also given to the participated students.

Students are also allotted the different responsibilities in organizing various events and activities such as cultural programmes, competitions and guest lectures, etc. In this way, they improve their team building and organizational skills.

Better Career Options:

The college provides regular computer classes for all students to develop their skills of basic computer operating principles which include Basic Computer Operation, MS office, Internet operations, etc. The final year students will be given counseling about outside career opportunities and they are also encouraged to pursue their higher studies. The students of B.Com are counseled to join the professional oriented courses like CA, ICWAI and ACS.

Community Orientation:

For community orientation, college provides personality development sessions, debate competitions and computer coaching classes for other members of society so that society can get advantages of these programmes. The college NSS team regularly visits surrounding areas and villages where people are provided awareness on various social, moral, ethical principles and ways of life. The students of our college have also taken classes for children of Backward Tribe (Narikuravar). A free dental camp was conducted with the help of Mahatma Gandhi Post Graduate Institute of Dental Sciences, Puducherry at Nallur Village. More than 100 patients were benefited by this camp. The awareness programme of Influenza A (H1 N1) virus was also conducted in this locality. AIDS awareness was created to the public through rally by our students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The institution has various channels to collect and document responses on curriculum from the stakeholders. The students express their opinion on curriculum. Oral responses are also considered. Special formats are used for alumni and parents are asked to register their views during interface meetings. The Principal is collecting feedback from the different stakeholders through Parents meeting, Alumni meetings, etc.

The Principal reviews the analysis reports and initiates interventions. The teachers collect the exit level feedback from the graduates regarding learning processes after the end of academic session every year. The awareness for placement is created among the students by Alumni.

The inputs are obtained from the stakeholders regularly and further used to improvise the overall competency of the students for employability.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The feedback in the form of interactions, discussions and suggestions is analyzed and report is submitted to the head of the Department. The committee has been constituted to monitor and evaluate the efficiency and success of these enrichment programs. This committee meets with the higher authority (i.e.), Principal from time to time and amends the enrichment programs to meet the desired objectives. The Institution makes sure that the programmes offered in the curriculum include contribution to national development, fostering global competencies among students, inculcating a value system among students, promoting the use of technology and quest for excellence.

1.4 FEEDBACK SYSTEM

The College obtains feedback from Students, Alumni, Parents, Peers, Industrial Experts etc., to restructure, refine and change an existing curriculum, if necessary.

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

A systematic mechanism is installed in the institution to look after the affairs of the feedback process and analysis through the member of Board of Studies. The College can forward the suggestions of its faculty to the University through the members of Board of Studies. The design and development of the curriculum is in the hands of the University with the involvement of staff of the affiliated colleges. The faculty members who have been nominated as the member of the Board of Studies by the Pondicherry

University will contribute their suggestions, views, ideas in framing the curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The feedback on the curriculum obtained from various segments of society is analyzed by the Departments and the suggestions for improvements are communicated to the Affiliating University to aware the views of the teachers with regard to the change in the curriculum for the betterment of students. The institution encourages various stakeholders such as students, alumni, faculty to give their feedback and communicates it to the members of the Academic Council to the Pondicherry University through proper channel. The institution collects all feedbacks and communications, then analyzed and develops areas of improvement from it. The feedbacks are discussed in the Staff Council meetings.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses / programmes? Any other relevant information regarding curricular aspects which the college would like to include.

The Perunthalaivar Kamarajar Arts College in the recent past has introduced two Under Graduation courses, namely Under Graduation in Bachelor of Computer Applications and Bachelor of Commerce. A dire need of introducing under graduate disciplines of the above mentioned subjects was felt. The college belongs to rural area and there is no college in the nearing vicinity. The major chunk of the people had to run to the cities for Higher Education. The college answered to their pressing demand.

Following academic programs have been started by the college in the last 4 years:

Year	Courses Started
2010-2011	B.C.A. , B.Com.

The B.C.A., Degree programme provides exposure to subjects from the fields of Computer science, Information Technology, Web Technology and Mathematics. This course equips the students in entry level jobs in software fields. The B. Com., Degree programme provides ample exposure to subjects from the fields of Commerce, Accountancy, Entrepreneurship and Management. The course equips the students for entry level jobs in Industry, a key contributor to the economic development of the country.

CRITERION - II
TEACHING - LEARNING AND
EVALUATION

2.1 STUDENT ENROLLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity:

Government of Puducherry has decided to adopt uniformity in the admission procedures in the name of CAPASC (Centralized Admission Procedure for Arts and Science Courses) since 2010-11. Puducherry is the only place after Delhi to adopt a centralized admission process for admission to Arts and Science courses. It has an exemplary reputation for higher education in rural areas.

The college ensures wide publicity in a planned manner. Admission notification is published in leading national and regional daily newspapers. The notification contains detailed information about number and range of courses, eligibility, process of admission and academic as well as support facilities. Prospectus gives all the academic, administrative and financial aspects related to admission process and it is made available to students. The same information is also available on the Bharathidasan Government College for Women website: www.bgcw.puducherry.gov.in. In addition to it, the information will be displayed on college notice board.

The Principal of this institution is one of the core committee members of CAPASC and he is involved in the process of admissions throughout. A staff from our college will assist in all respects for the entire process of admission.

Transparency:

The merit list is prepared and its notification is displayed on the CAPASC notice board and also on the Government website. The selected candidates' lists are displayed on the notice boards of admission centre and provisionally selected list sent by the post. Hence access, equity and social justice are ensured through transparency and adherence to rules.

The college follows academic calendar, provided by the Affiliating University, (i.e.) Pondicherry University, Puducherry, which includes all the events and the last date for receipt of application.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit, (ii) common admission test conducted by state agencies and national agencies, (iii) combination of merit and entrance test or merit, entrance test and interview, (iv) any other) to various programmes of the Institution.

The college admits the students solely on the basis of merit in the qualifying examination.

As per the directives of the CAPASC, date of sale of application forms/prospectus is notified on the news papers. Application forms can be downloaded through online and also bought from office and on the spot enquiries are attended by the composition of CAPASC. Candidates shall be called for counseling as per the merit list prepared by the CAPASC for various Arts and Science courses. Selection of students to the course is based on marks obtained in qualifying exam.

The Selection of students for various courses is made on the following basis by CAPASC as per the directive of Pondicherry University:

Program	Eligibility conditions
B.A., (Functional Tamil)	Must have passed 12 th Standard or its equivalent with Tamil as one of the subjects. The candidates under open merit or resident merit will not be eligible for admission if the normalized marks are below 40 and in case of other candidates below 35.
B.Sc., (Mathematics)	Must have passed 12 th Standard or its equivalent with the mathematics as one of the subjects. The candidates under open merit or resident merit will not be eligible for admission if the normalized marks are below 40 and in case of other candidates below 35.
B.B.A., (Tourism & Travel Management)	Must have passed 12 th Standard or its equivalent with 50% of marks in English. The candidates under open merit or resident merit will not be eligible for admission if the normalized marks are below 40 and in case of other candidates below 35.
B.C.A., (Computer Applications)	Must have passed 12 th Standard or its equivalent with mathematics/Business Mathematics/Computer Science as one of the subjects. The candidates under open merit or resident merit will not be eligible for admission if the normalized marks are below 40 and in case of other candidates below 35.
B.Com., (Commerce)	Must have passed 12 th Standard or its equivalent with Accountancy/Commerce as one of the subjects. The candidates under open merit or resident merit will not be eligible for admission if the normalized marks are below 40 and in case of other candidates below 35.

Applications for admission to undergraduate courses are called for in the month of May. The list of all registered applicants and their normalized percentage (i.e.) subject wise rank list for all undergraduate Arts and Science

courses shall be declared by CAPASC and displayed in the premises of Admission centre. Further, the merit list and provisionally selected list shall also be made available on the official website: <http://www.bgcw.puducherry.gov.in>. A personal interview with Members and Convener, along with the Screening Committee of various streams is part of the selection process. The Counseling team helps the students to make the choice of the medium of instruction and subjects. In addition to this, the students who have opted for higher choice or transfer of college will also be intimated through displaying on the notice board, website, sending letter by post and SMS service.

CAPASC follows reservation policy as per the Government orders issued from time to time.

Candidates who appeared for the supplementary examinations can also submit the Filled in Application Form to The Convenor, CAPASC on or before the last date. However, such candidates should submit the attested photo copy of mark statement of the qualifying examination within five days from the date of issue of mark sheet. These admissions are done strictly according to the conditions laid down by Pondicherry University.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the Affiliating University within the city/district.

The institution, as compared to the other colleges within the city/district, has the record of getting its Computer Applications and Commerce streams' seats filled at the earliest.

Sl. No.	Degree	Year	Max. Marks	Min. Marks
1	B.A., (Functional Tamil)	2013-14	74.25%	37.92%
2	B.Sc., (Mathematics)	„	78.54%	39.33%
3	B.B.A., (Tourism & Travel Management)	„	74.25%	38.58%
4	B.C.A., (Computer Applications)	„	80.42%	44.04%
5	B.Com.,(Commerce)	„	82.83%	37.54%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process? Mechanism to review the admission process and student profile:

Each Department in college reviews the profiles of students selected for admission and chalks out a comparative summary of the selected candidates. The activities of students are closely monitored. A record of their performance in all the fields, academic as well as extra-curricular is maintained in the Departments. The students, who bring laurels to the institution, like in the academics, sports, extra-curricular, or other similar areas, are duly rewarded. The student with a little bit of negative approach or disturbing elements are motivated with counseling, so that a positive frame of mind can be developed. This results in making the students to become an asset for the institution.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

a. Students from SC/ST/OBC Community:

Students from SC/ST and Other Backward Classes are allotted seats as per roster system of the State Policy. Fees exemption and endowment benefits are also extended to these students. Through Reservation Policy, Access is ensured to these marginalized groups through the total implementation of reservation-cum-merit as per the Government orders issued from time to time.

Sl. No.	Reservation Category	Percentage of Reservation	Remarks
1	Open Merit	10%	To be filled purely on the basis of merit without reference to nativity / residence
2	Resident Merit	40%	Purely on the basis of merit from among the natives / residence of the U. T. of Puducherry
3	Scheduled Caste (Origin)	16%	For residents of Puducherry U. T who produces the required certificate issued by an officer of the Revenue Department not below the rank of Deputy Tahsildar
4	Most Backward Class	18%	For residents of Puducherry U. T who produces the certificate in support of their claim issued by an officer of the Revenue Department not below the rank of Deputy Tahsildar
5	Other Backward Class	11%	-do-
6	Extremely Backward Class	2%	-do-

7	Backward Class Muslims	2%	-do-
8	Backward Tribe	1%	-do-

For Sports quota, Freedom Fighter Quota, Physically Challenged Persons Quota and Defense category students, seats are reserved in each course.

b. Women:

For women, there is no reservation in admission. However, the age relaxation is five years in case of nuns belonging to various religious congregations and widows. The college provides counseling to the needy parents of women students on the importance of women education, security and protection provision.

c. Differently-abled:

There is reservation for students belonging to differently abled categories as per Government orders issued from time to time.

d. Economically Weaker Sections of the Society:

There is no such reservation for students belonging to economically weaker sections of the society.

e. Minority:

There is reservation for students belonging to minority community as per Government orders issued from time to time. The college offers various benefits as per the under the direction from the Central Government, State Government and its affiliating University offers every possible help to the students belonging to the minority community.

f. Athletes and Sports Persons:

Sports candidates are given admission based upon their excellence in athletics or sports activities at regional or national level. The sports students are encouraged to participate in various games and bring laurels to our institution.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. (i.e.) reasons for increase / decrease and actions initiated for improvement.

Programme	No. of students admitted 2010-11	No. of students admitted 2011-12	No. of students admitted 2012-13	No. of students admitted 2013-14
B.A., (Functional Tamil)	43	44	44	41
B.Sc., (Mathematics)	24	39	44	44
B.B.A., (Tourism & Travel)	31	33	32	33

Management)				
B.C.A., (Computer Applications)	30	30	30	30
B.Com., (Commerce)	30	30	30	30

Note: Generally the demand ratio is very high. The total student's intake in all Government colleges are 2118 and nearly 6000 applications have been received.

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to Government policies in this regard?

The institution is fully adhering to Governmental policies regarding the needs of differently-abled students. Seats are reserved as per the Government reservation policy at the time of admission in various programmes. The college makes this sure that the classes of such students are held at ground floor only. Their requirements and needs are given a special care and attention.

Ramp facility and special toilets are also available for them.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Each class contains a mix of intelligent and average students. In order to satisfy their queries the college ensures that there are teachers available to answer their doubts. B.Com. and B.C.A. demand ratio is very high compared to other courses and the seats are filled in these courses in the first counseling itself. The students admitted are in large number from various backgrounds and different parts of the state.

Before commencement of the session, admitted students are given special Orientation Classes to enable them to cope up with the syllabus of the course chosen by them. Students are attached to counselors and the weak students are traced out and further they are counseled.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

The college is located in the rural areas. This has led to an economic and psychological backwardness. This backwardness leads to lack of confidence as compared to the students of several other colleges located in big cities.

Enrichment courses like Personality Development Programmes are also conducted to improve students' personality and motivate them for an innovative and creative mindset. Wherever a disadvantageous learner is identified by the class teacher, the institute appoints a tutor to help him/her with counseling and intensive coaching.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The institution holds the tradition of imparting holistic education with emphasis on the ethical and moral principles. The college which is coeducational institution sensitizes its staff and students on issues such as gender inclusion, environment etc., by holding seminars on the relevant topics like women empowerment, celebration of Women's Day by teachers and students is also a part of the same tradition. The college, at its own level makes arrangements for seminars where in the experts from above mentioned fields are invited to share and deliver their experiences and knowledge. The college regularly organizes seminars on women empowerment, female foeticide.

Drawing and essay competitions are held regarding environment issues to enliven the students. Apart from this the college, as stated earlier, offers the subject to environmental studies as a compulsory subject for all under graduate degree courses.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified by the teachers during their lectures in class room by means of getting feedback from the students orally and sometimes in writing. Students are subject to various methods of evaluation like signaled answers, vocal responses and written tests after each topic. Based on their performance, students are identified as slow and advanced learners who are supported in the best possible manner. The teachers take extra pain in helping them with an additional and personal interest. They are provided with the additional time, advanced learning materials and assistance from the teachers. Further such learners are motivated for higher seats of learning and top most career options. A number of motivational lectures are organized to channelize their potential to reach great heights in their lives.

The advanced learners are given various assignments and are encouraged to take part in quizzes, essay writing, lecture competitions and seminars. They are encouraged to acquire new and advanced information through the internet to bring out their full potential. The creative abilities of students are given vent through wall magazines, newsletter and college magazine. All the students are exposed to peer group learning where both the slow and advanced learners are combined. A friendly environment is created to improve the communication skills of the advanced learners. A number of motivational lectures are organized to channelize their potential to achieve success.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The academic performance of the students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. is identified by the teachers during their lectures in classroom. We use marks as index for identifying slow learners. Students are subjected to various methods of evaluation, vocal responses, individual responses & written test after each unit of syllabus. These students who do not seem to cope up with the pace of learning are advised and counseled by the teachers by assisting them with study material. They are specially advised and counseled so as to help them to improve.

The morale of the slow learners is boosted by counseling sessions, remedial classes and intensive interactive sessions. They are also given advice after class hours and are motivated by providing additional learning material such as text books and solved question papers from examinations.

2.3 TEACHING - LEARNING PROCESS

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The academic calendar provides plan for the academic year to students, teachers and parents. It provides the number of working days and tentative examination dates. Each Department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the Department and the course work is distributed. The faculty follows a lesson plan, which contains the details regarding institutional objectives to be achieved, details of contents to be covered, the kind of teaching aids and the logistics to be used inside the class room. A copy of the same is issued to all the heads of the Departments. The Academic Calendar released by the Affiliating University is also followed in our college.

Timetable is prepared and displayed on the notice board. The Departments also carry out an internal assessment based on student test performance and attendance. The final evaluation of students is done according to the University schedule. Towards the end of each session / semester, theory and practical examinations are conducted by the University and an evaluation is carried out. The exam results are declared and mark sheets are issued by the affiliating University.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. It also imparts knowledge through team work and relentless efforts. It also ensures timely, efficient and progressive performance of academic, administrative and financial tasks.

This cell monitors promotion, implementation and continuous improvement in Curriculum, Co-curricular and Extra-curricular activities of the institution. The IQAC works towards the enhancement of knowledge, capacity and personality of the students.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The college provides immense support services to its teachers for making the learning student centric. The college provides a well stocked library which boasts of latest books and journals which the faculty uses efficiently to provide comprehensive and latest information to the students. Students are also encouraged to use the library independently that enhances their knowledge. Besides, the college has a seminar hall where students participate in GD's, Debates, workshops and Seminars. The college also encourages the use of internet and computers by the staff and students to keep them abreast of the latest developments in their respective field of study. The staff and students can also access the INFLIBNET (Information and Library Network).

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college brings out a college magazine every year. The students are encouraged to exhibit their ideas in the form of poetry, essay, drawing, puzzles, short stories, etc. it brings out the inherent potential of the students. To encourage the artistic temper among the students, the college teachers motivate them to participate in various extra murals activities. The long list of prizes won by our students in district and state level competitions bears a testimony to it. At the same time, to encourage the scientific temper among students, the faculty engages the students in various projects on computer labs.

To sharpen the critical thinking of students, various GDs, debates, seminars and competitions are organized by the associations like RRC, RoCS, YRC, Tamil Literary Forum, English Literary Forum, Fine Arts, etc in which students explore new ideas. They also get a chance to listen to the expert views of eminent professionals of various fields. Galaxy Quiz programme have been organized by Nila FM radio station. Coin exhibition has been conducted in our college on October 2012 to wake up the buried past in the minds of the students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college is facilitated with the language lab. It plays an important role in the language learning process. It is required of any student to have a good command of the language for communication purposes with clarity. It is used as an aid in modern language teaching. This modern aid has been used in our institution very effectively and efficiently. Tools are used such as Plead phones, rechargeable batteries, battery holders, handmic, Television, 86 posters with idioms and grammars and electronic gadget. Some of the educational CD's used in our laboratories include Follow me, Look Ahead, Business English, Daily pronunciation, Enjoy English, English for all, BBC Learning Idioms, Interview Skills, Mind your language, Teachers collection, French Audio, French Immersion, German, Japanese, Mathematics, Science, etc.

Modern Multi-Media teaching aids like OHP, multimedia projectors, Internet enabled computer systems are usually employed in class room instructions as well as in other student learning experiences. The students are also encouraged to use computer various software packages for meaningful analyses of the experimental data collected/acquired by them. Television, DVDs and Laptop are also used for effective teaching.

The college library is facilitated with INFLIBNET (Information and Library Network) to access e- resources through N-LIST (National Library and Information Service) infrastructure provided by UGC. Login IDs and passwords for accessing e-resources have been created for the staff and the students of this institution. The objectives of INFLIBNET is to promote and establish communication facilities to improve the capability in information transfer and access and network for linking libraries and information centers in universities, colleges, etc., The INFLIBNET library is also maintaining a National Archive for the print version of e-journals. Academicians can make use of this facility.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The teachers go for a 21 days refresher and a 28 days orientation courses conducted by the UGC- Academic Staff Colleges. College conducts guest lectures on various issues in which faculty members and students are encouraged to participate and reap its benefits.

The college gives 15 days duty leave to the staff members to attend seminars and workshops per calendar year. Over the past many years the faculty has been participating in the conferences and presenting papers in national and international level seminars. Staff from Computer Application Department are regularly attending advanced level courses like .Net, C#, VBA, Web designing, etc., conducted by Department of Information Technology, Government of Puducherry. Students also participate in various seminars, workshops and competitions held in various colleges.

Educational tours are also conducted. Students of Tourism will undergo a study tour to North India destinations like New Delhi, Agra, Jaipur, Shimla, Amritsar, Wagha Border, etc for about 12 days accompanied by the faculty. It makes the students to learn various cultures by interacting with the public at different places.

2.3.7 Detail (process and the number of students/benefited) on the academic, personal and psycho-social support and guidance services (professional counseling / mentoring / academic advise) provided to students?

The college teachers really act as a true friend, philosopher and a guide for the students.

To develop the creativity and healthy psychology, students have been shown the pictures like the secrets; you can heal your life, etc in the language laboratory. The famous Tamil movie 'Ratthak Kanneer' was also shown to the students.

Students are often given counseling by eminent personalities from various fields like Doctors, Inspectors, etc. Psychologists were invited to the college to give special lecture on Psychology and to counsel the students.

The students are divided into groups and each group is provided with counselor /advisor to provide academic and personal guidance to the needy students. It is done at all level of courses in all the divisions. The teacher in – charge carefully monitors the regularity of attendance, participation in seminars and other activities and also the performance of the students in internal tests/semester examinations. Remedial classes for slow learners are taken and additional course materials are also provided to them.

The college regularly conducts Personality Development Programmes which enhance the communication skills of the participants. The college also invites Guest speakers from the industry which provides regional and global employment opportunities for the students. Special classes are taken to

improve the communication skills considering the rural background of the students.

PTA meeting is conducted very often. Anti Sexual Harassment Committee, Watch and Ward Committee, Anti-Ragging Committee and Discipline Committee also are functioning very effectively in our college. Accordingly the students are advised to improve by way of help and remedial /corrective action. The students who seek psychological boosting or the candidates who are psycho-socially left out are given psychological counseling by the college faculty itself.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college encourages the teachers to keep themselves abreast of the latest developments in their respective fields. They are encouraged to use computers, Internet and library resources to enrich their teaching. The college faculty is also provided training for use of computers and latest software so that they can create modern teaching aids. From time to time the college faculty adopts approaches/methods such as seminars and special lectures. The faculty members are encouraged to participate in National/International level seminars. The faculty members who attend such seminars/ conferences share their experience with students and faculty with latest information and developments.

Modern audio- video aids are used in teaching so as to visualize the concepts and ideas used in its original form. Students are encouraged to raise their doubts related to their subjects. Always, there is a two way communication in the class room which makes the class room from teaching paradigm to learning paradigm.

2.3.9 How are library resources used to augment the teaching-learning process?

The institution has a centralized library. The catalogues from different publishers are filed. Heads of Departments can order books from these catalogues. The range of subjects represented by the library collection reflects our institution's ever growing zest for newer areas of study and research.

College library is facilitated with the Book Bank Scheme for the welfare of the scheduled caste students. In this scheme, each student has the facility of taking two more books in addition to the regular two books take on tickets. They are provided with three library card which enable them to get

books from the library. Students are also taken to the library to instill reading habit among them.

Each department is also having a separate library through which the students are issued the required books. The students are allowed to retain the books till the exams are over.

A reading room is available with 2 computers with internet facility. There are many journals, magazines, newspapers, reference books, university question papers are available for both faculty and the students. The institution is planning to install a Xerox machine in the reading room very soon.

The college library is facilitated with INFLIBNET (Information and Library Network) to access e- resources through N-LIST (National Library and Information Service) infrastructure provided by UGC. Login ID and passwords for accessing e-resources have been created to the staff and the students of this institution.

Some faculty members have their personal collection of a large number of books and they share the books and journals with the fellow colleagues and the students. Majority of staff efficiently use the internet and share their knowledge on innovative research topics, reviews, methodology, data gathering and information output with the learners.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

During the even semester, the number of working days when compared to odd semester is less due to Annual Day, Fine Arts Day, Sports Day, etc. During *bandhs* declared by political parties, natural hazards like heavy rain, cyclone, Tsunami, etc., institution faces challenges in completing the curriculum. However, the staff conducts extra classes to complete the curriculum within the time frame.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Mark sheets are distributed in the presence of parents. It enables them to identify the subjects in which their wards are weak. The students are advised to improve their performance. The result analysis of University examinations are submitted to the Principal by the HODs of each Department. Based on the analysis, discussions are made to improve the performance.

IQAC through interaction with teachers and students submit reports of the feedback to the Principal. The institute through house examinations, feedback from students and teachers and evaluates the quality of teaching learning.

2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum?

As it is a Government run institution, naturally it attracts the teachers of best quality from everywhere. The job security, good working environment, incentives for higher qualifications, periodic increments, guaranteed pay revision and freedom for mobility are the factors which attract and retains the qualified and competent teachers.

The Government has its own norms for the recruitment of teachers and is directly involved in the selection process of teachers for government colleges. The PONSHE - strives to recruit and retain teachers who are competent, experienced and experts in their respective field of study. PONSHE advertises in the local newspapers and leading National Newspapers in order to reach the best teachers available also in the other states of country. It invites applications from the eligible persons for the post of Assistant Professor in the various disciplines. The candidate should have the following qualifications.

- i. Good academic record as defined by the University concerned with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited Foreign University.
- ii. Must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or the Tamil Nadu-Puducherry Joint State Level Eligibility Test or similar test accredited by the UGC like SLET/SET.
- iii. Notwithstanding anything contained in sub-clauses (i) and (ii) above, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

(Note: The good academic record means a minimum of 50% marks in each of the public examinations beginning 12th grade/standard).

Scale of Pay: PB-III Rs.15600 – 39100 + AGP Rs.6000/-

The recruitment committee, constituted by the Government of Puducherry, conducts the interview as per the guidelines issued by the University Grants Commission and selects the eligible and the most competent candidates. Recruitment committee consists of Education Secretary, Member Secretary, Two Subject experts, University Nominee appointed by Vice-Chancellor and Principals of various Colleges.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
REGULAR TEACHERS							
			1 (Principal)		9	8	18
D.Sc./D.Litt.							
Ph.D			1		7	2	10
M.Phil					2	6	8
PG					-	-	-
TEMPORARY TEACHERS(OUTSOURCING)							
					8	7	15
Ph.D					3	1	4
M.Phil					4	5	9
PG					1	1	2
PART-TIME TEACHERS							
Ph.D							
M. Phil							
PG							

Among the 18 permanent faculty members, 10 (55.56%) of them have the highest qualification (i.e.) Ph.D., and 8 (44.44%) of them have M.Phil degree. At present 50% of the Faculty members have completed UGC – CSIR -NET, UGC – NET and SLET examination. Among the 16 temporary faculty members, 4 (25%) of them have the highest qualification (i.e.) Ph.D., and 9 (56.25) of them have M.Phil., degree. At present 37.50% of the Faculty members have completed UGC – CSIR -NET, UGC – NET and SLET examination. Two faculty members have cleared GATE examinations.

UGC pay is given to all the regular staff. Career Advancement Scheme (CAS) is also implemented.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Our institution has made a lot of efforts to recruit the best quality teachers. B.B.A. is a new program in the emerging area and it does not have

any scarcity of senior qualified staff as it has three Ph.Ds and one NET qualified teacher in the Department. As far as B.C.A., is concerned, the percentage of qualified staff in this subject is less and it is common. To encourage the staff to participate in workshops and seminars, teachers are sent on duty leave and are also given other benefits to upgrade their knowledge by participating in state/national and international seminars.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty Nominated
Refresher courses	11
HRD programmes	-
Orientation programmes	12
Staff training conducted by the University	-
Staff training conducted by other institutions	-
Summer / winter schools, workshops, etc.	-

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

- **Teaching learning methods/approaches**

The college organizes programmes to motivate teachers to prepare computer aided teaching/learning materials using LCD Projectors and other electronic tools. The college also supports these endeavors by providing infrastructural support. Teachers engage Multimedia classes for teaching concepts that involve complex visualizations and Seminar presentations for the students take place in the class room using computer and LCD projector improve their teaching methods.

- **Handling new curriculum**

The college has a lot of experienced and qualified staff to handle the new curriculum with ease. Many of the faculty is members of Board of Studies in Pondicherry University, Puducherry. They play an active role in designing the new curriculum. The HODs call meetings of their teachers and explain the new syllabus and devise strategies to empower the teachers to handle the new syllabus effectively.

- **Assessment**

The college also maintains an Academic Confidential Report of the teachers which records the annual performance of them. The self assessment report is one of the important yard sticks used for the promotion of the faculty. It gives a picture of the faculty in terms of their teaching, research and other activities. Suggestions provided by the faculty to improve the academic

system through the self assessment report are also taken into account by the college.

- **Cross cutting issues**

The cross cutting issues like Gender, Climate Change, Environment Education, Human Rights, ICT etc, find an ample space when it comes to applying them positively into the curriculum. The college together with other bodies like NSS, RRC, etc. make arrangements for seminars where in the experts is invited to share and deliver their experiences and knowledge. The college regularly organizes seminars on women empowerment, female foeticide, etc.. Environmental study is compulsory for all the students and this paper is handled by the staff members of our college, irrespective of any stream.

Moreover, staff members are attending refresher course in Multi Discipline like Environmental Studies, Women Studies, Management Studies, etc conducted by UGC Academic Staff College, Pondicherry University and in other universities.

- **Audio -Visual Aids / Multimedia**

Lectures are taken using audio-visual aids in classrooms. The college is provided with audio - visual aids and latest Computer aided packages, as per our requirement. It includes projectors, computers, sound system etc. Faculty members are provided with computers with internet facility for preparation of teaching / learning materials. Staff members use Power Point Presentation (PPT) in the class room for effective and interactive teaching

- **OER's**

The college provides the facility of Open Educational Resources which includes full courses, course materials, modules, textbooks, streaming videos, software, and other tools, materials, or techniques used to support access to knowledge for faculty members. Teachers are requested to develop and share their notes and teaching material with other teachers through hard copies.

- **Teaching learning material development, selection and use**

The teachers of our institute are given free access to internet. This helps them to collect learning material from the internet, etc. The college has a well-developed library which contains thousands of books of various subjects. Besides this the college permits the faculty members to participate in seminars and conferences, which help as a learning source for the faculty.

c) **Percentage of faculty**

- **invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**

44.44% of the faculty members were invited as resource persons.

- **participated in external Workshops / Seminars / Conferences recognized by national/international professional bodies**
78.13% of the faculty members were participated in workshops/Seminars/Conferences.
- **presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies**
62.5% of the faculty members have presented papers in workshops/Seminars/Conferences.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The institution deputed its teachers to attend 21 days refresher and 28 days orientation programs, conferences, seminars and training programs organized by other institutes, universities and research organizations. Teachers are eligible for 15 days of duty leave to attend National/International Conferences/Seminars per calendar year.

2.4.5 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, our institute gets the evaluation of the teachers done by students. The head of the institution takes feedback of the teachers from the students. The students give feedback of individual faculty members on their teaching skills on a prescribed format. The feedback form mainly focuses on the various teaching skills of the faculty members, like presentation, communication, knowledge, content covered, innovative practices and laboratory work.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation is the integral part of teaching learning process. So, the institution makes effective arrangements for the smooth application of the rules about the evaluation processes. Time to time staff meetings are also conducted concerning evaluation process.

The Stakeholders of the institution (i.e.) students, faculty members and the parents are informed about evaluation process by giving general instructions in the prospectus of the institution. The periodic instructions issued by the parent university are promptly communicated to the students.

The faculty members read the instructions in the classrooms and copy of the same is also displayed on the students' notice-board.

Model examinations are conducted by the institution in the University pattern. A particular Department is given in-charge to conduct the model examination. The answer scripts are evaluated by the concerned faculty and the status of the students are intimated to the parents and discussed. All the Students are clearly made aware of the eligibility conditions required to appear in the final exams. They are informed the criterion of the internal assessment.

General proficiency for all the three years in each Department is rewarded in the annual day function. The best outgoing student is identified by the HODs of all the Departments and the prize is distributed. University Rank holders and Gold Medalist are also honored by the Chief Guest invited for the annual day function.

2.5.2 What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution on its own?

The University has recently introduced the OASIS for conducting the degree examinations. It is the online registration process in which user IDs and Password are given. The institution makes entry like students' name, father's name, gender, date of birth, address, etc., and University is assigning Register Number to the each student.

The students appearing for examination is enrolled. The number of papers appearing and fee amount is also entered in this online system. The college generates hall ticket for the students, Datewar and galley provided by the University.. During examination, the absentee's statement, internal assessment marks, etc. are submitted to the University through online only. Single valuation by External Examiners is followed for UG Papers evaluation.

The University has initiated various evaluation reforms viz.

1. Introduction of Online Admission & Student Information System (OASIS).
2. Introduction of internal assessment system.
3. Introduction of objective questions in the B.A (Functional Tamil) question papers.
4. Publication of examination result by online.

The college has adopted various University reforms concerning evaluation viz.

1. Same pattern of question papers is used in house examination.
2. Internal assessment is awarded to the students as per the University criteria.

3. Class tests and unit tests are conducted to evaluate the performance of students.
4. Student centric learning through assignments, projects, seminars and practical sessions.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?

In case of less than 75% of attendance in theory classes, the students will not be permitted to appear for the University examination unless he/she remits the required condonation fee. The condonation will be recommended only once during the entire duration of study. Students with less than 60% of attendance in theory classes will not be permitted to appear for the University examination. They have to reappear for the course.

No individual warning will be issued to the students regarding the shortage of attendance. However, percentage of attendance scored by the students will be bulletined every month

The evaluation reforms of the University are followed in the best of the spirit. Whenever class tests and term tests are conducted, the results of the students' are shown to them to encourage or counsel for their better future performance. Any doubt about evaluation is made clear to the students.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system?

The institution adopts both formative and summative methods of evaluation. Formative approach to evaluation includes measuring the students' achievement through verbal tests, group discussions, seminars and model examinations. The evaluation through these approaches gives lot of information about student achievement after teaching a particular unit. The concerned teacher may get some direction about the student and necessary steps regarding his/her improving can be pondered over. The summative evaluation is done during terminal tests. Even if some students don't perform well or clear the eligibility condition, then an extra chance is given to the student for his/her evaluation. All faculty members follow the formative approach to measure students' achievements & performance through

- 1) Group discussion
- 2) Class test
- 3) Verbal test
- 4) Assignments.

For formative approach class tests are taken in the each Department. If any student doesn't appear /clear the tests, then one special test is conducted to

improve his performance for final examination. This is how the institution uses the formative and summative evaluation approaches in the campus.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

There is complete transparency in the internal assessment. The criterion adopted is as directed by the University. Continuous Internal Assessment (CIA) is prepared by concerned subject faculty and submitted to the Pondicherry University at the end of the session. The CIA is prepared by the faculty members keeping in mind the following aspects / factors of students' performance during the academic year:

- 1) Class attendance
- 2) Class assignments
- 3) Presentations
- 4) Class test
- 5) Marks scored in the model examination etc.

In addition to the above aspects, their behavioral aspects, independent learning and communication skill etc. are also taken into consideration during the internal assessment.

2.5.6 What are the graduates attributes specified by the college/ Affiliating University? How does the college ensure the attainment of these by the students?

College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence. The college has specified its graduate attributes clearly. At the first place,

- The college aims to make its students employable.
- The college endeavors that its students should become valuable global citizens.
- To make the students academically sound enough, so that they are able to stare in the eyes of the competitive world.

The college ensures that by the time the student finishes his/her education in the college, he attains all these specified attributes. The faculty members of the college work rigorously throughout the academic year to enable the students imbibe the valuable lessons by way of seminars, moral lectures, presentations and field work. The faculty sensitizes students towards

inclusive social concerns, human rights, gender and environmental issues to make them sensitive, sensible, useful and conscientious global citizens.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

If students have any problem, with reference to the evaluation it will be communicated to the Controller of Examinations of the University.

Request for revaluation/ retotalling will be accepted within 15 days from the declaration of the result. Students who failed in more than two papers are not eligible to apply for revaluation. The fee of Rs. 500/- per paper will be collected from the students who are applying for revaluation and Rs.250/- per paper for retotalling. Any student can apply for retotalling.

2.6 STUDENTS PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If yes, give detail on how the students and staff are made aware of these?

Yes, it is clearly stated in our college calendar's Vision and Mission. When we articulate the main goals for a course, we need to see whether students have achieved them, and then use the results to make our courses better. In the first year orientation programme, the Vision and Mission of the college is clearly explained to the students.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

To monitor the students' performance during an academic year, the Department follows tutor ward system in the college. Regular tests are taken, almost monthly, during the course. Each Department evaluates the students through class tests and the whole process is transparent - the test books are shown to the students.

At the end of every semester, parents are called and mark sheets are distributed in their presence. Each Department maintains a separate register of marks scored in the University examination. This register gives a picture of the student progression over the years.

Pass percentage for last five years (2009 – 2013)

Department	Year				
	2009-2012	2010-2013	2011-2014	2012-2015	2013-2016
B.A. (Functional Tamil)	94.11%	52.30%	52.77%	-	-
B.Sc. (Mathematics)	80%	40%	40%	-	-
B.B.A. (Tourism & Travel Management)	76.92%	88.88%	96.97%	-	-
B.C.A. (Computer Applications)	-	46.43%	17.86%	-	-
B.Com.(Commerce)	-	46%	48%	-	-

2.6.3 How are the Teaching, Learning and Assessment Strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The strategy for teaching, learning, and assessment of our institution is structured to attain very highest standard of education. The College has formulated college council which aims at enhancing the quality of learning, teaching and assessment across the Institute by providing academic leadership for the continued development of excellence in academic practice. The College is committed in creating an environment where students are supported to achieve their potential and working towards creating an inclusive learning community.

Academic calendar is prepared and published before the beginning of the first term of every Academic year. It provides the academic plan to the students, teachers and parents. It is issued to all the HODs, faculty members and the students. Teaching plan is prepared and submitted to the HODs every academic year, for various subjects, by the subject teachers. It is submitted

within seven days of the beginning of the odd and even semester. A copy of the workload distribution is submitted to the Principal. Time table for regular lectures is prepared and displayed on the notice board well in advance. This helps to ensure that the lectures start on the very first day of the academic year. If any faculty is absent on a particular day his/her lecture will be engaged by a substitute which ensures non cancellation of lecture hours.

The Institute aims to help students to reach their potential through the provision of a supportive, vibrant and challenging learning environment. All the staff is involved in the construction of this learning environment. All the students are valued equally during their learning journey in the institution. Staff and students are freely allowed in the creation and sharing of knowledge through effective technological infrastructure. Lecture method of teaching is supplemented by the use of audio visuals, group discussions, presentations, discussions on industrial visits, project work, etc. Our teachers spend some time towards the end of each lecture for interaction/question answer session with the students to get their feedback. Project work prescribed by the University is given to the students. Group discussions are organized in the classroom to enhance interpersonal skills. Industrial visits are organized for the students to gain practical knowledge. B.B.A.,(Tourism and Travel Management) students are sent to various tourism and travel related organizations for On the Job Training. Guidance lectures, workshops and seminars are organized for the enhancement of student learning. Students are allowed to participate in various seminars and workshops, organized by other colleges and universities which give them an opportunity to interact with students of other colleges. Various types of competitions like debates, elocution, sports have helped the students to become more confident.

For assessing the student's performance, the college often conducts tests, presentations, seminars, group debates, open discussions, assignments, model examinations, etc. In Continuous Internal Assessment (CIA), the weightage will be given to the students based on their performance. The college conducts University degree examination to the students to award them with degree through semester system. The semester examination schedules are notified to the students through the circular and it will also be displayed on the student's notice board. The answer scripts are evaluated by the external examiner assigned by the University. The results will be displayed on the University website: www.pondiuni.edu.in. The distribution of mark sheets to the students is done within the scheduled dates.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship innovation and research aptitude) of the courses offered?

The College has made dedicated efforts to impart quality education. It has been contributing significantly in transforming socio-economic conditions of the people of this region. The College through the organized efforts of teachers, supporting non-teaching staff and administrative officers has been generating highly skilled employable and socially responsible man power. The college has started many professional courses like B.B.A., B.C.A., and B.Com. which are helpful in getting employment.

Students of B.B.A.,(Tourism and Travel Management) will work on a project in any reputed Tourism and Travel organization for 6-8 weeks under the guidance of a faculty member of the Department. B.A., and B.Sc., students are encouraged to pursue their higher studies and research as the college offers only UG courses. The Department of Tamil is conducting coaching classes for the students to appear the entrance examination for Post Graduate courses.

2.6.5 How does the institute collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

To collect and analyze data on student learning outcome, the following points are adopted:

- Continuous evaluation comprising of tests, assignments and debates.
- Semester system of examination for all courses.
- Seminar presentation by students.

Institute has taken following steps to overcome barriers:

- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- By showing answer sheets to the students to make them understand their relative strengths and weaknesses.
- Extra classes for weak students to solve their problems.
- The periodic evaluation of teachers helps in the improvement of learning outcome.
- The quantum of syllabus covered in each subject will be notified every month during the staff meeting conducted by the Principal.

2.6.6 How does institution monitor and ensure the achievement of learning outcomes?

Besides the internal and semester examination, the students are encouraged to take part in various competition, debate, group discussion and seminars. The teachers are encouraged and motivated to use their skill and knowledge in teaching, restructuring the curriculum, participation in seminars/conference/workshop, publications etc.

Based on the semester examination results, pass percentage is worked out to identify the weak students. Remedial courses are conducted for the weaker students in the respective Departments to improve their performance.

Pass percentage of the students for the year 2013-14

Department	No. of students Appeared	No. of students Passed	Pass Percentage
B.A., (Functional Tamil)	36	19	52.77%
B.Sc., (Mathematics)	35	14	40%
B.B.A. (Tourism & Travel Management)	31	30	96.77%
B.C.A., (Computer Applications)	28	5	17.85%
B.Com., (Commerce)	25	12	48%

Attendance is compulsorily taken for every lecture. Tutorials and laboratory hours are fixed. The tests and assignments are corrected and the marks are entered in the note books. Based on the participation in the class and the marks scored in the tests and assignments, the student level is judged by the staff member and appropriate action is taken.

Counseling is given to slow learners. Parents of such students are called to meet their respective HODs, if required the lab courses are continuously assessed, students who lag in these courses are given additional help and guidance. They are also given additional lab practice. The faculty members are encouraged to conduct surprise tests, quizzes, etc. to monitor the academic progress of each student.

2.6.7 Does the institution and individual teachers use assessment/ evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

Yes, the institution uses both assessment and evaluation as an indicator for evaluating students’ performance. The students who excel in the academics, sports or extra-curricular or extra mural activities are given due advantage in assessment. General classroom behavior of the students is also kept in mind when evaluation of a student is undertaken.

CRITERION - III
RESEARCH, CONSULTANCY
AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college encourages publishing of research articles in various National and International journals and motivates the faculty to participate and present research articles in Conferences.

3.1.2 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

Study Leave is granted to Doctoral candidates preparing for the submission of their projects. Special increments are given to the staff who have completed their doctoral programmes as per UGC/VI Pay Commission recommendations. The faculty can avail the internet and the library resources available in the college. Adjustments are made in the work load and time table to ensure that faculty doing research have ample time to pursue their programmes.

3.1.3 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The policy of the College is to encourage and strengthen research activities that are beneficial to the society. In order to realize its policy, the college has been taking serious efforts to imbibe research culture among the faculty and providing facilities for them to undertake research projects.

The faculty is allowed to utilize the resources available in the College. Subject experts are invited to deliver lectures to students, thus developing a research atmosphere. Research culture is induced by conducting interactive sessions with the eminent personalities.

3.1.4 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Dr. T. Anbuchselvan , Department of Tamil has undertaken a short term project sanctioned by **The Central Institute of Classical Tamil**. A Faculty Dr. Savundaravalli @ Sudha from Tamil Department has made a mark by completing Ph.D., degree while in service.

The following faculty members are involved in research and are pursuing their Ph.D., in different Universities.

S. No.	Name of the Faculty	Department	Title of the Research Topics	Duration
1	P. Bhuvaneshwary	Department of French, Madurai Kamaraj University	Les romanciers tamouls du XX ème siècle influencés par les courants littéraires français.	2011 to till date
2	R. Vishalakshi	Lingustics PILC, Pondicherry	Bharathiyar Padalgalil Pathippu Verupadugal	2004 to till date
3	P. Gayathiri	Department of Computer Science, Bharathiar University, Coimbatore	Privacy Preserving Data Mining	3 years
4	G. Arunmozhi	Department of Commerce, Pondicherry University	Employee Retention Management in IT Sector with reference to Puducherry	4 years

Mr. Z. Nihmathullah, Department of Travel and Tourism Management; Mr. P. Sadish, Department of History and Miss. J. Udayageetha, Department of Mathematics have cleared the entrance examination conducted by Pondicherry University and they are going to register for their Ph.D., degree soon.

3.1.5 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Every Department has its own Association. As part of the association activities, seminars, guest lectures and competitions like paper presentation on various research topics are conducted.

3.1.6 Provide details of prioritised research areas and the expertise available with the institution.

The faculty members are involved in research both at individual and collaborative level. Each Department has its own prioritized research areas and areas of expertise. The details are listed below:

S. No.	Department	Priorities research areas and Areas of expertise
1	Tamil	Grammar, Criticism, Linguistics, Sangam Litt., Devotional Litt., Comparative Litt.
2	Mathematics	Near-rings, Rings, Fuzzy Algebra ,Applied Mathematics, Applied Statistics, Number Theory.
3	Tourism & Travel Management	Air Ticketing, Tourism Marketing, Eco Tourism, Destination Development, Travel Agency Management, Translation, Linguistics, Historiography, Art History of India, American History, Entrepreneurship, Event Management.
4	Computer Science and Applications	Data mining, Computer Graphics, Compute Networks, Computations of Automata.
5	Commerce	HR, Finance.

3.1.7 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

As part of the association activities, researchers of eminence are invited to interact with the faculty and students.

3.1.8 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Relative findings of research have been put up in journals, and the data tells us a substantial contribution of the research that has benefited the society and the environment. These research findings are presented in various conferences and workshops. The Doctorates of the college share their research findings with the students and community.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The Library with its excellent facilities and conducive environment motivate the staff and students to take a forward step to pursue research in their relevant field or interests. The Institute has a well-stocked library which has latest syllabi as well as reference books for all subjects and disciplines. The institute is always eager to purchase new edition of books every year. The college library is a registered member to access e-resources through N-List,

National Library and Information Service Infrastructure for scholarly content provided by UGC.

Every Department has the relevant infrastructural facilities. Internet connectivity has also been provided in many Departments to help them review their academic as well as research programmes. The college also ensures that the deserving students are facilitated to use the books, Journal, and internet facility.

3.2.2 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The Department of Functional Tamil has undertaken a short term project sanctioned by **The Central Institute of Classical Tamil.**

3.2.3 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The college is included under section 2(f) and 12(B) of UGC Act, 1956. Thus staff members are eligible to avail grants from UGC and other Central Government Organizations for their projects.

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Basic research facilities are available - a well-equipped library with reference, prescribed books, journals, periodicals, magazines and book reviews. A reading room with internet facility is available to all research scholars.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college has received 12(B) status recently; college is eligible to receive development resource grants from Central Government Organization. Hence, in the forthcoming years, college will be able to fulfill infrastructural needs of its researchers.

3.3.3 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

The college is Affiliated to the Central University - Pondicherry University - has a well established and sophisticated library which is shared among the affiliated colleges. Annamalai University and Pondicherry Institute of Linguistics and Culture (PILC) also extend their facilities to the college.

3.3.4 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The library has internet enabled computer systems with band width of 10 mbps through NME-ICT project by Government to facilitate access to information available in the internet. The college library is a registered member to access e-resources through N-List, National Library and Information Service Infrastructure for scholarly content provided by UGC to facilitate researchers.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of Research studies or surveys benefiting the community or improving the services

Dr. T. Anbuchselvan, Department of Functional Tamil has been awarded Ph., degree for the thesis entitled “Tamil Ilakkanangalil Samuga Niruvanangal” (Social Institutions in Tamil Grammar). He has tried to view the history of Tamil Society through Grammar. The traditional way of life of Tamil Society has been retrieved through this. Besides, it also helps to develop and reform the life of people with righteousness.

Dr. N.J. Saravanan, Department of Functional Tamil has been awarded Ph.D., degree for the thesis entitled “Sanga Ilakkiyathil Porutpulaadu”. Recent Days people have been switched over to the life style which moves swiftly. The thesis has tried to bring out the information such as: How should a human being led his/her inward and outward life? What sort of lifestyle will make a human being happy? On the whole the thesis has portrayed the importance of life style.

Dr. T. Amudhan, Department of Functional Tamil has been awarded Ph.D., degree for the thesis entitled ‘The Techniques in the Tamil grammar Texts’. The thesis helps the post graduate scholars to understand as well as to teach grammar in a clear manner.

Dr. G. Savundravalli @ Sudha, Department of Functional Tamil has been awarded Ph.D., degree for the thesis entitled ‘Change, Tradition and Devotion of Sangam Period’ The thesis tries to trace out the transformation of the tradition of deviation of Tamil people through the age dated from Sangam period to till now. Through this, tradition of devotion of Tamil people has been preserved.

Dr. B. Kupuswamy, Department of Functional Tamil has been awarded Ph.D. degree for the thesis entitled ‘Naratology approaches on Kurunjikali lyrics’ helps us to approach the Sangam poetry and the every of life of the people of that period as a story, based event (story telling). Through the reconstruction of the story telling tradition of the society of the classical age, it could also help us to reinstate some principles for the contemporary society.

Dr. S. Coumaressane, Department of Mathematics has done the research work on the Title “Contribution to Fuzzy Theory in Semi-rings, Rings and Near-rings”. This study, deals with the theoretical aspects of Algebraic Structure of Rings, Near-rings, Semirings and Groups through fuzzification. In connection with practical application, one can adopt this in data mining, circuit minimization and finding the thrust call in the network connection.

Dr. V. Indira, Department of Mathematics, has been awarded Ph.D., degree for the thesis entitled “Determination of Sample Size For Vibration and EEG Signals In Machine Learning Approach To Fault Diagnosis”. The thesis gives a systematic method to find the minimum number of samples so as to get good classification accuracy for those who are working in classification problems using machine learning approach. The studies carried out in the research gives a guideline for the automation in machineries and the researchers working in this field to fix their sample size.

Dr. G. Rajmohan, Department of Mathematics has done the research work on Busche – Ramanujam identities were stated by Srinivasa Ramanujam in the year 1902. The thesis gives the best proof Busche – Ramanujam identities using Lehmer – Narkiewic2 Convolution. It has been proved the equivalence of regular ψ convolutions (satisfy some mild conditions) and Lehmer – Narkiewic2 convolutions.

In 1968, David Rearick showed the groups (P,B) , $(A,+)$ and (M,B) are all isomorphic where B denotes the Dirichlet of unitary convolution. We obtain the ψ - analogues of the results of Rearick, Where ψ denotes the Lehmer ψ -Convolution satisfying some mild conditions. We also obtain the ψ - analogues of some results of Carroll, Haukkanen and Ruokonen.

Dr. I. Kathirvel, Department of Tourism and Travel Management has done the research work on the topic “Tourism infrastructure planning for mountain Tourism A case study of Uttrakashi in Uttrakand state”. Uttrakashi is Located at Their Garhwal Districts of Uttrakand state. Uttrakashi is one of the highest pilgrimage spot of the state. As a hill stations, Uttrakasi offers mountains, waterfalls, lakes, tribal’s, plantations etc. The main alteration of Uttrakashi it is pilgrimage as well as middle Himalaya High peak.

Social benefits: Development of Infrastructure facilities like roads, telecommunication, power supply drainage facilities, and waste management planned and executed environmental awareness campaign for local people and tourist.

Dr. Sabu K Thankappan, Department of Tourism and Travel Management has done the research work on the topic “Environmental Impacts

of Tourism – Case study of munnar”. Munnar is located at Idukki districts of Kerala state. Idukki is one among the highest tourism potential district in kerala. As a hill station, Idukki offers mountains, waterfalls, lakes, wild life tribals, plantations etc. The main attraction of munnar is its natural beauty and its landscape with tea plantations. Social benefits: Development of Infrastructure facilities like roads, telecommunication, power supply drainage facilities, and waste management implemented. Planned and executed environmental awareness campaign for local people. Green belt vegetation in all places suffering from noise pollution by empowering the local self-government. Illegal encroachment of revenue land and forest land for tourism activities evicted. Local economies strengthen by tourism and locals are benefited. Awareness created to the local people about their cultural identity. Proposed echo shops for marketing Non wood Forest product (NWFP) throughout the destination. Other recommendations are tribal museum and hydel museum (about the history of power generation and its projects).

Dr. M. Kanthan, Department of Tourism and Travel Management has been awarded Ph.D. degree for the thesis entitled Entrepreneurship in Tourism (A study of Entrepreneurial opportunities in the U.T. Puducherry). This project very useful for budding tourism Entrepreneurs, policy makers, stakeholders, academic purpose, NGO, and Government Organisation and also guidelines for Tourism businessman. This project is exploring the Puducherry tourism potential worldwide. This thesis gives an overview of Puducherry tourism destination.

Dr. P. Buvaneswari, Department of Commerce has done the research work on students’ perception on NAAC quality dimensions. The scope of his research work includes the global rating statistics of Indian HLIs is very low with regard to the international quality parameters. Though the number of universities and colleges has increased substantially, the quality aspects are estimated as inadequate.

Dr. R. Sendhil, Department of physical education has been awarded Ph.D. degree for the thesis entitled “Analysis to Quantify the Selected Physiological Biochemical and Motor Ability Variables in Response to Isolated and Combined Training of Yogic Practice Jogging and Walking among Adolescent Boys”. There is a significant difference on the selected biochemical variables such as cholesterol, high density lipoprotein, low density lipoprotein, very low density lipoprotein and triglyceride due to influence of isolated and combined training of yogic practice, jogging and walking among adolescent boys. The selected motor ability variables such as speed, muscular strength, muscular endurance, agility and flexibility has improved significantly due to influence of isolated and combined training of yogic practice, jogging and walking among adolescent boys.

3.4.2 Give details of publications by the faculty and students:

Sl. No.	Title of the Paper/Book	Author's Name	Volume No.	Impact factor	Published as
1	Ina varaiiviyal Nookil Solagar Thotti	Dr. T. Anbuchselvan	Vol:2 Issu:4 2010	-	International Journal
2	Kaaman ValiPadu	Dr. G. Savundravalli @ Sudha	2011	-	Article
3	Fuzzy m -system and sp -system in Near-rings	S. Coumaressane and P. Dheena	2010	-	The Journal of Fuzzy Mathematics
4	A Note on Fuzzy Annihilators in Near-rings	S. Coumaressane	2011	-	The Journal of Fuzzy Mathematics
5	Generalization of $(\square, \square\square q)$ -fuzzy Subnear-rings and Ideals	P. Dheena and S. Coumaressane	2008	3.39	Iranian Journal of Fuzzy Systems
6	Near-rings Characterized by Their (\square, \square) -fuzzy Quasi-ideals	S. Coumaressane	2010	-	International Journal of Computational Cognition
7	Minimum Sample Size Determination Of Vibration Signals In Machine Learning Approach To Fault Diagnosis Using Power Analysis	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran	2010	2.339	Elsevier Publications, Expert Systems with Applications
8	A Method For Calculation Of Optimum Data Size And Bin Size Of Histogram Features In Fault Diagnosis Of Mono-Block Centrifugal Pump	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. N.R. Sakthivel, Dr. V. Sugumaran	2011	2.339	Elsevier Publications, Expert Systems with Applications
9	A Method For Minimum sample Size Calculation For A Classification Problem In Fault Diagnosis Of Centrifugal Pump	Dr. V. Indira , Dr. R. Vasanthakumari, Dr. N.R. Sakthivel, Dr. V. Sugumaran,	2010	-	Research India Publications, International Journal of Statistics and Systems,
10	Determination Of Sample Size Using Power Analysis And Optimum Bin Size Of Histogram Features	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. N. R. Sakthivel, Dr. V. Sugumaran	2011	-	Inder Science Publishrs, Int. J. of Data Analysis Techniques and Strategies,
11	Use Of Histogram Features For Decision Tree-Based,	Dr. N. R. Sakthivel, Dr. V. Indira, Dr. V. Sugumaran	2011		Inder Science Publishers, Int. J. Granular Computing, Rough Sets and

					Intelligent systems
12	Sample Size Determination For Classification Of EEG Signals Using Power Analysis In Machine Learning Approach Fault Diagnosis Of Monoblock Centrifugal Pump	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	2012	7.8273	IAEME, International Journal of Advanced Research in Engineering and Technology (IJARET),
13	Fault diagnosis of monoblock centrifugal pump using SVM,	Dr. V. Sugumaran, Dr. V. Muralidharan Dr. V. Indira	2014		Engineering Science and Technology, an International Journal, Elsevier publications,
14	Rearick's isomorphism and a characterization of ψ -additive functions	Rajmohan. G and Sitaramaiah. V,	Volume 38, 183-209 (2012)	2.5	ISSN:0138-9491. ANNALES, Sect. Computatorica
15	Survey on Multimedia Operating Systems	T. Sathiya	Volume 1 Issue 2, August 2010		International Journal of Computer Sciences and Engineering
16	Smail-Dynamic Mail Using Voice Logging In Cloud Computing Environment	T. Sathiya	Accepted 2012		International Journal of Computer Sciences and Engineering
17	Survey On Routing Protocol In Vanet	T. Sathiya	Volume3, Issue 2 Accepted 2011		IJCSE &CCSN
18	A Comparative approach on steganography tools	Anbarasan, Gurumoorthi, Vijayarathy	2013		International Journal Of Advanced And Innovative Research
19	Analysis of Various Data Mining Algorithms as applied on Medical Dataset	Natarajan, Gurumoorthi, Vijayarathy	2014		International Journal of Computer Sciences and Engineering
20	Students' Perception on Quality Practices in Higher Learning Institutions in Tamil Nadu and Puducherry State	Dr. D. Aravazhi Irissappane and P. Buvaneswari	January-June, 2013	0.9594	SMART Journal of Business Management Studies

Dr. R. SENDHIL, Director of Physical Education.

1. Sendhil. R., and N. Govindarajulu, “Effect of Plyometric Training and Progressive Neuromuscular Facilitation Exercises on Leg Explosive Power and Shoulder Strength Among Hockey Players”, International Journal of Sports Sciences and Physical Education, Vol-2, Issue -2, July 2011, PP.1-6, ISSN: 0976-2752.
2. Sendhil. R., A. Sathish Kumar and N. Veeraparameswari, “Effect Of Varied Packages Of Training On Selected Physiological Variables Of College Women Basketball Players”, International online Sports Research Journal of Academic Sports Scholar, ISSN : 2277-3665, Vol.1,Issue.III, March 2012, P:1-4.
3. Sendhil. R., and G. Vasanthi, “Effect of Plyometric Training on Triple Jump Performance of School Students”, International Journal of Physical Education Sports Management and Yogic Sciences, ISSN 2231-1394, Vol.2, No.3, July 2012, P: 1-5
4. Sendhil. R., “Effect of 12 weeks Plyometric Training on Lower Body Performance of School Boys”, International Journal of Physical Education Sports and Yogic Sciences, ISSN: 2249-8575, Vol. 1, No: 1, August 2012, P:31-32.
5. S. Palani and R. Sendhil, “Effect of complex training on speed and leg explosive power of college men Hockey players”, Research Dimensions, A Multi-Disciplinary Peer – Reviewed International Research Journal, ISSN:2249-3867, Vol.2, Issue.2, April- 2013, P:44.
6. S. Palani and R. Sendhil, “Effect of 12 Week Plyometric Training on Physical Fitness Parameter Leg Explosive Power Performance of High School Boys”, Indian Streams Research Journal, Monthly Peer Reviewed Journal, International Recognition Multidisciplinary Research Journal, ISSN No: 2230-7850, Vol.3, Issue.IV, May- 2013, P:28.
7. S. Palani and R. Sendhil, “Effect of Every Day Yogic Practice on Selected Physiological Variables of School Boys”, Indian Streams Research Journal, Monthly Peer Reviewed Journal, International Recognition Multidisciplinary Research Journal, ISSN No: 2230-7850, Vol.3, Issue.V, June- 2013, P: 30.
8. S. Palani and R. Sendhil, “ Effect of Quick March on Physical Fitness Parameter Flexibility Among High School Boys”, Golden Research Thoughts is a monthly International Journal Publishing Double Blind Peer – Multidisciplinary Research Journal, ISSN NO: 2231-5063, Vol.II, Issue.XII, June-2013, P:70.

9. Indian Streams Research Journal, Monthly Peer Reviewed Journal, International Recognition Multidisciplinary Research Journal, ISSN No: 2230-7850 “Effect of Medicine Ball and Weight Training on Selected Leg Strength Variables Among Inter Collegiate Hand Ball Players”, ISSN No: 2230-7850, Vol III, Issue VI, July-2013, P:7.
10. S. Palani, and R. Sendhil, “ Effect of Floor Aerobics on Vital Capacity and Resting Heart Rate Among College Women”, Golden Research Thoughts is a monthly International Journal Publishing Double Blind Peer – Multidisciplinary Research Journal, ISSN NO: 2231-5063, Vol.III, Issue.I, July-2013, P:8.
11. Sendhil. R., and N.Govindarajulu, “Effect of Plyometric Training and Progressive Neuromuscular Facilitation Exercises on Speed and Agility Among Hockey Players”, Osmania National Journal of Physical Education, Vol.No.5, January, 2011, PP.1-9, ISSN : 0974-7109.
12. Sendhil.R., and G.Vasanthi, “Influence of Psycho Regulative Programme on Selected Psychological Variables Among College Men Hockey Players”, PERSIST National Journal of Physical Education, Recreation and Sports in Science & Technology, Vol-2, No-2, Feb.2011 –July 2011, PP.32-39, ISSN: 0975-7414.
13. Sendhil. R., P. Vinothkumar, and Udaya Bhaskar Reddy Savanam, “Comparative Analysis of Selected Hematological Variables among University Men Basketball, Football and Volleyball Players”, Indian Journal for Research in Physical Education and Sports Sciences, Vol.6, No.2, October 2011, PP-111-114, ISSN: 0973-9025.
14. Sendhil. R, “Effect of Plyometric Training on Strength and Strength Endurance of Sedentary College Men”, Journal of Adapted Physical Education and Yoga, Vol.1, Issue.2, December 2011, P: 45-50, ISSN 2229-4821.
15. Sendhil. R, D. Jayabal and Dr. S. Nagarajan, “Effect Of Yogic Practices, Physical Exercises, And Combination Yogic Practices, Physical Exercises On Selected Motor Ability Component Physiological Variable of College Men Students” , Journal of Physical Education and Sports Science, Vol.2, February 2012, P: 154, ISSN 2279-7049.
16. Sendhil. R., and Veeraparameswari, “Effect of Varied Packages of Training on Playing Ability of College Women Basketball Players”, Journal of Physical Education and Allied Health Sciences, Vol.2, No.2, July 2012, P: 119-123, ISSN 2249-2380.

17. Ball Badminton Players”, Entire Research, Vol.-4, Issue-III, ISSN 0975-5020, July 2012, P: 46-48.
18. Sendhil. R., and G. Vasanthi, “Effect of Jogging and Yoga on Physiological Profile” Capital Research Journal of Physical Education and Sports Sciences, Vol.-1, Issue-1, ISSN 2277-8519, July 2012, P: 96-101.
19. Sendhil. R., A. Sathish Kumar and N. Veeraparameswari, “Effect of Varied Packages of Training on Selected Motor Ability Components of College Women Basketball Players”, Osmania National Journal of Physical Education, Vol.No.6, July 2012, PP.98-104, ISSN : 0974-7109.

Books and course material

S. No	Name	Authors	Publisher	Year	Remark
1	Pandai Thamizharin Arasamaippu Sinthanaigal	Dr.T. Anbuchselvan	Bharathi Putthagalayam	2010	Book
2	Tholkaappiya Uththikal	Dr. T. Amudhan	IITS, Chennai.	2014	Book
3	Engineering Mathematics I	Dr.V.Indira, T.Gayathri, S.Parimala, G. Manjula,	Aagash Neka Publications	2012	Book
4	Engineering Mathematics	Dr. V. Indira, T.Gayathri, S. Parimala,	Aagash Neka Publications	2011	Book
5	Engineering Mathematics II	Dr. V. Indira, T.Gayathri, S.Parimala,	Aagash Neka Publications	2014	Book
6	Mathematical Foundation of Computer Science	Dr. V. Indira	Study Material for DDE – Pondicherry University, Pudhucherry.	2009	Chapter Contribution
7	Mathematical Foundation of Computer Science	Dr. G. Rajmohan	Study Material for DDE – Pondicherry University, Pudhucherry.	2009	Course Material
8	Engineering Mathematics	Dr. G. Rajmohan	Saveetha University, Chennai	2013	Course Material

3.4.3 Provide details (if any) of research awards received by the faculty

Dr. G. Savundravalli, Asst. Professor, Department of Functional Tamil, was awarded Rajaraman Cash Award for her M.Phil., research work from Pondicherry University.

Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

1. Dr. S. Coumaressane: A reviewer of American Mathematical Society, USA. An Editor in Journal of Approximation, Korea.
2. Dr. V. Indira: A referee for Journal of the International Measurement Confederation, Elsevier Publication.

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has a placement cell which communicates with the companies and fulfills their requirements. The placement cell takes the students to the job fairs where different companies come and select the students according to their requirements.

The Placement Cell has liaison with various Companies/Industries, so as to select the best visiting companies. The Training and Placement Officer has liaison with the H.R Departments of different companies. The college keeps in touch with the passed-out students of the college who are presently working in various companies. The students are placed in various companies according to their capabilities.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the institution promote institution-neighborhood community? Network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college has always recognized the increasing access of students from various sections of the society to Higher Education. By providing reservations, financial aids, scholarships and relaxation in qualifications for socially backward classes, the college has registered significant increase in students' enrolment. The primary aim of the college is to provide quality education to the neighborhood community.

The major strength of the college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an 'equal opportunity institution', established to provide knowledge and quality education to all sections of society. It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development. The college is conscious of its role in campus-community connection, well-being of its neighborhood and has initiated a number of community development activities.

The NSS unit of the college functions with the objective of generating social awareness among the students to strengthen the spirit of service and sacrifice. It functions with two units of 210 enthusiastic volunteers under the able guidance of dedicated faculty members. The regular activities focus on rural upliftment, health awareness, first-aid, leadership training, non-formal education and blood donation, eradication of child labour and environment conservation. Some of the regular activities include - Special Camp, Blood Donation Camps, Awareness Programmes and visits.

The Special Camp is conducted in the college campus as a part of social awareness campaign. They enact plays on cleanliness, evil effects of alcohol, literacy, dowry, human rights etc, These social awareness programmes have created a good impact in the minds of the people. It was a rich experience for the students to spend their holidays with a service motive. Blood donation camps are organized and NSS volunteers donate blood whenever needed by the hospitals in the locality. The NSS volunteers have taken class to indigenous tribe (Narikkuravar) children during their camp. The College NSS unit has adopted the village Kalitheerthalkuppam from 2009 onwards.

S. No.	Date	Programme	Chief Guest	Motive
1	03/07/2009	International Day-Drug Abuse	Dr. Gilbert Fernandez, Dr. E. M. Rajan, Dr. Balan, Dr. Maheswary	Drug Abuse
2		Rally	Dr. R. Vasugi, Thiru. Ranganathan, Tmt. Jayanthi Amirtharaj	To Create awareness about Swine Flu(H1N1)
3	05/09/2009	Inter Collegiate Programme	Dr. E. M. Rajan, Thiru. V. Ramalingam	Disaster management
4	06/09/2009	Rally	-	Eye care and Eye donation
5	30/11/2009	Lighting Lamp	-	In remembrance of Mumbai terrorist attack
6	13/02/2010	Temple cleaning	-	Cleaning
7	08/03/2010	International Women's Day	Tmt. Anjammal, Ms. R. Sri Vithya	Awareness about Women Empowerment
8	27/02/2010	Women Exploitation	Conference	Awareness about Women Empowerment
9	13/03/2010	Global warming	Seminar	Awareness about the ill

				effects of global warming
10	20/03/2010	Healthy Habits for Healthy Life	Conference	Discussion on healthy habits
11	24/03/2010 to 30/03/2010	Sanitation for Sure Health	Dr. V. Ramasamy, Dr. R. Vasugi, Tmt. Jayanthi Amirtharaj, Tmt. Magadevi Murugaian	Special Camp
12	25/05/2010	Survey On The Social Status Of The Inhabitants And Books For Women	Mr. M. Sambathkumar	Orientation
13	26/05/2010	Temple cleaning & Women's Law	Ms. S. Meenatchi	Orientation
14	27/05/2010	Demo on Waste Management and Preparation of Natural Fertilizer	Mr. P. N. S. Pandian	Self confidence
15	28/05/2010	Medical Camp	Dr. T. Sweetha	Medical Awareness
16		Healthy habit for Healthy Life	Dr. Tamilmaran	Orientation
17	29/05/2010	Oral Hygiene	Dr. T. Sweetha	Orientation
18	15/07/2010	Voters Awareness Programme	Mr. Chandrakumaran	Create an Awareness about voting
19	08/09/2010	World Literacy Day	IRCS Chairman Dr. H. Ranganath, IRCS Vice-Chairmen Dr. A. S. Deivakunjari and Dr. V. Gopal,	Create awareness about Literacy
20	20/09/2010	World Ozone Day & World Scientist Day	Dr. Kasinadhan D.Sc, Prof of Biology (Rtd.), Pondicherry University	Create awareness about Ozone layer
21	10/10/2010	Blood Donation Camp	Dr. H. Ranganath, IRCS Chairman	To donate blood
22	14/10/2010	Organ Donation	Dr. H. Ranganath, IRCS Chairman	Create an awareness about organ donation
23	27/10/2010	Eradication Of Child Labour Awareness Programme	Dr. Moorthy, Employment office, Pondicherry	To eradicate Child Labour
24	09/11/2010	Career and Business Prospects in Food Processing	Thiru. M. O. H. F. Shajahan Minister. Thiru. P. Angalan,	Seminar Cum Awareness Programme

			M.L.A.	
25	30/12/2010	AIDS Awareness Programme	Mrs. Pramila Tamizhvaanan, Dr. R. Vasugi.	To create AIDS awareness to Students
26	31/12/2010	Tree plantation	ISHA Foundation	To plant more trees and provide for a better environment
27	28/02/2010	Voters Awareness Rally	-	To Create Voter's awareness
28	08/03/2011	World Women's Day	Dr. Santhi, Principal	Women's Day Celebration
29	23/03/2011 to 29/03/2011	National integration camp	-	-
30	08/04/2011	Inauguration	Dr. V. Ramassamy	Cleaning
31	09/04/2011	The Importance Of Planting Trees & Cleaning the Environment	Thiru. S. Manimaran	To plant more trees and provide for a better environment
32	10/04/2011	The Importance Of Planting Trees & Cleaning the Environment	Mrs. Thilagavathi	To plant more trees and provide for a better environment
33	26/03/2011	The Importance Of Herbal Medicine	Mr. V. Jayachandran	Tree plantation
34	27/03/2011	Importance of Natural living	Thiru. S. Manimaran	Natural living
35	28/03/2011		Dr. R. Vasugi and Ms. Sujatha Subramaniam	Manam malarattum maargam pirakattum
36	19/07/2011	General Health Checkup	-	General health checkup
37	20/08/2011	Career Guidance Programme	Mr. Divyanathan	Career guidance
38	27/08/2011	Blood Donation Rally		
39	09/09/2011	World Literacy Day	Dr. M. Sambath Kumar	To create awareness about Literacy
40	23/09/2011	World Scientist Day	Ms. Hemavathy	

41	24/09/2011	Disaster Management	Mr. P. Nagendiran	To know various techniques of Disaster management
42	15/10/2011	Organ Donation-An Awareness Programme	A Group Of Doctors From Thirubuvanai, Primary Health Centre	To create an awareness about Organ donation
43	21/10/2011	Rain Water Harvesting	S. H. Rehamane, Mr. V. Prabakaran	To save rain water
44	19/11/2011	National Integration Rally	-	-
45	02/01/2012	National Youth Day	Mr. Tamilmaran, Mr. Eganadane	Donated sports equipment to the college
46	31/01/2012	National Voters Day	Mr. R. Sreetharan	Vote awareness
47	01/03/2012	World Science Day	Dr. S. Kasinathan	
48	08/03/2012	Women's day	Mrs. Uma	
49	24/03/2012	Care And Protection For Child	Dr. Dj. Tamizhmaran, Mr. M. Janson Rajan	Child care
50	22/08/12	Health Check-Up	Sri Venkateswara Medical College	"A sound mind in a sound body"
51	28/12/12	TB Awareness	Team of Dr. Thamizharasi (PHC)	Create an awareness about TB
52	18/01/13	Swami Vivekananda Birth Anniversary	Thiru. Karthikeyan	Induce the positive thoughts & confidence in the young minds
53	16/02/13	Visit To Home	Anbu Illam	Make them aware of the other side of the coin
54	27/02/13	Orientation	Dr. Sengamalathayar	Rejuvenate the minds
55	28/02/13	World Science Day	Dr. Dhanaraj & Dr. T. Rajkumar	To make them aware of the importance of Nature
56	08/03/13	International Women's Day	Dr. O. P. Shyma	To bring out the empowered attitude from students
57	28/03/13	World Health Day	Dr. DhilipKumar Baliga	"Health is Wealth"
58		Survey	-	To know the

				status of the adopted village
59	15/07/13	Kamarajar's Birthday	Dr. R. Kuzhandaivelanar	To formulate the idea of simplicity & hard work in student's minds
60		Blood Donation Awareness	Dr. Thamizharasi	To create awareness to donate blood
61	21/09/13	Coastal Clean-Up, Sea Shore, Puducherry.	-	"Cleanliness is next to Godliness"
62	03/10/13	Blood Donation Camp	Red Cross Society & PHC (Thirubuvani)	To make attitude to have concern of the fellow-being
63	19/10/13	Voter's Awareness Rally	-	Impart the importance of their right to the public
64	23/10/13	Voter's Awareness	Thiru. R. Sridharan	Awareness given to the voters
65	12/03/14	International Women's Day	Dr. Veena	To Bring out the hidden potentials of the women students
66	08/04/14	Signature Campaign	Dr. P. Nallasamy	To stress the importance of voter's rights.
67	7/6/2012 to 13/6/12 16/2/14 to 22/2/14	Special Camp	-	Public Health & Personal Hygiene

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college, through its consistent encouragement and motivation, attracts the students to participate in various social activities. A special mention about NSS, Fine Arts Association, Red Ribbon Club and Youth Red Cross Society is made in this regard.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college is highly concerned about its students, parents, staff and alumni. The IQAC considers the feedback collected from all the stakeholders in the planning process.

Students:

The college values the opinions and needs of the students. Two students from each class are nominated as Representatives. She/he communicates students' requirements and problems to the teachers/ Head of Department/ Principal. Students have the absolute freedom to approach the Principal during working hours.

Parents:

Teacher/ Head of Department/ Principal interact with parents regularly. Parents are informed about their ward's academic performance and attendance records through meetings, phone calls and SMS system.. Parents are allowed to meet the teachers, tutors and Principal on any day of the week at any time to make any suggestions or complaints.

Staff:

The college conducts regular staff meetings to keep the staff updated about changes and developments of the institute. Most of the decisions are taken after consultation with the faculty.

Alumni:

The college has constituted an Alumni Association with a Professor In-Charge. The association organizes meetings and has regular formal and informal interactions wherein the alumni are free to give their suggestions.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college is incessantly organizing a number of outreach activities which relate to academic, social, cultural, community service, adventure etc. These activities help in building a healthy society, thus contributing to nation building. The college organizes the outreach programmes with the help of many voluntary organizations and NGOs. The NSS unit has conducted several blood donation camps and tree plantations. The expenditures for the same are generally borne by such organizations but over and above if need arise; it is reimbursed by college. The extension and outreach programme conducted by the college during the last four years is discussed in 3.6.1.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college undertakes cross-curricular enrichment activities through NSS, Red Ribbon Club and Youth Red Cross Society. At the time of admission and orientation programmes, the representatives of these units apprise the students on the benefits and scope of the extension activities. The details of the programme are displayed on the notice board and an interaction is organized with NSS officer and the co-ordinators of Red Ribbon Club and Red Cross Society.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The college has made a conscious effort to promote social justice. The college NSS unit has been organizing in-campus and out-campus activities for the underprivileged sections of the society. The students, along with the college faculty have visited the orphanage and home for the blind. Extra facilities are given to differently-abled students. The students have been visiting the local slums and the home for the blind, where they create awareness on human rights, health issues, and plantation of trees and importance of hygiene.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Objectives:

The major strength of this college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an 'equal opportunity' institution established to provide knowledge and quality education to all sections of society. It aims to maintain modern outlook with contemporary developments without compromising moral values. To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies. It aims to pursue excellence towards creating manpower with high degree of intellectual, interpersonal skill for team work, professional and cultural development to meet the national and global challenges.

Outcome:

Participation in the socially relevant activities has resulted in inculcating the feeling of being socially awakened citizens. The students who have been a part of this process have been spreading awareness in the institution and motivating other students as well to stand tall for the cause of social upliftment. They are also trained in karate for self-defence.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community

development? Detail on the initiatives of the institution that encourage community participation in its activities?

Voter awareness rally was conducted by college NSS unit, which has resulted in registration of higher percentage of votes in the constituency- in which the college is located - during the last parliamentary elections.

Extensive local participations are witnessed during tree plantation, blood donation camp etc. The Alumni Association is also involved in all these extension activities.

The institution has taken the initiative to make aware the society about social and health problems like dowry system, environment protection, consumer protection awareness, anti-corruption, HIV awareness, TB Awareness ,anti-tobacco and cleanliness awareness . Survey is conducted regularly to check the feedback and improvement in adopted village.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has constructive relationship with other institutions of the locality. The blood donation camps are organized with the help of Health Department of Government of Puducherry. The NSS unit co-ordinates the various activities as per the norms of the State NSS Cell.

3.7 COLLABORATION

3.7.1 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college had an understanding with Annamalai University - Directorate of Distance Education, Chidambaram and offered twinning programme - that could facilitate conducting various under graduate and Post graduate courses which are approved by Distance Education Council, New Delhi. Twinning programme is an innovative concept and it is a blend of on campus and off campus modes. Students can undergo an intensive coaching and teaching similar to regular college. This programme widens the scope of educational opportunity.

3.7.2 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

The local community has sponsored books, sports articles, wooden podium, plastic chairs and college entrance arch to the college. The college's first and former Principal Dr. V. S. Thirumavalavan donated good number of books to the library.

3.7.3 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- **Honourable Chief Minister of Puducherry** - Chief Guest in the 15th Annual Day of the College (4/4/2013).
- **Honourable Member of Legislative Assembly** - responds to every invitation of the College.
- **Dr. S. Sabapathy Mohan**, former Vice Chancellor, Manonmaniyam Sundaranar University, an eminent orator and inspirer was here with us to impart the ideas and values of Arignar Anna that he holds entitled "Anna Oor Imayam".
- **Dr. Dillip Kumar Balika, MS.**, General Surgeon and Surgical Gastroenterologist, Former Director of health service, Govt. of Puducherry, deliver a speech on the topic 'Importance of Health' on the World health Day.
- **Dr. P. Devaraj, I.F.S.**, Conservator of Forests, delivered a special lecture on 'Need for Environmental Protection'.
- **Dr. K. Dhanaraj, Ex. M.P.** gave an informative talk on 'Conservation of Nature'.

Department of Functional Tamil:

1. Prof. Thangappa	Modern Literature	2010
2. Dr. N. Ilango	Oration & Diaspora	2011 & 2013
3. Dr. M.Kamatchi	Linguistics	2012
4. Dr. Manikandan	Tamil e-magazine and Blogs	2012
5. Mr. Villianur Vengatesan	History	2013
6. Dr. S. Arokiyanathan	Linguistics	2013

Department of Mathematics:

1. Dr. Gururajan, The Director of Kanji Mamunivar Centre for Post Graduate Studies, was invited 14th November 2011 and 15th November 2012.

2. Dr. Thillaigovindan, the HOD, the Department of Mathematics, was invited 10th March 2011.

Department of Tourism:

Sl. No.	Name	Institution/ Organisation	Theme
1.	Dr. A. Aroul Jothi	Assistant Professor, Dept. of Historical Studies, Tagore Arts college, Puducherry	History and Tourism
2	Mr. N. Sivaraman	Assistant Professor, Dept. of Historical Studies, Avvaiyar Government College for Women, Karaikal	Historical Tourism
3	Dr. E. Devabalane	Assistant Professor, Dept. of Tourism, Tagore Arts college, Puducherry	Tourism and Travel Management
4.	Mr. V. K. T. Balan	Managing Director, Madura Travel Services, Chennai	Travel Agency Operations
5.	Mr. K. Amarnath	Vice- President, Surguru Group of Hotels, Puducherry	Hotels Operations
6.	Mr. Shamnugam	HR- Manager, Hotel GRT Grand, Puducherry	Hotels Operations
7.	Mr. Karmenivannan	Boomerang Travel Services, Puducherry	Air Ticketing
8.	Dr. Gunasekaran	Evergreen Tours and Travels, Puducherry	Tour Operations
9.	Dr. R. Kasilingam	Associate Professor, Department of Management Studies, School of Management, Pondicherry University	Financial Planning
10.	Mr. S. Baskaran	Manager, Department of Tourism, Karaikal	Tourism and Hospitality

Department of Commerce:

1. Prof. M. Sathyan, Associate Professor, Department of Commerce, Tagore Arts College, Puducherry.
2. Dr. D. Aravazhi Irrissappane, Associate Professor, Department of

commerce, Kanchi Mamunivar Centre for PG Studies.

3. Mr. Aravanan, Assistant Professor (Selection Grade), Department of Commerce, Puducherry.

Department of Computer Applications:

1. A. Ramalingam, HOD, M.C.A Department, Sri Manakula Vinayagar Engineering College, Puducherry. (2011)
2. E. Gurumoorthy, Asst. Professor, Sri Manakula Vinayagar Engineering College, Puducherry. (2012)
3. R. Sethuraman, Asst. Professor, Bharathidasan Govt. College for Women (Autonomous), Puducherry.

3.7.4 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated:

a) Internship/ On-the-job training

After completion of fourth semester, students of B. B. A., (Tourism and Travel Management) will work on a project in any reputed Tourism and Travel organization for 6-8 weeks during summer vacation (May & June) under the guidance of a faculty member of the Department. They will also undergo a study tour to North India destinations like New Delhi, Agra, Jaipur, Shimla, Amritsar, Wagha Border, etc for about 10 days during fifth semester. Students of B. B. A., (Tourism and Travel Management) have participated in Hunar Se Rozgar Programme (HSRT) sponsored by Government of India, Ministry of Tourism, which was conducted by Pondicherry Institute of Hotel Management & Catering Technology, Puducherry. The purpose of this training programme is to create employable skills in the interested youth who are in the age group of 18-25 years. The duration of the programme is 6-8 weeks. Students underwent training programmes like Food production, House Keeping, Food & Beverage Service. Duty meals and uniforms were provided to the students. Stipend of Rs. 1500 was also given to the participated students.

CRITERION – IV
INFRASTRUCTURE
AND
LEARNING RESOURCES

4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy - to create and enhance the infrastructure - conforms to the strength of the students in different streams and faculty members. The infrastructural enhancement is liberally funded by PONSHE..

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The College is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The main campus is spread over 7.3 acres of land with 882 sq.m. of built up area. The college has a single winged, two storeyed elegant building with adequate class rooms (15). The class rooms are spacious and well ventilated with proper lighting.

The college houses a language Laboratory to help rural students master the art of speaking English. The Library has a spacious reading room which can accommodate 40 students at a time. The Library also has facilities like reference service and internet browsing. A well-equipped Seminar Hall with a seating capacity of 200 persons serves as an avenue for academic and cultural presentations of the college. Also, the Seminar Hall is provided with an LCD projector and an electronic podium.

The college recognizes the key role played by IT in teaching and research. The college has a well equipped Computer Laboratory with 20 computer systems supported by 10 KV Uninterrupted Power Supply (UPS). Further, all the systems are connected with internet. The college has a broad band connection with 100 mbps through fiber optical media. The faculty is able to make use of computers in their respective Departments for both administrative and academic purposes. Computer-based learning and power point presentations in teaching are encouraged. The students are motivated to browse the internet for additional information.

Adequate number of water purifiers is installed in various places in order to provide pure drinking water. Ramps have been constructed at the entrance of the college for the convenience of differently-abled students.

There is a girls' rest room situated in the ground floor. The college has a beautiful garden which contains water fountain, medicinal plants, flowering plants and shade trees. The college is provided with parking facilities for both two-wheelers and four-wheelers.

- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The college has a spacious playground with modern updated sports equipment. This provides facilities for numerous outdoor and indoor games. Special coaching is also provided for major games and athletics.

A well-equipped Seminar Hall with a seating capacity of 200 persons serves as an avenue for academic, theoretical and cultural presentations of the college. The college has two NSS units consisting of 210 students. Various socially relevant services are provided by the NSS students like blood donation camp, AIDS awareness programmes, adult education and human rights.

Personality development programmes are conducted by the college which involves various activities such as group activity. Besides this, the faculty keeps on enriching the communication skills of the students.

The College has a special concern for the health and hygiene of the students and the faculty members. For this purpose, the college organizes health check-up camps and various awareness programmes. Adequate number of water purifiers is installed in various places in order to provide pure drinking water.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

In the past few years, the college has grown tremendously in terms of student enrollment and hence the demand for resources has increased. The college ensures that the available infrastructure is optimally utilized. The library remains open on weekdays from 10 a.m. to 5 p.m. The playground and sports equipments are utilized for sports activities. Computer laboratory is used after college hours to impart computing skills to the students. The seminar hall serves as a venue for organizing educational programmes and college functions. During weekends, the college is used for conducting various contact classes, entrance examinations, etc.

The college has augmented the infrastructure to keep pace with its academic growth. A computer laboratory with internet facility has been constructed for the courses B.C.A., and B.Com., introduced on the academic

year 2010. They are also provided with well ventilated and spacious class rooms. The seminar hall was updated with new electronic equipment namely podium and speaker with microphone. The college office is equipped with fax and reprographic machine for enhanced services.

A Master Plan of the college campus indicating the existing infrastructure is enclosed as an appendix. One more floor for prospective post graduates has also been planned.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Class rooms, rest rooms and library are situated in the ground floor of the college for the convenience of the differently abled students. Special toilets and ramp facilities are also available for their convenience.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**

A hostel, run by the Adi-Dravidar Welfare Department, Government of Puducherry provides accommodation to the SC/OBC girls.

- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**

Government Quarters is available for both teaching and non-teaching faculty. Three teaching and one non- teaching staff have occupied the Govt. Servants Quarters.

- **Security**

There is a watchman shed near the gate for proper security.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college has proper first-aid facility for both students and staff. The college has a hospital and a Primary Health Centre in its vicinity which supports in case of emergency.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has earmarked space for various facilities in the campus.

- Staff - The College provides a common staff room for every two departments. It also provides adequate rest rooms for the staff.
- Students - Students are provided with adequate number of toilets and a separate rest room is provided for women students.

A common vehicle parking space, Drinking water facilities and Internet facilities in the Library are also available in the college.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The library has an Advisory Committee comprising of Principal, Assistant librarian and all the HODs. The committee meets regularly to review matters pertaining to the smooth functioning and improvement of the library. The major responsibilities of the committee are: to discuss, frame, revise and implement policies pertaining to library services; to review and finalize allocation and utilization of funds for purchase of books; to frame, review and approve library rules; to ensure safety of books and other materials and to ensure systematic annual stock taking.

4.2.2 Provide details of the following:

S.No.		Comments (if any)
1	Total Area of the Library	1105 Sq.ft
2	Total Seating Capacity	50
3	Working Hours (Daily)	10.00 a.m. to 5.00 p.m.
4	Before Examination Days	10.00 a.m. to 5.30 p.m.
5	During Examination Days	9.30 a.m. to 5.30 p.m.
6	Vacations	10.00 a.m. to 5.00 p.m.
7	National Holidays & Holidays as per Pondicherry University Calendar	Closed
8	Layout of the Library	Incorporated in the college layout

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Principal invites requisitions for books from all the Heads of the Departments. The HODs submit the list of books, magazines and journals to be purchased with reference to the new syllabus and current needs of the

students to the Principal. The lists are then forwarded to the Assistant Librarian. The members of Book Purchasing Committee purchase books, magazines and journals from different sources. The amount spent on procuring new books, magazines, etc. during the last four years is as under:

Library holdings	2010-11		2011-12		2012-13		2013-14	
	Number	Total Cost in Rs.	Number	Total Cost in Rs.	Number	Total Cost in Rs.	Number	Total Cost in Rs.
Text books	351	91306	155	36912	384	103909	351	68328
Reference Books					21	3960	4	1050
Journals/ Periodicals	11	5733	11	6475	18	9483	18	10121
General Books and Books for Competitive Examinations			76	9852	25	5565	23	2622
Daily Newspapers	7	8572	8	10438	8	10588	8	12177

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

S.No.		Comments (if any)
1	Total number of computers for public access	Three
2	Total numbers of printers for public access	Printers are shared from college common resource pool
3	Internet band width/speed 2 mbps 10 mbps 1GB	10 mbps
4	Library automation Participation in Resource sharing networks/consortia(like INFLIBNET)	Yes, UGC-INFONET Digital Library Consortium through - N-List, e-journals are retrieved.

4.2.5 Provide details on the following items:

1	Average number of walk-ins	70/ Day
2	Average number of books issued/ returned	50/ Day
3	Ratio of library books to students enrolled	12:1
4	Average number of books added during last three years	1039
5	Average number of login to e-resources	20/Day

7	Average number of e-resources downloaded/printed	50/year
8	Details of “weeding out” of books and other materials	Daily Newspapers and Magazines through PONSHE

4.2.6 Give details of the specialized services provided by the library

1	Reference	Yes
2	Reprography	No
3	ILL (Inter Library Loan Service)	No
4	Information Deployment and Notification	Yes
5	Download	Yes
6	Printing	Yes
7	In-house/remote access to e-resources	Yes
8	User Orientation and Awareness	Yes
9	Assistance in Searching Databases	Yes
10	INFLIBNET/IUC facilities	Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff members guide the students and teachers in locating the books. They maintain silence inside the library. The library staff provides catalogues of various publishers to faculty so that new and relevant books can be purchased. The library staff helps the students in accessing the books they desire. The supporting staff is ever ready to help the faculty as well as the students in the library.

4.2.8 What are the special facilities offered by the library to the Visually/Physically challenged persons? Give details.

The library is situated in the ground floor of the college for convenience of differently abled students. The library strives hard to make facilities and services user friendly, especially for the differently abled students. A copy of the catalogue is sent to them and books selected by them are delivered to them in the classroom.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Every year an interactive session is held by Library Advisory Committee with the students to get feedback for improving the library services. Any suggestion given by students is sent to the Advisory Committee for action.

4.3 IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

1.	Number of computers with configuration (provide actual number with exact configuration of each available system)	List Given below
2.	Computer-student ratio	1:2
3.	Stand-alone computers	28
4.	Number of nodes/computers with Internet facility	25

Hardware:

Laboratory System details with Hardware Configurations					
Sl. No.	System Type	System Model	No. of Machine	H/w Details	Networking Techniques
1	CLIENT	HP	7	<ol style="list-style-type: none"> 1. CPU – INTEL CORE i3 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LED MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE 	Standalone with internet connection
2	CLIENT	HCL	13	<ol style="list-style-type: none"> 1. CPU – INTEL CORE 2 DUO, INTEL CORE i5 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LCD MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE 	

Library System details with H/W & S/W Configurations					
Sl. No.	System Type	System Model	No. of Machine	H/w Details	Networking Techniques
1	CLIENT	HCL	3	<ol style="list-style-type: none"> 1. CPU – INTEL CORE 2 DUO, 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LCD MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE 	Standalone with internet connection

Department System details with H/W & S/W Configurations					
Sl. No.	System Type	System Model	No. of Machine	H/w Details	Networking Techniques
1	CLIENT	HP	3	1. CPU – INTEL CORE i3 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LCD MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE	Standalone

Office Administrative System details with H/W & S/W Configurations					
Sl. No.	System Type	System Model	No of Machine	H/w details	Networking Techniques
1	CLIENT	HCL	1	1. CPU – INTEL CORE 2 DUO 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LCD MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE	Standalone with internet connection
2	CLIENT	HP	1	1. CPU – INTEL CORE i3 2. RAM-2GB 3. HDD-500 GB 4. MONITOR- LED MONITOR 5. KEY BOARD- 104 KEYS WITH USB INTERFACE 6. MOUSE-OPTICAL WITH USB INTERFACE	Standalone with internet connection
3	PRINTERS			1. Laser Printer- Samsung, ML-1666 (Monochrome Laser) 2. Color Laser Printer – Samsung, CLP- 321N (Color Single function, Laser Beam printer) 3. Dot Matrix Printer (Wipro LQ DX gold)- LQ DX Gold	
4	SCANNER			Canon color image scanner, Canoscan lide 110, Ultra Compact 240000/pi and Scanner with ‘Auto scan’ Button	

Software Details:

Sl. No.	Software
1	C, C++, VB 6.0, Oracle 9i, Java, Tally, SPSS 9.0, Net Beans,
3	Multimedia (Dreamweaver, Flash MX, Photoshop), MASAM, J builder Server & Client.
4	Microsoft Window 7
5	SQL Server 2000
6	Microsoft Office 2010
7	SPSS 14.0 and AMOS 6.0
8	Visual Studio.Net 2008
9	Microsoft Visual Studio Academic 2003

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet service is available in the college for faculty and students. There are 23 computers with Internet facility. The Principal' room, Administrative Block, Library, Reading room and the Computer Laboratory have the internet. In the coming months, all the staff rooms will be connected with net facility.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

PONSHE has sanctioned for ten more new computers in this academic year. All the Departments will be provided with a printer also.

The college intends to upgrade the PCs with latest configuration available in the market. Apart from this, the college focuses on purchase of new hardware. The Department of Computer Applications regularly replaces the non-functional parts with new parts. Non-working computer hardware components are used as models to demonstrate in the classes. Thus the college is optimistic - as far as the infrastructural up gradation is concerned.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

A copy of financial statements for the last four years is enclosed as annexure.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The Staff members are permitted to participate in the Computer Literacy courses organized by the IT Dept., Govt. of Puducherry. This enables them to use the ICT resources extensively.

College has adequate number of computers for the faculty. Faculty members are provided with computers in their respective Departments for preparation of teaching/learning materials. Also Multimedia projectors, OHPs are available for faculty use. The college also has a seminar hall equipped with an LCD projector. Also the faculty is provided with Audio-Visual aids which facilitate multimedia teaching.

The teachers liberally use the ICT resources to enrich their prescribed curriculum. Internet facility and Library is open to faculty members for collect learning materials.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college has always been placing the students at the centre of the teaching-learning process. The Vision and the Mission of the college are to provide holistic knowledge to its students. Use of technology has become very vital in imparting quality based education. The college recognizes the key role played by IT in teaching and research. The faculty is able to make use of computers in their respective Departments for both administrative and academic purposes. Computer-based learning is encouraged in the campus. Power point presentations, browsing the internet for additional information are encouraged to improve teaching and learning with the help of modern information and communication technology. Well-equipped computer Laboratory, LCD projectors and OHPs are available to the faculty for computer aided teaching. The computer faculty is always available for any need based assistance in the use of ICT. The college encourages the staff to undergo training on computer-aided teaching.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

It is not uncommon that major portion of the budget allocation is utilized for the salary purpose. In spite of this, it is ensured that enough funds are allocated and utilized for the maintenance. The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. A copy of financial statements for the last four years is enclosed in the annexure.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college outsources the Plumber, Electrician and Carpenter for maintenance and repair. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The college has a gardener and four house-keeping staff for cleanliness and upkeep of the campus.

Computers are upgraded periodically depending upon their usage and syllabus revision. If need arises, the existing software program is replaced with a more recently released and enhanced version. Similarly, the hardware device is also replaced for better and fast performance. Provision is made in the annual budget for maintenance of the computers in the institution.

Maintenance of the computers and printers are done by the technical staff in the college. The computers in various Departments, library and office come under warranty period. The electrical equipment namely Uninterrupted Power Supply (UPS) and batteries used in the computer laboratory come under warranty period.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Maintenance and repair is carried out periodically.. The computers and electronic devices are maintained and repaired through the funds available in the institution.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college has earmarked places for the sensitive equipment like water purifiers and computer laboratory. Maintenance of the computers and printers are done by the technical staff in the college.

CRITERION – V
STUDENT SUPPORT AND
PROGRESSION

5.1. STUDENT MENTORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Every year, the CAPASC - Centralized Admission Procedures for Arts and Science Courses - updates prospectus/information bulletin before the sale of applications to the candidates. The prospectus/information bulletin contains the information and instructions to the candidates, list of colleges under CAPASC, various courses offered and eligibility conditions, criteria for admission, reservation of seats, sports quota, procedure for admission, fee particulars, certificates to be attached along with application form and the procedure for calculating normalized percentage.

In the beginning of the every academic year (soon after the college reopens), the college calendar will be distributed to all the staff and the students. The college calendar includes the following vital informations: Vision and Mission of the college, details of the college, various courses offered, details of staff members – both teaching and non-teaching, course structure (includes Main or Allied paper, Subject code and Title of the paper), details of fee structure, rules and regulations of the college, rules and regulations of computer laboratory, language laboratory, library, details of staff in-charge for various activities like NSS, IQAC etc.

The college website www.pkartscollege.org also includes course details, staff particulars, activities of the college etc.

5.1.2 What percentage of students receives Financial Assistance from State Government, Central Government and other National Agencies?

Scheduled Caste students are eligible to get financial assistance from the State and Central Governments. The scholarship amount is deposited to their savings account directly by Adi-Dravider welfare Department, Government of Puducherry.

The students are also getting following financial assistance from the state Government.

- (1) Post Metric scholarship for meritorious students.
- (2) Students of Muslim community from State Wakf Board.
- (3) Students of Fisherman Community from Fisheries Department.

The following table shows the number of students received financial assistance from the Government.

Year	B.A.,	B.Sc.,	B.B.A.,	B.C.A.,	B.Com.,
2013-14	8	16	13	10	25
2012-13	9	7	4	11	17
2011-12	3	8	4	8	10
2010-11	7	9	6	3	5

5.1.3 What type of support services are available for?

The college has a number of student welfare schemes with the view to promote a stress free, healthy learning atmosphere.

- Government of Puducherry provides a very low fee structure- almost free education- for the welfare of the students.
- A special bus for Rs.1.00 is operated for students - from any place of Puducherry - to the college by the Government.
- Reservation policies for students belonging to OBC/MBC/SC/EBC/BCM and rural - are applicable as per Government norms during the admission.
- College library is facilitated with the Book Bank Scheme for the SC/ST students. Each student has the facility of taking two more books apart from the usual two books taken on their accounts. He/She can retain the books till the examinations are over.
- Separate toilet and specially built ramp facility are available for differently-abled students. Manual help is extended whenever necessity arises.
- Hostel run by of Adi-Dravidar Welfare Department, Government of Puducherry, is available for women SC/MBC students.
- PONSHE offers financial support to B.B.A., students for All India Educational tour.
- State NSS cell offers financial support for selected NSS students for their All India tour.
- Information like absent to the class, home work, tests etc is sent to their home through SMS system.
- The College is bringing out Annual Magazine every year. The College Magazine is the ideal medial for the students to exhibit their literary and creative talents, featuring poems, short stories, sketches and the items of general interest. In addition to the annual report, reports by the individual Departments and clubs are published.
- College provides financial assistance for the participation in Intercollegiate/University level tournaments conducted by Pondicherry University.
- Soft skill programs are arranged by ICT academy, Dept. of Information Technology, Government of Puducherry.
- Personality Development Programmes are organized in the college.

- A separate rest room is provided for women students.
- The college has an active Women's Cell which look after the welfare of the women students.
- Separate coaching class is arranged by the college for State/Central (LDC, VAO, SI etc.,) level competitive exams. Competitive examination books and magazines are available in the library.
- Slow learners/students who are at risk of failure and dropouts are given due care by the concerned Department through tutorial system. Remedial classes are taken for these students after the college hours. Their progress is monitored through Unit test and Model Examination.
- The 24x7 Medical College Hospital (Adjacent to our campus) is available to students for any emergency help.

5.1.4 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Extra-curricular activities form an integral part of students' life at campus. Students are trained to excel in their field of interest and are also encouraged to participate in quiz competitions, debate and cultural activities held at institutional, inter-collegiate and Inter-University level. The college helps them in this regard by providing special training to them by the Staff in-charge of Fine Arts Association and Physical Education.

The college has participated in various Inter-collegiate events organized by Pondicherry University.

Two Units of National Service Scheme (NSS) comprising of 210 students are functioning very effectively. Unit I (for boys and girls) and Unit II (for girls only) are functioning under the aegis of NSS. The major activities of NSS are mentioned in **3.6.1**.

The Fine Arts Association provides a platform to our students to bring out their latent talents. The Association organizes a host of competitions to bring out the talents of students. Many students actively participate in these competitions. The various competitions held include: Kolam; Elocution; Essay Writing; Singing and Poetry Writing.

Red Ribbon Club was started in this college under the guidance of Pondicherry Aids Control Society in 2009. The Club organizes many useful awareness programmes.

Red Cross Society functions in the college to inculcate a service attitude in students' minds.

Special tests are conducted to those students who are participating in sports events at National Level. The Annual Sports Meet is conducted every year and prizes are distributed in the Annual Day function.

5.1.5 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, GATE/CAT/GRE/TOFEL/GMAT/Central/State services, Defense, Civil Services, etc.

Guest lectures and special coaching classes are conducted in many Departments to equip the students to write various competitive examinations conducted by the State Government. The college also ensures that the students are constantly updated on information about competitive examinations and classes are held through external resource personnel as and when required. College library is also well equipped with adequate learning resources on competitive examinations.

Sl. No.	Departments	Number of Students Appeared/Qualified		State/Central Government
1	B.A.,	9	5	State
2	B.Sc.,	60	16	State
3	B.B.A.,	18	6	State
4	B.C.A.,	16	0	Central
5	B.Com.,	14	0	State

5.1.6 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Parent Teacher Association (PTA) meeting is conducted periodically and Mark sheets are distributed to the parents directly. Personal counseling is provided by the Tutor of each class to the slow learners. Placement Cell offers training for career advancement.

5.1.7 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The Department of IT-ICT academy - conducted a 45 days programme for 42 students to enable them to get placement in IT sector during 2013.

A four day “Soft Skill Development Programme” was conducted for all the students from 21.03.2014. Mr. R. Anadaraj from AVR Global, Chennai conducted a session on communication skill, self-confidence, facing the interview and resume writing.

As part of the curriculum, a 45 day on the job training programme is organized for B.B.A., students.

The Placement Cell was set up to promote student employment. The Placement Cell equips the students to meet the industry/institution requirements. It offers training on placement support, leadership skills, personality development etc. It is actively involved in inviting various companies for recruitment and helps the students to get placed in reputed companies. It informs the students regarding vacancies in the IT Industry and other sectors, through circulars and displays it on the notice board.

The college arranges various add-on courses that develop and enhance the aptitude of the students. The following Add-on courses were offered in this institution in collaboration with TCIL-IT, (A Government of India Enterprise) Puducherry. MS Office, Tally, Desktop Publishing, Certificate Course in Computer Applications, Photoshop, Diploma in Hardware Maintenance, Diploma in Networking Technology, 3D Studio Max, Advanced Diploma in Graphics Design, Certificate in Data Entry Operations, Computer Application Course, Japanese Culture and Management Training.

The following lists the number of students placed in various companies:

- Eureka Forbes Ltd. organized a Campus Interview in the college on March 2011 in which 10 students were placed.
- Integra Software Pvt. Ltd conducted a Campus interview on 19th March, 2012 in the college in which 15 students were selected for e-publishing.
- Eureka Forbes Pvt. Ltd organized a campus interview in the college on 27th March, 2012 in which 9 students were placed.

5.1.8 Does the institution have a Grievance Redressal Cell? What are its functions?

List the number of grievances redressed during the last four years.

The college has Students Welfare and Grievance Redressal Cell under the Chairmanship of the Principal and with the teaching staff as its members. The members of Grievance Redressal Cell meet once in a year to discuss the grievances. The grievances are taken up for discussion and suitable action is taken.

The students can meet the Principal at any time. Students are advised to directly interact with the faculty to solve their problems. The faculty tries their best to solve it.

Grievances	Action taken
Requested change from B.A. Functional Tamil to B.A. Tamil	Proposal submitted to PONSHE
More toilets for girls	MPLAD fund is sanctioned
No tour for Tamil students	Educational tour arranged
Rest room for girls	Redressed
Leveling play ground	Redressed
Hostel for girls	Redressed
Rs.1 bus facility	Redressed

5.1.9 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Women's Cell of the college takes care of resolving the issues of sexual harassment. Timely intervention ensures effectiveness. The Cell has been instrumental in having staff members positioned strategically to prevent sexual harassment. Seminars on Women's Right, Legal Issues And Women's Empowerment are conducted in the college regularly. Students are guided properly from the first day of admission onwards. Since students are properly taught on moral and value education, they realize their responsibilities. The college takes utmost care that cases of sexual harassment do not occur in the campus.

5.1.10 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. The college has an Anti-Ragging Committee as per the Government norms. Staff members are given in-charge for each floor to check the activities of the students during the intervals. Details of punishment for the instances of ragging are displayed in the notice board.

The College encourages senior students to give support, encouragement and help to their juniors.

The college has not received any complaints so far on this issue due to the favorable atmosphere present in the campus and the preventive measures taken by the authorities.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	Year	Against percentage Enrolled				
		B.A.,	B.Sc.,	B.B.A.,	B.C.A.,	B.Com.,
UG to PG	2010-13	37.30	32	18.51	40	17
	2009-12	50	68	16.13	-	-
	2008-11	50	34	41.94	-	-
	2007-10	33.33	12	26.92	-	-

Majority of the students in B.A., and B.Sc., move for higher degree courses whereas B.Com., B.C.A., and B.B.A., students opt for employment.

B.A.,					
Batch	2006-2009	2007-2010	2008-2011	2009-2012	2010-2013
Employed	-	30.76	18.42	11.9	14
Campus Selection	-	-	-	-	-
Other than Campus Recruitment	-	31	18.5	12	14
Entrepreneurship/ Self- Employment	-	-	02	-	-
B.Sc.,					
Entrepreneurship/ Self- Employment	20%				

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Year/ Course	Pass Percentage				
	B.A	B.Sc	B.B.A	B.C.A	B.Com
2011-14	52.77%	40%	96.97%	17.86%	48%
2010-13	52.3	40	88.88	48.27	46
2009-12	94.11	80	76.92	-	-
2008-11	60.6	60	88.88	-	-
2007-10	57.14	27	81.48	-	-

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

A proposal is submitted to PONSHE and Pondicherry University to start two Post Graduate courses- M.Sc. Mathematics and M.C.A.

Good numbers of our students are successful in the entrance examinations for P.G. courses conducted by the Pondicherry University and Pondicherry Engineering College.

The Institution encourages the students towards successful completion of their courses and progression to higher level of education. Students attempting to crack competitive/entrance examination are given special attention by the faculty members. Special coaching classes for interested students are also arranged.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

To increase the pass percentage, the college conducts remedial classes to the failed students. Tutor-ward system is followed in the college. The tutor conducts test for the slow learners in the current subjects at regular intervals and correct the test papers. Besides this, tutors advice the students to improve their reading ability. Study materials are also provided for the slow learners. Parents are called and counselled to continue their wards' studies and thus the number of dropouts are reduced.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The various sports and games facilitated in this college includes Ball Badminton, Cricket, Some Track and field events, Kho-Kho, Hand Ball, Volley Ball, Foot Ball, Chess, Kabhadi, Taekwondo and Badminton. The following table provides participation of our students in various events conducted by Pondicherry University:

2008-2009				
S. No.	Event	Category	No. of Students Participated	Venue
1	Kabhadi	M	12	RV.S. Arts & Science College, Karaikal.
2	Cricket	M	16	Pondicherry University
3	Badminton	M	5	Dr. S.R.K Govt. Arts College, Yanam.
4	Volley Ball	M	12	Pondicherry Engineering College, Puducherry.
5	Volley Ball	W	12	Pondicherry Engineering College, Puducherry.
6	Chess	M-W	10	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet.
7	Kho-Kho	W	12	Bharathidasan Govt. College for

				Women, Muthialpet.
8	Foot Ball	M	16	Pondicherry University, Puducherry.
9	Athletics	M-W	10	Pondicherry University, Puducherry.
2009-2010				
1	Chess	M-W	10	Christ Engineering College, Moolakulam, Puducherry.
2	Kho-Kho	M	12	R.V.S. Arts & Science, Karaikal.
3	Cricket	M	16	Pondicherry University, Puducherry.
4	Volley Ball	W	12	Bharathidasan Govt College for Women, Muthialpet, Puducherry.
5	Kabhadi	M	12	R.V.S. Arts & Science, Karaikal.
6	Kho-Kho	W	12	Rajiv Gandhi Arts & Science College, Thavalakuppam, Puducherry.
7	Badminton	M	5	Rajiv Gandhi Institute of Veterinary Education Research, Kurumbapet, Puducherry.
8	Athletics	M-W	8	Pondicherry University.
2010-2011				
1	Badminton	M	5	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
2	Kho-Kho	W	12	Bharathidasan Govt. College for Women, Muthialpet, Puducherry.
3	Kho-Kho	M	12	Indira Gandhi Arts & Science College, Kathirkamam., Puducherry.
4	Chess	M	10	Christ Engineering College, Moolakulam. Puducherry.
5	Hand Ball	M	14	Pondicherry Engineering College, Puducherry.
6	Cricket	M	16	Pondicherry University, Puducherry.
7	Volley Ball	W	12	Acharya Arts and Science College, Villiyannur, Puducherry.
8	Athletics	M	12	Pondicherry University, Puducherry.
9	Kabhadi	M	12	Pondicherry University, Puducherry.
10	Kabhadi	W	12	Rajiv Gandhi Arts & Science College, Thavalakuppam., Puducherry.
2011-12				
1	Chess	M-W	10	Indira Gandhi Arts & Science College, Kathirkamam, Puducherry.

2	Kho-Kho	M	12	R.V.S Arts & Science, Karaikal
3	Cricket	M	16	JIPMER, Puducherry.
4	Volley Ball	W	12	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
5	Kabhadi	W	12	Bharathidasan Govt College for Women, Muthialpet, Puducherry.
6	Kho-Kho	W	12	Indira Gandhi Arts & Science College, Kathirkamam, Puducherry.
7	Badminton	M	5	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
8	Athletics	M-W	8	Pondicherry University, Puducherry.
2012-2013				
1	Chess	M-W	10	Christ Engineering College, Moolakulam, Puducherry.
2	Kho-Kho	M	12	R.V.S. Arts & Science, Karaikal.
3	Cricket	M	16	JIPMER, Puducherry.
4	Volley Ball	M	12	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
5	Volley Ball	W	12	Bharathidasan Govt College for Women, Muthialpet, Puducherry.
6	Kabhadi	M	12	R.V.S. Arts & Science, Karaikal.
7	Kabhadi	W	12	Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry.
8	Kho-Kho	W	12	Rajiv Gandhi Arts & Science College, Thavalakuppam, Puducherry.
9	Badminton	M	5	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
10	Athletics	M-W	12	Pondicherry University, Puducherry.
2013-2014				
1	Ball Badminton	M	10	Indira Gandhi Arts & Science College, Kathirkamam, Puducherry.
2	Cricket	M	16	Pondicherry University, Puducherry.
3	Cross Country	M	6	Pondicherry University, Puducherry.
4	Kho-Kho	M	12	Rajiv Gandhi Arts & Science College, Thavalakuppam, Puducherry.
5	Swimming	M	8	Pondi Swimming Pool,

				Murugapakkam, Puducherry.
6	Hand Ball	M	14	Pondicherry Engineering College, Puducherry.
7	Volley Ball	M	12	MIT, Madhagadipet, Puducherry.
8	Foot Ball	M	16	Pondicherry University, Puducherry.
9	Chess	M	5	Pondicherry Engineering College, Puducherry.
10	Kabhadi	M	12	Pondicherry University, Puducherry.
11	Badminton	M	5	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
12	Taek Wondo	M	2	Pondicherry University, Puducherry.
13	Cross Country	W	4	Pondicherry University, Puducherry.
14	Kho-Kho	W	12	Vasavi College of Education, Puducherry
15	Volley Ball	W	12	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.
16	Chess	W	5	Pondicherry Engineering College, Puducherry.
17	Kabhadi	W	12	Kasthuriba College for Women, Villiyanur, Puducherry.
18	Taek wondo	W	1	Pondicherry University, Puducherry.

The following students have been selected to participate in “Pondicherry University Team” during the last two years.

2013-2014			
S.No.	Name of the Student	Dept/Year	Event
1	R. Sivaragini	B.A., III Year	Volley Ball
2	S. Rajasekaran	B.A., III Year	Kho-Kho
3	S. Sasikumar	B.A., II Year	Cricket
4	D. Deenathayalan	B.A., III Year	Kabhadi
5	R. Rajeswari	B.A., III Year	Volley Ball
6	A. Vinothini	B.Sc., III Year	Kho-Kho
7	N. Indumathi	B.Sc., III Year	Kho-Kho
8	S. Suganthi	B.Com., III Year	Kho-Kho
9	R. Rahavee	B.Sc., I Year	Kho-Kho
10	M. Rama	B.C.A., II Year	Kho-Kho
11	H. Sivakumar	B.C.A., II Year	Hand Ball
12	R. Rajeswari	B.A., III Year	Kabhadi
13	S. Selvarasi	B.C.A., II Year	Cross Country

2012-2013			
1	Janarthanan	BCA II Year	Hand Ball
2	M. Muthuraj	B.A., II Year	Volley Ball
3	V. Vijay	B.A., II Year	Volley Ball
4	R. Sivaragini	B.A., II Year	Volley Ball
5	J. Bhalraj	B.C.A., III Year	Ball Badminton
6	D. Mathivanan	B.Sc., II Year	Ball Badminton
7	P. Nandhini	B.A., III Year	Kabhadi
8	B. Ramya	B.Sc., III Year	Kho-Kho
9	S. Rajasekaran	B.A., II Year	Kho-Kho
10	R. Sivaragini	B.A., II Year	Kho-Kho
11	Ramya	B.Sc., III Year	Hand Ball
12	V. Lakshmanan	B.C.A., II Year	Cricket
13	M. Pradeep	B.B.A., II Year	Cricket
14	S. Saranya	B.C.A., III Year	Cricket

The college organized Inter-Collegiate Tournaments in 2009(Volley Ball) and 2013(Hockey) for Men and Women. The following Students have won prizes in Inter-Collegiate Tournaments.

S.No.	Name	Dept/Year	Event	Year
1	R. Rangaraj	B.B.A., III	Volley Ball	2011-2012
2	V. Gomathi	B.Sc., III	Kho-Kho	2011-2012
3	Sudhandiran	B.B.A., III	Kabhadi	2010-2011
4	V. Gomathi	B.Sc., II	Kabhadi	2010-2011
5	Sudhandiran	B.B.A., III	Kabhadi	2009-2010
6	V. Gomathi	B.Sc., I	Kabhadi	2009-2010
7	Mahalakshmi	B.A., III	Volley Ball	2008-2009

Red Ribbon Club

Red Ribbon Club (RRC) was started in the college under the guidance of Pondicherry Aids Control Society on 19/03/2009. The Club organizes many useful awareness programmes. The club organized various Guest Lectures and competitions and distributed the prizes to the winners. The following are the programmes conducted by the club in the last four years.

Sl. No.	Date	Programme	Chief Guest	Motive
1.	19.03.2009	Inauguration of RRC	Mr. Balamohan, PRO, Pondicherry AIDS Control Society.	To create AIDS Awareness among college students
2.	18.10.2010	AIDS Awareness Rally	Mr. M. Krishnamoorthy, IEC in charge, AIDS Control Society.	

			Mrs. Jayanthi Amirtharaj, Panchayat President, Kalitheerthalkuppam.	
3	07.02.2011	Poetry, Slogan, Debate, and Quiz Competition were conducted (Quiz Competition were covered by Nila Community Radio)	Dr. Panjagam, Former professor of Tamil, KMCPGS, Lawspet, Puducherry.	
4.	20.02.2012	Guest Lecture on AIDS Awareness	Prof. Dr. R. Natarajan. Head, Dept. of History, KMCPGS. Lawspet, Puducherry. Rtn. P. Namasivayam, Philanthropist, Prop: Muthu Silk House, Puducherry.	To create AIDS Awareness among college students
5	18.09.2013	Guest Lecture on AIDS Awareness	C. Zegadissane, Project Manager, Society for Development Research and Training(SFDRT).	

National Service Scheme - Activities

35 Students donated blood in the blood donation camp organized on 3rd October 2013 in the college. Periodically, our students are donating blood to the poor – who are admitted in the nearby Manakuia Vinayagar Medical College Hospital.

A medical / health survey was conducted in and around Kalitheerthalkuppam for one week at the request of the Primary Health Centre, Thirubuvanai in which the NSS Volunteers actively participated. An awareness programme was arranged on 12th August, 2013 for the volunteers to disseminate the importance and value of donating blood. Dr. Tamizharasi, Chief Medical Officer, Primary Health Centre, Thirubuvanai, delivered a lecture on blood donation and general hygiene.

Puducherry Coastal Guard arranged for a costal cleaning on 21st November, 2013 to invoke the ideas of cleanliness and service attitude in the students' minds. A Rally was organized on 19th October, 2013 to create awareness on the importance of voting in accordance with the Election awareness programme. In connection with this, many competitions were conducted by the Election Department, Puducherry. A Seven-day Camp (16th to 22nd February 2014) was materialized for the Volunteers of Unit I in which over 40 volunteers participated and benefited.

Fine Arts Association

Fine arts association conducts various cultural programmes and competitions. Students can also participate in competitions conducted in other colleges, Universities and other organizations.

Sl. No.	Name of the Students	Dept.	Venue	Competition	Prize	Remarks (if any)
2009-2010						
1	Banuchandran. K	II B.A.,(F.T.)		Essay on Global warming	III	Rs. 500
2	Chandrasegaran. S Ashok Kumar. U	II B.B.A.,(T.T.M.)	Puducherry State Co-operative Society	Quiz	III	8 Colleges Participated
3	Chandrasegaran. S Ashok Kumar. U	II B.B.A.,(T.T.M.)	Sri Ramakrishna Swami Vivekananda Educational Trust	Quiz	I	-
4	Banuchandran. K	II B.A.,(F.T.)	Ideal High School, Villianur	Essay	I	SARAL 2010
5	Bakhiyalakshmi.A	II B.A., (F.T.)	Ideal High School, Villianur	Essay	III	SARAL 2010
6	Vinod. S	III B.B.A., (T.T.M.)	Ideal High School, Villianur	Elocution	II	SARAL 2010
7	Rajkumar. A	II B.A., (F.T.)	„	Poetry	I	SARAL 2010
8	Thamizhselvi. P	I B.A., (F.T.)	„	Poetry	III	SARAL 2010
9	Sumathi. L	I B.A., (F.T.)	„	Essay	Consolation	SARAL 2010
10	Raabiyamma. A	I B.A., (F.T.)	„	Essay	Consolation	SARAL 2010
11	Nirosha. K	I B.A., (F.T.)	„	Elocution	Consolation	SARAL 2010
12	Kaviyarasan. I	I B.A., (F.T.)	„	Poetry	Consolation	SARAL 2010
13	Vinod. S	III BB.A., (T.T.M.)	„	Poetry	Consolation	SARAL 2010
14	Anandababu. M	II B.A., (F.T.)	Ideal High School, Villianur	Poetry	Consolation	SARAL 2010
15	Kaviyarasan. I	I B.A., (F.T.)	Venkateswara College of Education	Elocution	III	-
16	Vinod. S	III B.B.A.,(T.T.M.)	Venkateswara College of Education	Poem	I	-
2010-2011						
17	Chandrasegaran. S Ashok Kumar. U	III B.B.A.,(T.T.M.)	Sri Ramakrishna Swami Vivekananda educational trust	Quiz	II	5 Colleges Participated

18	Kaviyarasan. A	II B.A., (F.T.)	Puduvai Vani, Pondicherry University	Speech	I	-
19	Kaviyarasan. A	II B.A., (F.T.)	Tamil Ilakkya Sangam, Puducherry	Speech	II	-
20	Kaviyarasan. A	II B.A., (F.T.)	Sri Ram Ilakkya Kazhagam, Puducherry	Speech	II	Zone level
21	Atchaya. V	II B.A., (F.T.)	Tamil Ilakkya Sangam, Puducherry	Speech	III	-
22	Sengeni. P Manibharathi. M Varalakshmi	III B.A., (F.T.)	Acharya Arts and Science College, Villianur	Quiz	I	-
23	Vanaja. V	I B.C.A.,	Acharya Arts and Science College, Villianur	Essay	II	-
2011-2012						
24	K. Rajkumar	III B.Sc.,	Unity Help Social Service, Ariyankuppam	Quiz	Rs. 10000 CASH	-
25	K. Rajkumar	III B.Sc.,	Dr. Ambedkar Social Awareness, Puducherry	Quiz	I	-
26	K. Rajkumar	III B.Sc.,	Dr. Ambedkar Social Awareness, Puducherry	Painting	II	-
27	A. Kaviyarasan	III B.A.,	Sri Ram Ilakkiya Kazhagam, Puducherry	Elocution	Puducherry Zone I	-
28	P. Sengeni	2010 batch	Acharya Arts & Science College, Villianur, Puducherry	Quiz	I	-
29	T. Varalakshmi	2010 batch	Acharya Arts & Science College, Villianur, Puducherry	Quiz	I	-
30	M. Manibharathy	2010 batch	Acharya Arts & Science College, Villianur, Puducherry	Quiz	I	-
31	V. Vanaja	II B.C.A.,	Acharya Arts & Science College, Villianur, Puducherry	Essay	II	-

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the

previous four years.

S. Selvarasi, BCA (II year) participated and won Bronze Medal in All India Inter-University Taekwondo Tournament.

S. No.	Event	Category	No. of Students Participated	Venue	Prize winner	Year
1.	Volley ball	Men	12	Rajiv Gandhi Institute Veterinary Education Research, Kurumbapet, Puducherry.	II place	2009-2010
2	Kabhadi	Women	12	PKAC, K T Kuppam, Puducherry.	III place	2009-2010
3.	Volley ball	M	12	Acharya Arts and Science College, Villiyanur, Puducherry.	I place	2010-2011
4.	Volley ball	M	12	Christ Engineering College, Moolakulam, Puducherry.	I place	2011-2012
5.	Ball-Badminton	M	10	Indira Gandhi Arts & Science College, Kathirkamam, Puducherry.	II place	2012-2013
6.	Kho-Kho	W	12	Vasavi College of Education, Madagadipet, Puducherry.	II Place	2013-2014
7	Taekwondo	W	1	Pondicherry University, Puducherry.	I Place	2013-2014

*M-Men; W-Women.

Extra-curricular Activity

Sl. No.	Batch	Name of the Student	Name of the Event	Venue	Participation/Prize Winner
1	2011-2014	P. Ranganayagi	National Integration Camp	Jharkhand	Participation
2	2011-2014	P. Maheswari	National Integration Camp	Arunachal Pradesh	Participation
3	2011-2014	G. Raguraman	NSS Camp	Chennai	Participation
4	2012-2015	S. Selvarasi	All India Inter Universities Championship	Sathyabama University, Chennai	Silver Medal
5	2012-2015	S. Selvarasi	III South zone	Salem	Silver and two Bronze
6	2012-2015	S. Selvarasi	IV South zone	Kerala	Gold and two Silver
7	2012-2015	S. Selvarasi	National	Manipur	Participation

			championship		
8	2012-2015	S. Selvarasi	National championship	Arunachal Pradesh	Participation
9	2012-2015	S. Selvarasi	All India Inter Universities Championship	Punjab	Participation
10	2012-2015	S. Selvarasi	State Level Championship	Puducherry	Three Gold
11	2012-2015	S. Selvarasi	Inter College	Pondicherry University	Gold
12	2012-2015	S. Selvarasi	Cross Country Inter College	Pondicherry University	VI Place

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College has a mechanism for collecting feedback from graduates and employers. Feedback is collected from graduates periodically and also during alumni meetings to ascertain their views of curriculum, infrastructure facilities and suggestion for improvement and development of the College. Employers from this locality are extending their support to the college.

The Placement Cell collects feedback from the employers and graduates. These inputs are used to improvise the overall competency of the students for their employability. The companies visiting for campus recruitment provide feedback on the students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

The College encourages the students to submit essays, articles, cartoons, poems, puzzles, cross-words and other materials for the college Magazine that is published annually. In this regard, each student is expected to present their own unpublished materials. The Editorial committee selects the best materials and publishes in the college Magazine. The students' contribution to the magazine is increasing every year.

5.3.5 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has an Alumni Association and conducts Alumni Association Meet periodically for better co-operation, mutual help, everlasting bondage and fruitful interaction. The Alumni helps the College through their valuable feedback. The faculty members of each Department in the institution are in constant touch with former- well experienced - faculty members to receive their valuable suggestions.

**CRITERION – VI
GOVERNANCE,
LEADERSHIP AND
MANAGEMENT**

6.1 INSTITUTIONAL VISION AND LEADERSHIP

Education is the principal tool to empower an individual to be satiated.

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision

- To impart quality education and to produce employable rural students.

Mission

- To provide in-depth knowledge in fundamentals to rural students, to improve the learning and analytical skills.
- To develop the overall personality of the students and to mould them into good citizens with integrity and morality.

The college has good infrastructure and qualified faculty. In the admission process 75% of seats are allotted to the rural students and they are provided with Quality Higher Education in nominal fee structure.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Puducherry is an educational hub, where more than 80 colleges in various disciplines are functioning. Government of Puducherry is running 11 Arts and Science colleges to give Higher Education to ALL. The Honourable Chief Minister of Puducherry is looking after the Department of Higher Education all by himself. He works on a mission - to provide Quality Higher Education to each and every student of the Union Territory. Hence the rate of enrollment is on the increase year by year in comparison with other states.

The college is run by the Government of Puducherry through PONSHE. The Governing body of PONSHE (Pondicherry Society For Higher Education) is constituted under the Chairmanship of Secretary to the Govt.(Education) and Director of Higher and Technical Education as Member Secretary. The Secretary to the Govt.(Finance), one Representative of the Pondicherry University nominated by the Vice-Chancellor, Regional Director, NCTE, Bangalore or his Representative, Joint Secretary to Govt.(Education), Under Secretary to Govt.(Finance), the Principals of the society colleges are the statutory members of this society.

The Governing Body of PONSHE takes all policy decisions in connection with the staff recruitment, admission, fee structure, etc., Necessary budget allocation is done by PONSHE and staff members are given UGC scale

of pay. PONSHE takes care of career advancements of staff members. Generous funds are allocated every year for various curriculum enrichment programmes, seminars, conferences, value addition courses, club activities and extra-curricular activities. The Governing body appoints the Principal of the college with the approval of Government of Puducherry.

The Principal maintains an academic atmosphere in the college premises. He plans, implements and monitors all the institutional programmes along with various academic bodies. Principal adopts a transparent style of governance. The college believes in collective decision making - important policy matters pertaining to academics, students' welfare, disciplinary rules, exam schedules, etc., are reviewed during the council meetings. Empowerment and involvement of every faculty member is ensured. He is in constant touch with the various committees to make sure that co-curricular and extra-curricular activities are planned in advance and organized effectively. He is easily accessible to both faculty and students. He communicates with the University for the Examination and affiliation related matters.

The faculty members are following a student-centric method of teaching. By considering the academic background of the students, the lecture is delivered. A Watch and Ward system monitors the whole performance of the students. The faculty members are keen on encouraging innovations in teaching and learning methodologies. To keep in tune with the rapid advancements in teaching techniques, the college has promoted technology based teaching by providing ICT facilities. The college takes active interest in the welfare of the students. It constantly endeavors to upgrade the college in all spheres and transform it into a centre of excellence.

6.1.3 What is the involvement of the leadership in ensuring:

The policy statements and action plans for fulfillment of the stated mission:

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

Commencement of every academic year, the senior staff members are assigned as In-charge for various activities like NSS, Examination, Fine arts, Placement cell etc. They will discharge their responsibilities without any interference. Various committees like ant-ragging committee, Disciplinary committee are formed with a Co-ordinator and members from each Department. During the college day celebrations, different groups are formed to make the arrangements for Stage, Reception, Food etc. Similarly, sports and cultural programmes are also planned and executed.

Interaction with stakeholders:

The college has adopted the strategy of conducting periodical tutorial system, parents-teachers association meetings, discussion with students and

class representatives, and various extension activities in the neighbourhood community for sustainable interaction with the stakeholders.

All the stakeholders - students, parents, local community, industry, Government and Non-Governmental bodies the college is affiliated or attached to, participate in institutional plans.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:

A thorough analysis of the regional, national and global demands is made through interactive programmes with the experts and the stakeholders.

Reinforcing culture of excellence:

The college encourages the students and faculty to participate in the co-curricular and extra-curricular activities like inter-collegiate, State/National competitions, extension activities, NSS, Red Ribbon Club, Red Cross Society and Rotaract Club. The achievers are honoured in the classrooms. The staff members are encouraged to pursue research activities and to participate and organize seminars/workshops/conferences at national and international levels. They are also given permission to attend refresher and orientation programmes. They are encouraged and motivated to be a member of various academic bodies.

Champion organizational change:

The college takes lead to champion organizational change. Every feedback is reviewed and analyzed to institute change for good.

The needs of the students are identified through student's representatives. The infrastructural needs of the college and the individual Departments are fulfilled by the optimum utilization of funds received from State Government through PONSHE.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

As the college works on the participative and democratic principle of management, it frames all its plans and policies with consultation of the Academic Council, IQAC and other committees. At the time of the execution of its policies and plans, all the staff members and the students are involved. Outcomes and reviews are studied and changes for improvement wherever required are incorporated into the system.

6.1.5 Give details of the academic leadership provided to the faculty by the top management:

The top management of our institution is PONSHE, Government of Puducherry, an inspirational and motivational body that encourages faculty to

develop innovative insights and incorporate them in the programs of the institution. Through open discussions held during its meetings with the Head of the institution and time to time interaction of its members with the faculty, it enthuses dynamism among the faculty and creates an environment conducive for the academic growth.

6.1.6 How does the college groom leadership at various levels?

The college sends its faculty members every year in good number to attend orientation programmes held by various agencies, Universities and other academic institutions. It keeps them abreast of the latest information and knowledge in the area concerned and enables them to take the lead role in developing and implementing academic, cultural and sports programmes.

The faculty members have absolute freedom in the teaching methodology. The individual faculty can decide about internal test/seminars/projects for the students.

To inculcate leadership among the students, the Principal and the faculty remain intensively engaged throughout the year. All the fronts – regional, national and international are open for the growth of the students. As a result, the college students remain in the forefront in the entire academic, cultural and sports activities at all levels.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

The college has various components, Departments, clubs and societies and delegates authority to their heads, to work independently and chalk out all programmes consulting other faculty members. Within the Departments, committees and societies, the teachers and students work in a co-operative spirit, helping and motivating each other and encouraging every individual to grow.

The faculty members can freely decide about the paper allocation, framing time table, etc., Tutors are appointed to each class to monitor the growth and academic activities of the students. Each and every faculty member has absolute freedom to maintain the discipline inside and outside the campus.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college has a democratic set-up, wherein each unit is given fullest freedom to innovate and plan its perspectives of development, yet it operates through a structured organization for disciplined and smooth functioning. The line of hierarchy is maintained and the code of conduct is implemented to bring harmony and unity in its various cells. The college

Advisory Council includes two senior most members of the college. It decides the future plans of the college.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

The college is regularly re-hauling itself in every way to keep in tune with modern know-how. Every new development in academics or infrastructure is exploited for the benefit of the students. The college is well in tandem with the trends, be it in syllabus framing, or exploitation of latest technological means.

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has the quality policy, based on the Vision, Mission and the ideologies on which the institution was established. The quality policy views the learner as being dynamic in responding to the challenges that the complex and competitive world holds for them. Thus, all efforts are made to train them, to nurture their critical thinking and develop creativity so that they work efficiently in their chosen profession. In short, the college aims at giving the nation, quality human resource.

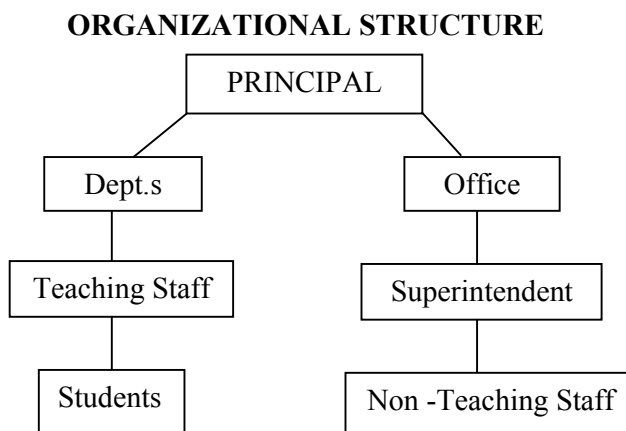
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan?

- As the college has received 12(B) status recently, it has plans to get funds from UGC and other agencies for building, Library automation, UGC-Network Resource center, remedial classes and personality development programmes etc.
- To construct a new block to house the Library, auditorium and computer center.
- To start Post Graduate programs in Mathematics and Computer Applications
- To motivate each Department to undertake at least one major/minor research project.
- Inviting more number of industrial experts to interact with the students to develop entrepreneurial skills.

After taking feedback from various resources, the Principal and the faculty members sit together and discuss the perspective institutional plan in a chain of meetings held usually at the end of a session or in its beginning. The various schemes of UGC, University Curriculum, Instructions from PONSHE and requirement of job are studied thoroughly and followed meticulously to chalk out all academic plans. As per the schemes and instructions, the expert faculty members prepare detailed proposals with the help of other faculty members. Each individual faculty handles a specific area in this regard.

6.2.3 Describe the internal organizational structure and decision making Processes:

Principal is the academic and administrative Head. Teaching and non-teaching staff work together for the effective functioning of the College as given below:



The college has developed efficient internal co-ordinating and monitoring mechanisms. In cognizance with the educational needs and demands of the nation in general and beneficiaries of the college in particular, the goals are set through collaborative and collective efforts of various components of the college. Thereafter, the responsibilities are assigned to individual faculty members and Departments. At this juncture, the convenors play significant role along with the Principal to monitor the progress and carry out the work. Wherever required, the information and expertise from external agencies is sought by the convenor.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- Teaching & Learning
- Research & Development
- Community Engagement
- Human Resource Management
- Industry Interaction

Teaching & Learning:

The college practices effective teaching learning process, which is assessed continuously with a feedback mechanism to sustain and enhance the quality of education. The review of the academic results, the mutual sharing among the faculty and the regular feedback from the students enable the teachers to keep improving their teaching strategies. New methods are developed to make the learning experience for the students very interesting and stimulating. A close watch is kept at the learner's progress so that they

remain alert and move fast. When they perform well, they are given incentives in the form of prizes. This keeps the spirit of healthy competition alive among the students.

Research & Development:

The college encourages all the faculty members to avail financial aid available in this regard from UGC and other bodies boost the research activity

Community Engagement:

All the extension activities of the college ensure student involvement in community development. Through its various components, the college has developed meaningful new programmes and schemes to develop the relationship with the community.

Human Resource Management:

Human resource management is a very sensitive area where the college adheres to the principle of rigorous discipline however with warm human touch. The college has developed mechanisms to watch each and every staff closely. They are travelling more than 50 kms everyday to attend the work. It takes care for them, so that they could work efficiently to the maximum of their capacity.

Industry Interaction:

The college creates a platform for the students to interact with industrial experts. The placement cell, along with various Departments of the college, remains on its toes to develop ties with the industry at local, regional and national level.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal keeps in touch with PONSHE through correspondence and submission of reports. He also communicates its achievements in various fields. The college collects feedback from various stakeholders every year. The Principal gets the feedback from the students on the performance of the faculty members. College publications like Magazine, Calendar, keep the information channel open. Important events and developments in the college are published in leading Newspapers. Local TV channels also carry the information to the public.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The success of the college depends on the quality of staff and their commitment towards achieving institutional Vision and Objectives. The talent

and potential of every staff member is recognized and honoured. The faculty members are in-charge for various activities like NSS, Alumni, Red Cross Society, Red Ribbon Club, Youth Red Cross, Fine Arts Association, college magazine and other committees, they have fullest freedom to complete the assignment successfully. The college creates a healthy working atmosphere and even allows a participative decision making process where the staff members can present their suggestions or views.

6.2.7 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

Yes. The college is yet to apply for autonomy.

6.2.8 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The college has Grievance Redressal System, Watch-Ward System and Anti-Ragging Committee to address the grievances of the students. The college ensures that grievances/complaints received from students and staff are promptly attended and resolved effectively. The Principal directly deals with the students and their parents in case of complaints/grievances, and handle all their problems with the help of other faculty members or office bearers. Viable solutions to the problems are found out to the satisfaction of all.

6.2.9 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No instances of court cases have been filed by and against the college.

6.2.10 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

- A separate Reading Room was created to enable the students to sit and study.
- A Rest Room is available for the girl students who have ailment.
- Remedial classes for slow learners.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college encourages faculty members to avail Study Leave for M.Phil/Ph.D. programmes and incentives are granted as increments once they complete it. They are relieved to attend Orientation & and Refresher courses organized by UGC-Academic Staff Colleges. Faculty members are provided

Duty leave to attend seminars and conferences at national and international levels.

The faculty members are also motivated to apply for research grants and financial assistance to conduct seminars/conferences etc., from UGC and other bodies.

Some of our staff attends many literary, social and cultural functions – conducted by the Government or other Forums - as invited speakers. Faculty members are encouraged to deliver lectures, present papers in various colleges and Universities at national and international level. They are also motivated to publish papers and course materials in their own area of interest.

Every department is provided with a computer. Internet connection to all the departments will be given soon. Faculty can have access to e-journals through INFLIBNET (Information and Library Network) provided by the Pondicherry University.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The faculty members are encouraged to be a member of Board of Studies, ICT training, Judges and Juries of various competitions, observers for University examinations, etc.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Every year, Academic Confidential Reports (ACR) are collected from the staff members - reviewed by the Principal and submitted to PONSHE. CRs are taken into consideration for the Career Advancement and promotions. This exercise makes every individual alert and motivates him/her to upgrade teaching and research.

6.3.4 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Residential quarters, 100% medical reimbursement, children education allowance, Additional pay for physically challenged, LTC, Child care leave, paternity leave etc., are available for teaching and non-teaching staff. Being a Government run college, staff can avail all the welfare schemes made by the Government of Pondicherry and Government of India.

Children education allowance- 70%
Residential quarters -10%
100% medical reimbursement- 25%
LTC - 3%

6.3.5 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The following factors attract and retain the eminent faculty.

- UGC scale of pay
- Incentives for higher qualifications
- Periodic increments
- Guaranteed pay revision
- Academic freedom
- Job security
- Good working environment
- Chance for mobility

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Financial resources are received from the Government through PONSHE. Principal is discharging the duties of the Drawing and Disbursing officer. All the transactions are strictly governed by the Financial rules. Limited powers are delegated to the Principal for incurring the general and miscellaneous expenditure. Prior permission is obtained from PONSHE for the purchase of computers, equipments, library books etc. The fees permitted by the Government are being collected from the students every year and are deposited under relevant heads. The salary for the staff members are deposited in their bank accounts every month.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The accounts of the institution are audited every year by professional auditors assigned by PONSHE. Government also conducts audit periodically. A copy of the audited report is enclosed as annexure.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

PONSHE is providing required funds to the college for maintaining the infrastructure every year. As it is a Government college, reserve /corpus fund is with the Government.

Funds are allocated under Special Component Plan (SCP) for the welfare of the SC students. One important aspect of this fund is that it will not lapse at the end of the financial year.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC):

The composition of the IQAC is as follows:

Chairperson

Dr. P. Nallsamy, Principal

Co-ordinator

Dr. Sabu. K Thankappan, Assistant Professor, Tourism

Members

Mr. P. Sadish, Assistant Professor, History

Dr. G. Saundravalli, Assistant Professor, Tamil

Dr. G. Rajmohan, Assistant Professor, Mathematics

Mr. R. Muthamizhan, Assistant Professor, Computer Science

Dr. P. Buvaneswari, Assistant Professor, Commerce

The main functions of IQAC:

The IQAC has suggested various development strategies in terms of academic quality, which are to be implemented in the college. Some of them are proposals for workshops, seminars, conferences, lectures, exhibitions and displays, Awareness programmes for students, strategies for further improvements in sports, academic, cultural activities and special programmes to inculcate values and patriotic feeling in the minds of the youth.

All the strategies of IQAC are formulated in consultation with every faculty members. Further, at the time of execution of the plans, the staff members and students are involved.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- The college is moving towards the UGC norms for the work load- 180 teaching days and 40 hours a week - for the teachers in full employment.
- As it is a Govt.run institution, Rules and regulations – both academic and administrative – are strictly followed.
- Teaching and non-teaching staff are advised to give their BEST for the growth of the institution and welfare of the students.
- The academic quality is ensured by focused teaching-learning process.
- The administrative staff contributes substantially for quality assurance.

6.5.3 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

Yes. Academic audit is conducted for all Departments. The audit is done by members of each Department and the report is submitted to the Principal. Each Department is scrutinized in detail: results, syllabus, library particulars, student strength are among the most important details. The recommendations are being implemented by the respective Departments.

They are geared up toward their goals, for example the review of results brings out the low, average and high performance. Thereafter each student is taken care according to their capacity. Remedial classes are conducted for the weak students and special guidance is provided to the high performers. Every Department keeps on adding equipment, books, journals, software for the benefit of the students.

6.5.4 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Teaching and learning is assessed based on students’ feedback system. Format for the feedback is prepared by the committee members and given to all the students at the end of the academic year. The feedback forms are collected and consolidated by the Head of the Department and submitted to the IQAC. The IQAC compile the feedback of students for the entire college. Based on the outcome of the feedback, the Head of the Department will inform the faculty about their strengths and weaknesses.

The College remains in touch with the Parents by sending the report of the performance of their wards. Where need be, they are called for meetings with the concerned faculty members. During their interaction, the suggestions and reviews regarding teaching - learning process are taken.

6.5.5 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Every quality assurance policy is well communicated to the faculty members through staff meeting and staff council. HODs conduct Department meetings for discussion about students’ performance, syllabus completion, etc. Students are also made aware of such policies through orientation programmes conducted by the Heads of the Departments. The college informs the external stakeholders about its policies through college magazine, newspaper, etc.

**CRITERION – VII
INNOVATIONS
AND
BEST PRACTICES**

7.1 ENVIRONMENT CONSCIOUSNESS

GREEN CAMPUS

The Perunthalaivar Kamarajar Arts College is located in an area of 7.3 acres, having a beautiful campus with well-maintained trees and colorful flowering plants in the garden which provide a clean atmosphere. From the inception of the college, the entire campus is covered with lush green trees. Neem, Banana, Punnai, Naval fruit tree, Teak, Banyan and other trees in the college campus gives a pollution free environment. The garden is maintained by a Gardener with utmost care. A beautiful lawn and an attractive fountain welcome us to the college. This greenery helps to refresh the mind and gives concentration.

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. The college works out all measures to maintain a green environment in the college premises. The college creates awareness on eco-friendly atmosphere among the students. Students take valuable efforts to sustain the eco-friendly environment in the campus. As per the Supreme Court order, our curriculum has 'Environmental Studies' as a subject for all the first year students.

Dr. P. Devaraj I.F.S., Conservator of Forests delivered a special lecture on "Need for Environmental Protection" on World Environment Day. He is a regular visitor to our college and inspires the students for a better campus environment. Every year, each Department arranges an environmental field trip for the first year students. While expanding the infrastructure of the college, it maintains ecological balance by following the policy of conservation of trees.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation:** All the classrooms are ventilated and well-lighted and do not require artificial lighting during day time. Staff and students are advised to turn off all the electrical items when they are not using them.
- **Water Harvesting:** Rain water harvesting structures have been installed in the campus.

One day awareness programme about water harvesting was held on December 2011. The water overflow is checked and the leaking points are identified and repaired immediately. Suitable measures are taken to prevent wastage of water. Rain water is not allowed to drain off.

- **Efforts for Carbon Neutrality:** Plantation of trees has been increased to absorb CO₂ emitted in the atmosphere and to provide an effective screen in covering carbon inflow. The college has a specific parking shed for vehicles which assures a pollution-free environment. Also, students are motivated to use bi-cycles. Campus has adequate number of trees to maintain the air quality by absorbing carbon dioxide and releasing oxygen.
- **Plantation:** The College has a green and serene atmosphere. Students take keen interest in tree plantation every year and they organize special programmes for plantation of trees within the campus. Our B.B.A., students involved in tree plantation and planted 100 trees within the campus. In Thane cyclone, we have lost some of the trees. However, our college had an immediate recovery by planting more number of trees.
- **Hazardous Waste Management:** Hazardous Waste in the college is very much negligible. As there are four sanitary assistants, the sanitary wastes are disposed periodically.
- **E-waste Management:** The e-waste generation is very minimal in the campus. If the computers and its accessories are not in a working condition, they will be immediately repaired and reused again in the computer laboratory. If their life time is over, the old computers and spare parts are disposed by 'Pay-Back' scheme.

7.2 INNOVATIONS

7.2.1 Provide details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

Innovations in teaching and learning

The college takes sincere efforts to teach the curriculum to cater to the diverse needs of the students hailing from educationally backward area. The curriculum includes application-oriented, skill-based subjects. Environmental studies are included in the curriculum to create environmental awareness and social concerns among the students.

- As per UGC norms, the college has maximum number of working days. Hence, the faculty members are always available to help the students.
- Classroom sessions are interactive in nature.
- Peer teaching and remedial coaching for slow-learners.
- Personality development programmes are organized to improve soft skills of the students.
- In addition to conventional chalk and talk method, ICT tools are used in teaching.

- Internet facility is made available to all the faculty and students.
- Extra classes during holidays are arranged by the faculty, if necessity arises.
- No class hour is left free; it is always substituted by another faculty or students are taken to the library.

Innovations in student support services

- Civic responsibilities are inculcated through NSS.
- Various committees such as Grievance cell, Parent-Teacher Association, Alumni Association, and Anti-Ragging Committee exist to ensure effective functioning of the college which benefits the students.
- Being a rural college, students are highly motivated and much involved in sports activities.

Innovations in Research, Consultancy and Extension

- Students are instructed to prepare models for explaining the complex theoretical concepts.
- The college motivates the students to donate blood by organizing blood-donation camps in the college.

Innovative Infrastructure

- The college website (www.pkartscollege.org) provides a clear insight of the college.
- The college is maintaining a Green Campus

7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

- **Best Practice – I:**

- 1. Title of the Practice:** Expert talks

Inviting Experts/Resource persons from various disciplines.

- 2. Goal of the Practice:**

The objective of the practice is to help the students to inculcate the moral values and to shape the students to achieve core competencies to face not only local demand but also global requirements. It develops human resources for National Development. It motivates the student's entrepreneurship skills and employability to ensure better opportunities and placement.

3. The Practice:

The college has well-furnished seminar hall with ICT facilities where many functions are organized and celebrated. Considering the level of students in studies and their potentialities, the college offers lectures for all students. These classes are handled by various experts with a view to strengthen the subject knowledge of the students and to make them successful in getting employment.

4. The Context:

Information leads to knowledge. Sharing of information is a road to acquire knowledge. Knowledge widens when it is shared. As the college admits students from varied background, there is a need for the institution to provide a platform that would enable them to cope up with different levels of knowledge and interest.

5. Evidence of Success:

Students are eager to attend and actively listening the meetings with outside resource persons.

Feedback obtained from the students on the usefulness and relevance of the lecture clearly shows that they welcome this practice. Some of the senior students feel this is a right step at right time taken by the college to enhance their performance in higher studies. After listening these lectures, a moderate change in the student's behavior is noticed.

6. Problems Encountered and Resources Required:

No problem arises when these programmes are organized. Experts in various fields are invited regularly and fruitful lectures are given to the students. These programmes are motivated and funded by the Government of Puducherry.

7. Notes:

As the College finds this practice very useful for placing the students in a better position, the college is planning to conduct similar programmes in future.

Best Practice – II:

1. Title of the Practice: Tutor –Ward system.

2. Goal of the Practice:

The objective is to identify and rectify the academic problems, cultivate civic responsibilities and to improve the communication skills of the students. It makes them disciplined and motivated to perform good in academic career.

3. The Context:

To analyze student's academic performance, achievements in curricular and extracurricular activities, support services and requirements.

4. The Practice:

The students in the class are divided into groups and each group is taken care by a tutor. The tutors guide the students under them. Also, students feel free to communicate their problems to their Tutors. They monitor all the problems of the students and try to rectify them.

5. Evidence of Success:

The creativity and hidden talents of the students are improved by this practice. It also helps the students to avoid the thinking of suicide. The contents, teaching methodology and evaluation process and constant counseling refined these students to make this practice a fruitful one.

6. Problems encountered and resources required:

Most of the students belong to first generation. As a result, it is a problem to sustain their grasping power, concentration and interest throughout the class.

7. Notes:

- Introducing and updating innovative teaching-learning and evaluative methods.
- Feedback from stakeholders.

Part - III
EVALUATIVE REPORT

**EVALUATIVE REPORT
OF THE DEPARTMENTS**

Evaluative Report of the Department

DEPARTMENT OF TAMIL

1. **Name of the Department** : Department of Tamil
(Functional Tamil)
2. **Year of Establishment** : 1998
3. **Names of Programmes/
Courses offered (UG, PG, M. Phil.,
Ph.D., Integrated Masters; Integrated
Ph.D., etc.)** : UG – B.A. (Functional Tamil)
4. **Names of interdisciplinary
courses and the departments/
units involved** : Nil
5. **Annual/Semester/ChoicerBased
Credit System (Programme
wise)** : Semester System
6. **Participation of the department
in the courses offered by other
departments** : B.Sc., Mathematics & B.Com.,
7. **Courses in collaboration with
other universities, industries,
foreign institutions, etc.** : Nil
8. **Details of courses, programmes
discontinued (if any) with
reasons** : Nil
9. **Number of Teaching posts** :

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	05	05

10. Faculty Profile with name, Qualification, designation, specialization, (D.Sc./ D. Litt. /Ph.D./ M.Phil., etc.,)

Name	Qualification	Designation	Specialization	No. years of Experience	No. of Ph.D., students guided for the last four years
Dr. T. Anbuchselvan	M.A., M.A.,(Ling.), M.A.(Socio.), Ph.D.,with NET	Asst. Prof. & Head	Grammar	06	-
Dr. N.J. Saravanan	M.A., M.A.,(Eng.), Ph.D., with NET - JRF	Asst. Prof.	Criticism	05+04 (Research)	-
Dr. T. Amudhan	M.A., M.A.,(Ling.), M.Phil., Ph.D.,	Asst. Prof.	Linguistics	05+03 (Research)	-
Dr. G. Savundravalli @Sudha	M.A., M.A.,(Ling.), Dip. Anthro., D.M.A., M.Phil., Ph.D., with NET	Asst. Prof.	Sangam Litt.,	07	-
Ms. R. Vishalakshi	M.A., M.Phil., (Ph.D.) with NET	Asst. Prof.	Devotional Litt.	12	-
Dr. B. Kupuswamy*	M.A., M.Phil., Ph.D., with NET	Asst. Prof.	Comparative Litt.,	07	-

- 11. List of Senior visiting Faculty** : Nil
- 12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty** : One Assistant Professor (Temporary) is outsourced through private agency
- 13. Student-Teacher Ratio(Programme wise)** : 22:1
- 14. Number of Academic support staff (technical) and administrative staff sanctioned and filled** : Nil
- 15. Qualification of teaching faculty with D.Sc./ D.Litt. /Ph.D./ M.Phil./PG.** :

Sl.No.	Name	Qualification
1	Dr. T. Anbuchselvan	MA, MA(Ling.), MA(Socio.), Ph.D. with NET
2	Dr. N.J. Saravanan	MA, MA(Eng.), Ph. D with NET –JRF
3	Dr. T. Amudhan	MA, MA(Ling.), M.Phil., Ph. D
4	Dr. G. Savundravalli @Sudha	MA, MA(Ling.), M.Phil.,Ph.D., with NET
5	Ms. R. Visalakshi	MA. M. Phil.,(Ph. D.) with NET
6	Dr. B. Kuppasamy*	MA, M. Phil., Ph.D., with NET

16. **Number of faculty with on-going projects from a) National b) International funding agencies and grants received** : 01 (Short-term project sanctioned by the Central Institute of Classical Tamil)
17. **Departmental projects funded by DST-FIST; UGC; DBT; ICSSR; etc., and total grants received** : Nil
18. **Research centre/ facility recognized by the University** : Nil

19. **Publications** :

- Publication per faculty

Sl.No.	Name	No. of Publications
1	Dr. T. Anbuchselvan	4
2	Dr. N.J. Saravanan	1
3	Dr. T. Amudhan	5
4	Dr. G. Savundravalli @Sudha	4
5	Ms. R. Visalakshi	9
6	Dr. B. Kuppusamy	4

- **Number of papers published in peer reviewed journals (national/international) by faculty and students: 01**

- **Faculty** : Dr. T. Anbuchselvan
- **Monographs** : **Dr. T. Anbuchselvan** – 1.
Aasiriyar Thaguthi Thervu Vina Vidaigal
ISBN: 978-81-908696-1-4

- Books with ISBN/ISSN numbers with details of publishers:

- **Dr. T. Anbuchselvan** :
 1. Pandai Thamizhargalin Arasamaippuch Sindhanaigal, Bharathi Puthagalayam, 2010.
 2. Tholkappiaya Satangugal, Karumani Publications, 2009.
 3. Samayamum Mozhiyum, Aruvi Publications, 2008.

- **Dr. N.J. Saravanan** :
 1. Thamizhar Panpattil Neer.
 2. Freudian Nokkil Jiyakanthanin Sirukathaigal.
 3. Sanga Ilakkiyamum Sangam Maruviya kaala Ilakkiyamum Oppidu.

- **Dr. T. Amudhan** :
 4. Sanga Paakkalil katchi Nerigal
 Tholkaappiya Uththikal,
International Institute of Tamil Studies, Chennai, 2014.

Sl. No	Name of the Faculty	Conference/ Workshop	Title of the paper/ Participation	Year
01.	Dr. T. Anbuchselvan	“Uraiyasiriyargal Vazhi Pulanagum Ilakkiyak Kotpadugal” - Workshop conducted by Govt. Arts College, Aathur, Salem.	Perasiriyarin Urai Vazhi Pulanagum Tholkappiyarin Ilakkiya Kotpadu	2014
		Sevviyal Ilakkiyangalil Vazhipattuk Kuruga - Workshop conducted by E.V.Ra Periyar Arts College, Trichy.	Tholkappiyarin Vazhipattuk Kurugal	2014
		‘National Conference on Mu.Va’ - conducted by Subramaniya Bharathiyar School of Tamil, Pondicherry University.	Mu.Va.vin Iyarkkai	2013
		“Tholkappiyamum Pinnai Ilakkana Noolgalum Panmuga Aaivu” - Workshop conducted by Jamal Mozhamad College, Trichy.	Aruvagai Ilakkanam	2012
		“Chemmozhi thamizh Ilakkana Kotpatirku Uraiyasiriyarin Pangalippu” - Workshop conducted by Karaikkudi Azhagppa University.	Uraiyasiriyar Nakkeerar	2011
		“Chemmozhi Ilakkiyangali Vizhumiyangal” - Workshop conducted by Pudhucherry Kalai Ilakkiya Perumandram, Pudhucherry.	Irayanaar Agapporul Urayel Vizhumiyangal	2010
		“World Classical Tamil Confrence” Conducted by Govt. of Tamilnadu, at Kovai.	Thinai Nilap Peyargal Kattum Thaithalaimaich Samugam	2010
		“Conference on Tamil Daily Papers” by Isaipriya, Thiruvarur.	Bharathiyin India Nalidhazhil Karuthuppadangal	2010
		National Conference on “Folk Worships” conducted by Subramaniya Bharathiyar School of Tamil, Pondicherry University.	Nattupura Theivangalin Nagara Mayamathal	2010
02.	Dr. N.J. Saravanan	“International Seminar” Conducted by King Nandivarman Arts and Science college, Thellaru.	Inayathala Kavidhaigal Nokkum Pokkum	2014
03.	Dr. T. Amudhan	Seminar on Folk lore Conducted by Annamalai University.	Ki.Ra. kathavu sirukathaiyil siraar vilaiyaattugal	2014

	Dr. T. Amudhan	International Institute of Tamil Studies, Chennai.	Kilaviyaakkath thodatiyal koorugalum Tharkaala mozhi nadaiyum	2014
		40 th All India conference of Dravidian Linguistics, University of Hyderabad	Approaches to grammar teaching in the context of testing & evaluation, (with special reference to Tholkappiyam)	2012
		Seminar on Folk lore, Pondicherry University.	Kannagi vazhipaattil kaliteerthaal kuppam	2010
		Seminar on Tamil Text Book for UG courses: Text Books & Teaching, Pondicherry University.	Review of Text Book (General Tamil)	2009
04.	Dr. G. Savundravalli @Sudha	8 th International semenar, Aar All India Reserch, Coimbatore	Indiranaa? Veenthana?	2012
		Pondicherry Institute of Linguistics and culture, Puducherry	Kaaman ValiPatin thottram Valarchi	2012
		7 th International semenar, Aar All India Reserch, Thiruchengodu	Penniya Nookil Ambaien Veetin Muulaiel oru Samaiyalarai	2011
		SouthIndia Folklore encyclopedia ,Dravidian University, Kuppam-chittur,	kaaman ValiPadu	2011
		Pondicherry University, Puducherry	Puthuvaiei Kaaman valiPadu	2010
05.	Ms. R. Visalakshi	“International Seminar” Conducted by King Nandivarman Arts and Science college, Thellaru.	Bharathiyarin Pappa Pattu Pathippu Verupadugal	2014
		Palthurai Nokkil Tholkappiam, Tagore Arts College, Puducherry.	Bharathiyarin Kanavil Maippadugal	2013
		Devidhasanar Arakkattalai, Puducherry	Devidhasanarin Sirugathaigal Oor Aayvu	2013
		8 th International semenar, Aar All India Reserch, Coimbatore	Bharathiyarin Kuil Pattil Pathippu Verupadugal	2012
		All India Teachers Association, Madurai Kamarajar University	Bharathiyarin Kannan Pattu Pathippu Verupadugal	2012
		7 th International semenar, Aar All India Reserch, Thiruchengodu	Bharathiyarin Panjali Sathathil Pathippu Verupadugal	2011
		Bharathidasan University	Periyar Sorpozivil Sathee Ozhippu	2011

	Ms. R. Visalakshi	Semmozhi Tamil Aayur Matthiya Niruvanam and Periyar Arts College, Cuddalore.	Naithal Nila Thalaivi	2011
		Islamiya Tamil Ilakiya Kazhagam, Mayiladudurai	Amirtha Sollar	2010
06.	Dr. B. Kuppusamy	“International Seminar” Conducted by King Nandivarman Arts and Science college, Thellaru.	Andal Padalgal Suttum vathuvai sadangugal	2014
		Palthurai Nokkil Tholkappiam, Tagore Arts College, Puducherry.	Tholkappiya Meippattiyal	2013
		International seminar, karpagam University	Thinai kotpaattadipadaaiil Mullaipaattu	2012
		National Conference on “Folk Worships” conducted by Subramaniya Bharathiyar School of Tamil, Pondicherry University.	Puducherry Sirudeiva Vazhibaattil Periyaandavan Vazhibaadu	2010

20. **Areas of Consultancy and income generated :** Nil

21. **Faculty as members in**

a) **National Committees b) International Committees c) Editorial Board :** Dr. T. Anbuchselvan is a member in Board of Studies, Pondicherry University.

22. **Students projects**

a) **Percentage of students who have done in-house projects including inter departmental/programme :** Nil

b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:** Nil

23. **Awards/ recognitions received by faculty and students:**

Name	Class / Designation	Year	Award/ University Ranks
Faculty			
Dr. T. Anbuchselvan	Asst. Prof. & Head	2010	Kamban Pugazh Virudhu by Govt. of Puducherry
		2007	Sunitkumar Chetterji Award by International School for Dravidian Languages, Kerala.
Ms. R. Vishalakshi	Asst.Prof.	2014	Sigaram Thotta Magalir Award by Wisemen Hr.Sec.School & Sigaram Organization.
		2014	Illakkiya Thendral Award by Kudumba Vilakku Savithiri Ammal Endowment.
		2013	Illakkiya Mamani Award by Vaithi Kanniyamma Endowment.
Students			
Muniammal	-	2009	Gold Medalist
Selvamani	-	2011	Gold Medalist
Gunasundari	-	2012	Gold Medalist
Praveena	-	2013	Gold Medalist

24. List of eminent academicians and scientists/visitors to the department : 07

Sl. No.	Name of the academicians	Area	Year
01	Prof. Thangappa, Eminent Tamil Scholar, Writer, Sakithya Academy Awardee, Translator.	Modern Literature	2010
02	Dr. A. Arivunambi, Former Dean, School of Tamil, Pondicherry University.	Sangam Literature	2010
03	Dr. N. Ilango, Professor in PG Center, Orator & Creative Writer.	Oration& Diaspora	2011 & 2013
04	Dr. M.Kamatchi, Professor, Dept. Linguistics, Annamalai University,	Linguistics	2012
05	Dr. Manikandan, Asst. Prof. , Active Blog Writer & Poet.	Tamil e – magazine and Blogs	2012
06	Mr. Villyanur Vengatesan Former Research Asst. in Pondicherry University & Historian	History	2013
07	Dr. S. Arokiyanathan Former Dean of School of Tamil & Former Controller of Examinations Pondicherry University.	Linguistics	2013

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : Nil
b) International : Nil

26. Student profile programme / course wise:

Name of course/ Programme	Year	Application received & Selected	Enrolled	Pass %
B.A. (Functional Tamil)	2006-2009	Centralized Admission Procedures for Arts and Science Courses (CAPASC)	38	64.95 %
	2007-2010		39	57.14 %
	2008-2011		38	60.6 %
	2009-2012		42	94.11 %
	2010-2013		43	52.3 %

27. Diversity of Students

Name of the Course	Year	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Functional Tamil)	2009	94.5%	5.5%	-
	2010	94.5%	5.5%	-
	2011	94.5%	5.5%	-
	2012	94.5%	5.5%	-
	2013	94.5%	5.5%	-

28. How many students have cleared national and state competitive examinations such as NET, GATE, Civil Services, Defense Services, etc.?

- : Two Students
1. Rajasekar (2009 - 12) - Pondicherry Police Service
 2. Muthuraj (2010 - 13) - Tamil Nadu Police Service

29. Student Progression

Student Progression	Against percentage Enrolled				
	2006-2009	2007-2010	2008-2011	2009-2012	2010-2013
UG to PG	-	33.33	50	50	37.30
Employed	-	30.76	18.42	11.9	14
Campus Selection	-	-	-	-	-
Other than Campus Recruitment	-	31	18.5	12	14
Entrepreneurship / Self-Employment	-	-	02	-	01

30. Details of Infrastructural facilities

- a) **Library** : > 3000 books in the Central library & >350 books in the department library.
- b) **Internet facility for staff & students:** Wi-Fi enabled Reading Rooms are provided with Internet facility.
- c) **Class room with ICT facility** : ICT Tools are available in the College
- d) **Laboratories** : Language lab is available.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance received from Aadi Dravidar Welfare Department, Puducherry.

Year	Total	Number of Students	
		Male	Female
2009	10	10	-
2010	07	06	01
2011	03	03	-
2012	09	02	07
2013	08	03	05

32. Details of student enrichment programmes (Special lectures/ workshop/seminar) with external experts:

Year	Event	Expert	Beneficiaries
2009	-	-	-
2010	Special Lecture	Prof. Thangappa	Ist Year Students
2011	Special Lecture	Dr. N. Ilango	All Students of the Department
2012	Special Lecture	Dr. M.Kamatchi	III rd Year Students
	Special Lecture	Dr. Manikandan	III rd Year Students
2013	Special Lecture	Mr. Villiyannur Vengatesan	III rd Year Students
	Special Lecture	Dr. S. Arokiyanathan	III rd Year Students

33. Teaching methods adopted to improve student learning:

- Remedial classes after college hours
- Special coaching classes to slow learners
- Counseling given to slow learners
- Tutor System

34. Participation in Institutional Social Responsibility (ISR) and extension activities

- a) Student volunteers in clubs like NSS, RRC, Rotary, etc.,
- b) Students actively participate in Sports & Games

35. SWOC analysis of the department and Future plans

a) Strength

1. Adequate Infrastructure and learning tools.
2. Fully fledged, Qualified and experienced Staff members.
3. Ideal student intake.
4. Aspiring students.

b) Weakness

-

c) Opportunities

1. Varied job opportunities.
2. Easy progression to Higher studies.

d) Challenges

1. To help students shed their inhibition.
2. Counseling to change their mind set.
3. To help them set better goals.
4. To help improve their self-esteem.

Future Plans

- To bring in Post Graduate Programme.
- To Increase Employability ratio.
- To inculcate and improve research aptitude among staff & students.
- To encourage students shine in extra & co-curricular activities.
- To mould civic –responsible graduates.

Evaluative Report of the Departments DEPARTMENT OF MATHEMATICS

1. Name of the department : Mathematics
2. Year of Establishment : June 1998
3. Names of Programmes / Courses offered
(UG, PG, M.Phil., Ph.D., Integrated
Masters; Integrated Ph.D.,etc.) } : UG - B. Sc.,
Mathematics
4. Names of Interdisciplinary courses and
the departments/units involved : Nil
5. Annual/semester/choice based credit system
(programme wise) : Semester System
6. Participation of the department in the
courses offered by other departments : BCA & B.COM
7. Courses in collaboration with other universities,
industries, foreign institutions, etc. : Nil
8. Details of courses /programmes
discontinued(if any)with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	04

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./ D.Litt. /Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.S.Coumaressane	M.Sc.,M.Phil., Ph.D with GATE,NET(CSIR)	Assistant Professor	Near-rings, Rings, Fuzzy Algebra	11years 03Months	Two students as Co- guide
Dr. V. Indira	M.Sc., M.Phil.,Ph.D	Assistant Professor	Applied Mathematics, Applied Statistics.	12 years	-
Dr. G.Rajmohan	M.Sc.,B.Ed, M.Phil., Ph.D	Assistant Professor	Number Theory	15 years	-
Miss. J. Udayageetha	M.Sc.,M.Phil., PGDCA with GATE,SET	Assistant Professor	Group Theory	2 years	-
Mr. V.C. Kalimuthu	M.Sc. with SET	Assistant Professor	Group Theory	3 Years 10Months	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 1/5th One faculty is outsourced through agency.
13. Student-Teacher Ratio (Programme wise): 26:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with D.Sc /D.Litt/Ph.D/MPhil/PG.:

S.NO	Name	Qualification
1	Dr.S.Coumaressane	M.Sc.,M.Phil., Ph.D with GATE,NET(CSIR)
2	Dr.V. Indira	M.Sc., M.Phil.,Ph.D
3	Dr. G.Rajmohan	M.Sc.,B.Ed, M.Phil., Ph.D
4	Miss. J. Udayageetha	M.Sc.,M.Phil. with GATE,SET
5	*Mr. V.C. Kalimuthu	M.Sc. with SET

16. Number of faculty with ongoing projects from
 - a) National b)International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc .and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications: Number of papers published in peer reviewed journals (national/ international) by faculty and students

LIST OF RESEARCH PUBLICATIONS

Assistant Professor of Mathematics: Dr. S. Coumaressane

Sl. No	Title of publications	Author/Co-author & Total No. of Authors	Name of publishers	Year of publication	ISBN/ISS NNo /Etc	Impact Factor	Published as	
1.	Fuzzy m -system and sp -system in Near-rings	S. Coumaressane and P. Dheena	The Journal of Fuzzy Mathematics	2010	ISSN No: 1066-8950	-	Impact	International Journal

2.	A Note on Fuzzy Annihilators in Near-rings	S. Coumaressane	The Journal of Fuzzy Mathematics	2011	ISSN No: 1066-8950	-	International Journal
3.	Near-rings Characterized by Their (\square, \square) -fuzzy Quasi-ideals	S. Coumaressane	International Journal of Computational Cognition	2010	ISSN No : 1542-5908 (online); 1542-8060 (print)	-	International Journal
4.	Characterization of Prime Ideals in \square -semigroups through Fuzzy Ideals	S. Coumaressane	Proceedings International Conference on Rough Sets and Soft Computing	2009	ISBN: 978-81-8387-417-5.	-	International conference Proceedings
5.	On T-fuzzy K-ideals of Semirings	S. Coumaressane	National Conference on Mathematical Modelling	2009	-	-	National Conference
6.	Vague K-ideal in Semirings	S. Coumaressane	Proceedings of the National Conference on Algebra and Graph Theory	2010	ISBN: 978-81-908352-4-4	-	National Conference Proceedings
7.	Generalization of Fuzzy k-ideals of Semirings through Triangular Norms	S. Coumaressane	Proceedings of Dynamic Systems and Application	2012	ISBN: 1890888001	-	International conference Proceedings
8.	Some extensions of rough prime ideals in semirings	Coumaressane. S. and Chinnadurai. V	Proceedings of ICMMA2012, Department of Mathematics, Annamalai University, Annamalainagar-608002, Tamilnadu, India, December 22-24,	2012	-	-	International conference Proceedings
9.	Rough Bi-ideals in Near-rings	S. Coumaressane, and V.S. Suba	Proceedings of FRUAA 2011	2011	-	-	International conference Proceedings
10.	On Rough Ideals in \square -semigroups	V. Chinnadurai, S. Coumaressane, and V.S. Subha	Proceedings of FRUAA 2011	2011	-	-	International conference Proceedings
12.	On Rough Prime-ideals in Near-rings	N. Thillaigovindan, S. Coumaressane, and V.S. Subha	Proceedings of FRUAA 2011	2011	-	-	International conference Proceedings
13.	Fuzzy Algebraic Structures	S. Coumaressane	LAP LAMBERT Academic Publishing GmbH & Co. KG Germany	2011	ISBN: 978-3-8443-1343-7	-	International Book

Assistant Professor of Mathematics: Dr. V. Indira

Sl. No	Title of publications	Author/Co-author & Total No. of Authors	Name of publishers	Year	ISBN/ISS NNo /Etc	Impact Factor	Published as	
1.	Minimum Sample Size Determination Of Vibration Signals In Machine Learning Approach To Fault Diagnosis Using Power Analysis	Dr. V. Indira, Dr. R. Vasanthakumar, Dr. V. Sugumaran	Elsevier publications, Expert Systems with Applications	2010	0957-4174	2.339	Impact Factor Proof is: http://www.medscediting.com/sci	International Journal
2.	A Method For Calculation Of Optimum Data Size And Bin Size Of Histogram Features In Fault Diagnosis Of Mono-Block Centrifugal Pump	Dr. V. Indira, Dr. R. Vasanthakumar, Dr. N.R. Sakthivel, Dr. V. Sugumaran	Elsevier publications, Expert Systems with Applications	2011	0957-4174	2.339		International Journal
3.	A Method For Minimum sample Size Calculation For A Classification Problem In Fault Diagnosis Of Centrifugal Pump	Dr. V. Indira , Dr.R.Vasanthakumari, Dr. N.R. Sakthivel, Dr. V. Sugumaran,	Research India Publications, International Journal of Statistics and Systems,	2010	0973-2675	-		International Journal
4.	Determination Of Sample Size Using Power Analysis And Optimum Bin Size Of Histogram Features	Dr. V. Indira , Dr. R.Vasanthakumari, Dr.N.R. Sakthivel, Dr. V. Sugumaran	InderSciencePublishrs , Int. J.of Data Analysis Techniques and Strategies,	2011	ISSN online: 1755-8069 ISSN print: 1755-8050	-		International Journal
5.	Use Of Histogram Features For Decision Tree-Based,	Dr. N.R. Sakthivel, Dr. V. Indira , Dr. V. Sugumaran	InderSciencePublishrs , Int. J. Granular Computing, Rough Sets and Intelligent systems	2011	ISSN online: 1757-2711 ISSN print: 1757-2703	-		International Journal

6.	Sample Size Determination For Classification Of EEG Signals Using Power Analysis In Machine Learning Approach Fault Diagnosis Of Monoblock Centrifugal Pump	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	IAEME, International Journal of Advanced Research in Engineering and Technology (IJARET),	2012	print: 0976-6480 Online: 0976-6499	7.8273	International Journal
7.	Fault diagnosis of monoblock centrifugal pump using SVM,	Dr. V. Sugumaran, Dr. V. Muralidharan, Dr. V. Indira,	Engineering Science and Technology, an International Journal, Elsevier publications,	2014	ISSN: 2215-0986		International Journal
8.	Minimum Sample Size Determination In Machine Learning Approach To Fault Diagnosis Using Power Analysis And Entropy Measures Of Vibration Signals.	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	Proceedings, Advances in Mechanical and Building Sciences in the 3rd Millennium, VIT University, Vellore, Tamil Nadu, India, December 14-16,	2009.	-	-	International conference
9.	Optimum Data Size For Fault Diagnosis Of Bearing”	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	Advances in Mechanical and Building Sciences in the 3 rd Millennium, VIT University, Vellore, Tamil Nadu, India, December 14-16,.	2009	-	-	International conference
10.	Optimum Sample Size For Machine Learning Approach To Fault Diagnosis Of Automobile Hydraulic Break System	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran	Systems, Methodologies, Automation and Research Trends” SMVEC, Pudhucherry, India, 12.12.2012 to 14.12.2012.	2012	-	-	International conference
11.	Optimum Data Size For Fault Diagnosis Of Monoblock Centrifugal Pump”,	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	II Annual Research Congress-KUARC- 08.12.2010 to 11.12.2010.	2010	-	-	National Conference

12.	Sample Size Determination For The Auditory System With Auditory Brainstem Response Using Power Analysis	Dr. V. Indira, Dr. R. Vasanthakumari, Dr. V. Sugumaran,	III Annual Research Congress-KUARC-09.12.2011 to 10.12.2011.	2011	-	-		National Conference Proceedings
13.	“Engineering Mathematics I”.	Dr.V.Indira, T.Gayathri, S.Parimala, G. Manjula,	AagashNekaa Publications,	2012.	-	-		Book
14.	“Engineering Mathematics”.	Dr.V.Indira, T.Gayathri, S.Parimala,	AagashNekaa Publications,	2011.	-	-		Book
15.	“Engineering Mathematics II”	Dr.V.Indira, T.Gayathri, S.Parimala,	AagashNekaa Publications,	2014	-	-		Book
16.	“Mathematical Foundation of Computer Science” ,	Dr.V.Indira,	Study Material for DDE – Pondicherry University, Pudhucherry.	-	-	-		Chapter Contribution

Assistant Professor of Mathematics:Dr. G. Rajmohan

Sl. No	Title of publications	Author/Co-author & Total No. of Authors	Name of publishers	Year of publication	ISBN/ISSN No /Etc	Impact Factor	Published as	
1.	Rearick’s isomorphism and the characterization of Ψ -additive functions , ANNALES, Sect Comp.,	Sitaramaiah V and Rajmohan G	University of Budapest, Vol. 38,	2012	ISSN 0138-9491	2.5		
2	On a Characterization of a Completely multiplicative functions,	Rajmohan G and Sitaramaiah V,	D.G. Vaishnav College, Dec 2012.		ISBN 978-81-925376-0-8.	-		Proceedings of the international Conf, on Mathematics- a global scenario,
3	A characterization of completely multiplicative functions using L-N Convolution,	Rajmohan G,	OCT-2012					Proceedings in NCAST,
4	Mathematical Foundation of Computer Science.	Rajmohan G	Distance Education in Pondicherry University ,Pondicherry .			-		Course Material
5	Engineering Mathematics	Rajmohan G	Saveetha University			-		Course Material

Assistant Professor of Mathematics : Miss. J. Udayageetha: Participation

Conference type	Topic of the conference	Date
International	Commutative algebra and algebraic entropy	March 5-9 2012
National	National seminar on number theory and cryptography	30, 31 January 2012

20. Areas of consultancy and income generated : Nil

21. Faculty as members in National committees b) International Committees
c) Editorial Boards

- Dr. S.Coumaressane: A reviewer of American Mathematical Society, USA.
- An Editor in Journal of Approximation, Korea.
- Dr. V. Indira: A reviewer for Journal of the International Measurement Confederation, Elsevier Publication.

22. Student projects : Nil

- a) Percentage of students who have done in-house projects including interdepartmental/programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students.

- Dr. S. Coumaressane has passed GATE-2001 with 75.19%. His Reg. No. is MA 643251.
- Miss. J. Udayageetha has passed GATE-2014. Her Reg. No. is MA705701010
- A student Ms. S. Suguna of 2009-12 batch received Gold Medal in the year 2011-12.

24. List of eminent academicians and scientists/visitors to the department:

- a) Dr. Gururajan, The Director of KanjimaMuniver Post Graduate Studies, was invited 14th November 2011 and 15th November 2012.
- b) Dr. Thillaigovindan , the HOD, the department of Mathematics, was invited 10th March 2011.

25. Seminars / Conferences / Workshops organized & the source of funding :

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise:

Name of the Course/ Programme.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. Sc (2007-10)	Centralized Admission Procedure for Arts and Science Courses (CAPASC)	42	20	22	27
B. Sc (2008-11)		40	12	28	60
B. Sc (2009-12)		44	15	29	80
B. Sc (2010-13)		24	7	17	40

*M=Male *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. Mathematics (2009-12)	91	9	-
B.Sc. Mathematics (2010-13)	88	12	-
B.Sc. Mathematics (2011-14)	92	8	-
B.Sc. Mathematics (2012-15)	97.5	2.5	-
B.Sc. Mathematics (2013-16)	89	11	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Sl.No	Batch	Name of the Examination passed/Department	No. of Students
1	2010-13	Puducherry Police Service	01
2	2009-12	TET- 3	04
		Tamil Nadu Police -1	
3	2008-11	TET -3	06
		Puducherry Police Service-3	
4	2007-10	Indian Bank Clerical Exam-1	05
		Puducherry Police Service-2	
		TNPSC Group-II-2	

29. Student progression

Student progression	Batch	Against % enrolled
UG to PG	2010-13	80
	2009-12	85
	2008-11	56
	2007-10	45.5
PG to M.Phil.		NA
PG to Ph.D.		NA
Ph.D. to Post-Doctoral		NA
Employed		
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 		40-60
Entrepreneurship/Self-employment		20

30. Details of Infrastructural facilities

- a) Library: Central Library system is followed here. Totally 1097 Mathematics books are available in the Library.
- b) Internet facilities for Staff & Students: It is available in Library reading room. Wi-Fi facility is available within the campus and it is allowed for both students and staff who are accessing the internet from their rooms and class rooms.
- c) Class rooms with ICT facility: ICT tools are available in the college and faculty can use them for their effective teaching. Reading room with internet facility is available in college. It is Wi-Fi enabled campus. Language lab is available in the college. Life story of the Mathematicians, Scientists and moral movies are showed and explained to the students.
- d) Laboratories: Language Lab and Computer Lab are available.

31. Number of students receiving financial assistance from college, University, Government or other agencies.

Year	Total	Number of Students	
		Male	Female
2008-09	04	03	01
2009-10	09	05	04
2010-11	09	05	04
2011-12	08	04	04
2012-13	07	-	07
2013-14	16	4	12

32. Details on student enrichment programmes (Special Lectures/Workshops/Seminar) with external experts:

- (a) Dr. Gururajan, The Director of Kanji Mamuniver Post Graduate Studies, was invited 14th November 2011 and 15th November 2012.
- (b) Dr. Thillaigovindan, the HOD, the department of Mathematics, was invited 10th March 2011.

33. Teaching methods adopted to improve student learning

- Seminars and Assignment.
- Class room Quiz on subject
- Group Discussions for the related subject
- Problem solving techniques
- Tutor-Ward System
- Given special coaching and guidance for slow learners
- Conducting internal test unit-wise.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- a) Student volunteers in clubs like NSS, RRC, Rotaract, etc.,
- b) voters awareness campaign
- c) Eye camp and blood donation camp
- d) Students actively participate in Sports & Games

35. SWOC analysis of the department and Future plans

Strength

1. Adequate Infrastructure and learning tools
2. Full fledged , Qualified and experienced Staff members
3. Ideal student intake
4. Aspiring students

Weakness

1. No PG programme
2. Lack of Communication skills

Opportunities

1. Varied job opportunities
2. Easy progression to Higher studies

Challenges

1. To help students shed their inhibition
2. Counseling to change their mind set
3. To help them set better goals
4. To help improve their self- esteem

Future Plans

1. To bring in Post Graduate Programme
2. To Increase Employability ratio.
3. To inculcate and improve research aptitude among staff & students.
4. To encourage students shine in extra & co-curricular activities.
5. To mould civic – responsible graduates.

Evaluative Report of the Departments

DEPARTMENT OF TOURISM

1. Name of the department : Department of Tourism
2. Year of Establishment : 2005
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc: } : UG- BBA Tourism & Travel Management)
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Semester system
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr.Z. Nihmathullah	M.T.A., M.Phil., PGDTA., PGDCA (with NET)	Assistant Professor & Head	New Product Development, Air Ticketing, Tourism Marketing	10	-
Dr. Sabu K Thankappan	M.T.A., M.Phil., Ph.D	Assistant Professor	Eco Tourism, Film Production	6	-
Dr.I. Kathirvel	M.T.A., M.Phil., Ph.D.	Assistant Professor	Destination Development, Travel agency Management	8	-
Mrs.P.Bhuvanewary	M..A., M.Phil., Ph.D	Assistant Professor	Translation, Linguistics	7	-
Mr. P. Sadish	M..A., M.Phil (with NET)	Assistant Professor	Historiography, Art History of India, Cultural History of India	13	-
*Dr. M. Kanthan	M.T.A., M.Phil., PGDEM., Ph.D.	Assistant Professor	Entrepreneurship Event Management	4	-

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : One faculty is engaged\ through agency / Temporary Faculty

13. Student -Teacher Ratio (programme wise) : 17:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG:

S. No.	Name	Qualification
1	Z. Nihmathullah	M.T.A., M.Phil., PGDTA.,PGDCA., with NET
2	Dr. Sabu K Thankappan	M.T.A., M.Phil., Ph.D
3	Dr. I. Kathirvel	M.T.A., M.Phil., Ph.D
4	P. Bhuvanewary	M.A., M.Phil.
5	P. Sadish	M.A., M.Phil., (with NET)
6	*Dr. M. Kanthan	M.T.A., M.Phil., PGDEM., Ph.D

16. Number of faculty with ongoing projects from
a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC,
DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:

a) Publication per faculty

Name of the faculty	Title	Name of the Journal	ISSN No.	Page No./Year	Remarks
Dr. I. Kathirvel	Role of Government in Promotion of Tourism in Uttarkashi District of Uttarakhand: An Analysis of People's Perception	Tourism Development Journal (An International Research Journal)	09757376	pp.53-59 / 2010	Vol. 8, No.1
Dr. Sabu K Thankappan	Impact of Tourism Development in Natural Environment: A Case Study of Munnar	Journal of Management Innovator, Institute of Management in Kerala, University of Kerala,	0974-6749	pp.99-108	Vol.2, No.2

ARTICLE IN EDITED VOLUMES

Sl. No.	Name of the Faculty	Title of the Article	Title	Publisher/Year	ISBN	PAGES
1	Z. Nihmathullah	New Product Development in Tourism: A Study in Puducherry Region	Tourism Entrepreneurship	Excel Books, 2011	978-81-7446-945-8	261-268
		Socio-Cultural Impact of Tourism: A case study of Munnar	Tourism Business Emerging Trends and Evolving Practices	Himalaya Publishing House, 2013	978-93-5097-372-1	44-50
2	Dr. Sabu K Thankappan	New Product Development in Tourism: A Study in Puducherry Region	Tourism Entrepreneurship	Excel Books, 2011	978-81-7446-945-8	261-268
		Socio-Cultural Impact of Tourism: A	Tourism Business Emerging Trends and Evolving	Himalaya Publishing House, 2013	978-93-5097-372-1	44-50

		case study of Munnar	Practices			
3	I. Kathirvel	Evolution and Status of Spiritual Tourism in Puducherry	Tourism Business Emerging Trends and Evolving Practices	Himalaya Publishing House, 2013	978-93-5097-372-1	167-174
4	*M. Kanthan	E-Business in Travel and Tourism in Puducherry	Tourism Business Emerging Trends and Evolving Practices	Himalaya Publishing House, 2013	978-93-5097-372-1	185-195
		Tourism Service Providers in Puducherry	Tourism Entrepreneurship	Excel Books, 2011	978-81-7446-945-8	227-232

Name of the Faculty	Conference/ Workshop	Title of the Paper	Year
Z. Nihmathullah	Worked as Lecturer, College of Business and Economics, University of Asmara, The State of Eritrea, North East Africa		March 2006- June 2008
	Programme Development for NSS & CSS, Puducherry, Jawahar Navodaya Vidyalaya, Mahe	Participated	October 2009
	Intellectual Property Rights and Patenting organized by Pondicherry engineering College	Participated	March 2010
	Creativity and innovations in Tourism Entrepreneurship Contemporary Trends” organized by Department of Tourism Studies, Pondicherry University	New Product Development in Tourism: A Study in Puducherry Region	March 2010
	State Service Delivery Gateway (SSDG) and State Portal Project (SSP) organized by Department of Information Technology, Government of Puducherry	Participated	December 2011
	Youth Red Cross Members Training and First Aid Training Program, organized by Indian Red Cross Society ,Puducherry	Participated	March 2012
	Managing Tourism Business for Sustainable Competitive Advantage” organized by Department of Tourism Studies, School of Management , Pondicherry University	Eco Tourism: A Study in Munnar Region	March 2012

	ICHR national workshop on Reconstructing History: qualitative and quantitative approaches, organized by Periyar Arts College, Cuddalore	Participated	March 2014
Dr. Sabu K Thankappan	Creativity and innovations in Tourism Entrepreneurship Contemporary Trends” organized by Department of Tourism Studies, Pondicherry University	New Product Development in Tourism: A Study in Puducherry Region	March 2010
	Managing Tourism Business for Sustainable Competitive Advantage organized by Department of Tourism Studies, School of Management , Pondicherry University	Socio-Cultural Impact of Tourism: A case study of Munnar	March 2012
	Christian Study Centre for Cultural and Social Change, University of Kerala, Trivandrum	Cultural Tourism prospects of Kerala	May 2014
Dr. I. Kathirvel	Crises Management – The Challenge of Tourism and Hospitality” jointly organized by Department of Tourism Studies, School of Management, Pondicherry University and South Indian Hotels & Restaurant Association (SIHRA)	Infrastructure Planning for Mountain Tourism- A Study on Uttarkashi District of Uttarkhand State	April 2009
	Creativity and innovations in Tourism Entrepreneurship Contemporary Trends” organized by Department of Tourism Studies, Pondicherry University	Mountain Tourism in Uttarkashi District of Uttarkhand: An Analysis of Tourists Perception	March 2010
	Managing Tourism Business for Sustainable Competitive Advantage organized by Department of Tourism Studies, School of Management , Pondicherry University	Evolution and Status of Spiritual Tourism in Puducherry	March 2012
P. Bhuvaneshwary	Quebec studies held at Pondicherry University organized by Indian Association for Quebec Studies, Association of Indian Teachers of French and Pondicherry University	Participated	
	Quebec studies” held at Bharathidasan Government College for Women, Puducherry	Participated	March 2009

	International Seminar organized by Department of French, School of Humanities, Pondicherry University, Puducherry.	Participated	February 2010
	Multimedia and the Teaching of French” organized by Department of French, School of Humanities, Pondicherry University	Participated	January 2012
	Études francophones: enjeux et perspectives organized by Association of Indian Teachers of French at Département de français de Madurai Kamaraj University, Madurai	Participated	February 2012
	La Méthodologie des écrits universitaires, du mémoire à la thèse organized by Departement of French, Madurai Kamaraj University, Madurai	French influence on Tamil Literature	March 2012
P. Sadish	Recent Trends in History” at KMCPG Centre, Puducherry	Participated	July 2009
	Human Migration and Evolution at KMCPG Centre, Puducherry	Participated	September 2009
	Netaji, Aurobindo, and Vivekananda’s role to Indian Nationalism” at KMCPG Centre	Participated	February 2010
	Sensitization programme organized by Pondicherry AIDS Control Society	Participated	March 2010
	Voluntary Blood Donation organized by Pondicherry AIDS Control Society	Participated	June 2010
	Social injustice- the case of Dalit in India organized by the Dept. of History, KMCPG Centre	Participated	September 2010
	Forgotten Heroes of Pondicherry” at KMCPG Centre	Participated	October 2010
	Research Methodology (UGC sponsored) at UGC Academic Staff College, Pondicherry University	Participated	October 2010
	Contribution of Karaikal to the history of Pondicherry at KMCPG Centre	Participated	November 2010
	Dominance, Resistance and Social Change in South Indian (ICHR Sponsored) at KMCPG Centre	Participated	February 2011

	Scientific Knowledge Cultural Technologies and Colonial Explorations of Peninsular India at KMCPG Centre, Puducherry.	Participated	February 2011
	Sensitization programme organized by Pondicherry AIDS Control Society	Participated	March 2012
	Social changes and Swami Vivekananda (ICHR-UGC sponsored) organized by the Dept. of History, KMCPG Centre	Swami Vivekananda's Ideals of Education	January 2013
	Children of Jatis organized by the Dept. of History, KMCPG Centre	Participated	February 2013
	Philosophical Manifestation of Sri Aurobindo, Dept. of History, KMCPG Centre, Puducherry	Sri Aurobindo's Philosophy of Education	March 2013
	Human Rights (UGC Sponsored) organized by Dept. of History, KMCPG Centre, Puducherry	Theories of Human Rights	October 2013
	Two day ICHR national seminar on National movements and French settlements at hotel accord, Puducherry.	V. Subbia and Merger Movement	September 2013
	Cultural History of Food (ICHR Sponsored), organized by Dept. of History, KMCPG	Food and Culinary practices of Vijayanagar with reference to foreign chronicles and literature	February 2014
	Caste, Society and Politics in South India with Special Reference to Tamil Nadu (ICHR Sponsored) organized by Dept. of History, Tagore Arts College, Puducherry	Indian Caste System- its History and Impact	February 2014
	ICHR national workshop on Reconstructing History: qualitative and quantitative approaches, organised by Periyar Arts College, Cuddalore	Participated	March 2014
	UGC – workshop on Research Methodology excerpts from the History of Pondicherry, organised by Dept. of History, PG Centre.	Participated	March 2014
*Dr. M. Kanthan	Department of Commerce, Pondicherry University	Seven Sutras in Tourism Industry- An Indian Perspective	January 2011
	Dept. of Tourism, Ethiraj College, Chennai.	Inbound Tourism in Puducherry Perspectives	January 2013

	South Asian Studies, Pondicherry University, Puducherry.	Bonjour India Tourism Marketing Events & Development in Tourism	February 2013
	Dept. of Tourism, Madras Christian College, Chennai	Ecological Impact Coral based Tourism and Perspective Island Resource Disaster Management: A Case Study of Andaman & Nicobar Island	February 2014

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Board
: Nil

22. Student projects

a) Percentage of students who have done in-house projects
including inter departmental/programme : Nil

b) Percentage of students placed for projects in organizations
outside the institution i.e.in Research laboratories/Industry/ other
agencies:

After completion of fourth semester students of BBA (Tourism and Travel Management) will work on a project in any reputed Tourism and Travel organization for 6-8 weeks during summer vacation (May & June) under the guidance of a faculty member of the Department and they will also undergo a study tour to North India destinations like New Delhi, Agra, Jaipur, Shimla, Amritsar, Wagha Border, etc for about 10 days during fifth semester. The students should contact their respective guides periodically and can get necessary guidance and feedback on the project work. During the final semester the student should prepare and submit a project report and tour report to the department. The project and tour report which comprises of pages not more than fifty should be submitted to the department one week before the last working day of the sixth semester. The student should submit three copies of the report. One copy is submitted to the University for the valuation, one copy for the student which he/ she has to bring with him/her at the time of viva voce and one copy to the college library for the reference purpose. A certificate showing the duration of the project work shall be obtained from the organization for which the project work was done and it should be included in the project report. The Summer Project Report, Tour Report and Viva-Voce Examination will be evaluated by the external examiner assigned by University.

23. Awards / Recognitions received by faculty and students:

Name of the Student	Class	Year	University Ranks
Madhiyarsi. S	BBA	2009	1 st Rank - Gold Medalist

24. List of eminent academicians and scientists/visitors to the department:

Sl. No.	Name	Institution/ Organisation	Theme
1.	Dr. A. Aroul Jothi	Assistant Professor, Dept. of Historical Studies, Tagore Arts college, Puducherry	History and Tourism
2	N. Sivaraman	Assistant Professor, Dept. of Historical Studies, Avvaiyar Government College for Women, Karaikal	Historical Tourism
3	Dr. E. Devabalane	Assistant Professor, Dept. of Tourism, Tagore Arts college, Puducherry	Tourism and Travel Management
4.	V.K.T. Balan	Managing Director, Madura Travel Services, Chennai	Travel Agency Operations
5.	K. Amarnath	Vice- President, Surguru Group of Hotels, Puducherry	Hotels operations
6.	Shamnugam	HR- Manager, Hotel GRT Grand, Puducherry	Hotels operations
7.	Karmenivannan	Boomerang Travel services Puducherry	Air Ticketing
8.	Dr. Gunasekaran	Evergreen Tours and Travels, Puducherry	Tour Operations
9.	Dr. R. Kasilingam	Associate Professor, Department of Management Studies, School of Management, Pondicherry University	Financial Planning
10.	S. Baskaran	Manager, Department of Tourism, Karaikal	Tourism and Hospitality

25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise:

Name of the Course/ programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BBA (Tourism & Travel Management)	2009		28	20	8	83.33%
	2010	Centralised Admission Procedures for Arts and Science Courses (CAPASC)	31	15	16	81.48%
	2011		33	12	21	88.88%
	2012		32	17	15	76.92%
	2013		33	19	14	88.88%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
BBA (Tourism & Travel Management)	2009	100%	-	-
	2010	100%	-	-
	2011	90.01%	9.09%	-
	2012	93.75%	6.25%	-
	2013	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Sl. No.	Name of the Student	Examination Cleared
1	Ramarajan. K	Puducherry Police, Government of Puducherry
2	Datchanamurthy.C	-do-
3	Hariprakash. A	-do-
4	Rangaraj. R	-do-
5	Vinoth. M	-do-
6	Iyyanar. V	Tamil Nadu Public Service Commission (TNPSC), Government of Tamil Nadu

29. Student progression

Student progression	Year	Against % enrolled
UG to PG	2012-13	18.51%
	2011-12	16.13%
	2010-11	41.94%
	2009-10	26.92%
Employed		
• Campus selection		10%
• Other than campus recruitment		25%
Entrepreneurship/Self-employment		10%

30. Details of Infrastructural facilities

a) Library:

- The department has resource to the common library
- Reading room with Internet facility available
- Wi-Fi is also there.
- Language Lab is available
- From the college common resource pool, various ICT tools are shared among the department

b) Internet facilities for Staff & Students : Provided

c) Class rooms with ICT facility : Nil

d) Laboratories : Nil

31. Number of students receiving financial assistance from College, University, Government or other agencies:

Year	Male	Female	Total
2010	4	2	6
2011	3	1	4
2012	3	1	4
2013	6	7	13

32. Details on student enrichment programmes (Special Lectures/ Workshops/Seminar) with external experts :

The following eminent speakers have interacted with students on campus:

Sl. No	Theme on Special Lectures/ Workshops/ Seminars	Delivered by
1	History and Tourism	Dr. A. Aroul Jothi Assistant Professor, Dept. of Historical Studies, Tagore Arts college, Puducherry
2	Tourism and Travel Management	Dr. E. Devabalane, Assistant Professor, Dept. of Tourism, Tagore Arts college, Puducherry
3	Historical Tourism	N. Sivaraman, Assistant Professor, Avvaiyar Government College for Women, Karaikal
4	Travel Agency Operations	V.K.T. Balan Managing Director, Madura Travel Services, Chennai
5	Hotels Operations	K. Amarnath Vice- President, Surguru Group of Hotels, Puducherry
6	Hotels Operations	Shanmugam, HR- Manager, Hotel GRT Grand, Puducherry
7	Air Ticketing	Karmenivannan, Managing Director, Boomerang Travel services Puducherry
8	Tour Operations	Dr. Gunasekaran, Managing Director, Evergreen Tours and Travels, Puducherry
9	Financial Planning sponsored by Securities and Exchange Board of India (SEBI)	Dr. R. Kasilingam Associate Professor, Department of Management Studies, Pondicherry University
10	Tourism and Hospitality	S. Baskaran Manager, Department of Tourism, Karaikal

33. Teaching methods adopted to improve student learning
1. Remedial Classes during college hours
 2. Special classes for the slow learners in order to make them understand the subjects thoroughly and clearly.
 3. Slow learners are identified through the tutorial system. Repeated tests are conducted to make them thorough with the subjects.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
1. Students are encouraged to enroll their names in NSS, RRC, YRC
 2. Students are actively participate in sports and games
 3. Students are encouraged to participate in various competitions conducted by the different organizations.
35. SWOC analysis of the department and Future plans

Strengths:

1. Concentration on both knowledge acquisition and employment capabilities of students
2. Conducts Field Trip for students to gain knowledge beyond the syllabus
3. Organising On the Job Training for students to obtain practical knowledge
4. Effective career counseling
5. Tutor System

Weaknesses:

1. No PG programme
2. Lack of Communication skills

Opportunities:

1. Inviting alumni and industry people for guest lectures
2. To incorporate industrial requirements into the syllabus

Challenges:

1. To reach each learner and pay individual attention
2. To allow each one an opportunity to participate in class
3. To ensure that both the slow learner and the high achiever can be engaged, guided and motivated to perform better.

Future plans of the department:

1. Tie- ups with industry for designing of courses, training programmes etc.
2. Continuous up grading of courses and evaluation methods
3. Initiating Post-Graduation Programmes.

Evaluative Report of the Departments

DEPARTMENT OF COMPUTER APPLICATIONS

1. Name of the department : Department of Computer Applications
2. Year of Establishment : 2010
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG – B.C.A.(Bachelor of Computer Applications)
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Semester System
6. Participation of the department in the courses offered by other departments:
 - Handling C Programming and programming in numerical methods for Department of Mathematics.
 - Handling Introduction to Computer Science for Department of Functional Tamil
 - Handling Computer Application in Business for Department of Commerce.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	1
Asst. Professors (Agency)	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Gayathiri.P	M.C.A.,M.Phil with SET	Assistant Professor & Head	Data Privacy in data mining	12	-
R.Muthamizhan	M.C.A., M.Phil	Assistant Professor	C, C++, .Net and E-Commerce	7	-
R.Jeevangan	M.C.A.,M.Phil.	Assistant Professor	Computer Networks	6	-
R. Senthil Vadivoo	PGDCA,M.Sc., M.Phil,M.C.A.,	Assistant Professor	Computer Graphics	7 years 5 months	-
T. Sathiya	M.C.A., M.Tech.	Assistant Professor	Compute Networks	4	-
J. Vijaya Barathy	M.Sc., M.C.A.,M.Phil.	Assistant Professor	Computations of Automata	2	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 83.33% (Five Assistant Professor are outsourced by private agencies)
13. Student -Teacher Ratio (programme wise) : 15 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Sanctioned -1, Filled-1
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.

S.No.	Name	Qualification
1.	P. Gayathiri	M.C.A.,M.Phil,with SET
2.	R. Muthamizan	M.C.A.,M.Phil
3.	R. Jeevangan	M.C.A.,M.Phil.
4.	R. Senthil vadivoo	PGDCA, M.Sc., M.Phil, M.C.A.,
5.	T. Sathya	M.C.A.,M.Tech.
6.	J. Vijayarathy	M.Sc.,M.C.A.,M.Phil.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:

Name of the faculty	Conference / Workshop/Journals	Title of the paper / Participation	Year
Gayathiri.P	International Conference Transcending the feminine mystique-Perspective in Anna Adarsh College for women, Chennai-40	Participated	19 th ,20 th & 21 st August 2009
	FDP on Effective Paper Presentation & Article Publishing in Ethiraj College for Women, Chennai-8	Participated	5 th & 6 th August 2010
	International Conference on Communication, Computing and Information Technology in M.O.P. Vaishnav College for Women, Chennai-34.	An Effective Artificial Swapping Model for Protecting Sensitive Information in Privacy Preserving Data Mining	21 st & 22 nd December 2012
	FDP on Current Research Trends in Computer Science	Participated	14 th September 2012
	Workshop on Research Methodologies in Anna University , Chennai.	Participated	4 th & 6 th January 2013
	R.Muthamizan	National Workshop on Virtualization & Scalability In Cloud Computing” held at KanchiMamunivar Centre for post Graduate Studies, puducherry.	Participated
FDP on Web Application Development using .Net Technologies conducted by ICT Academy of Puducherry.		Participated	22nd to 30th Aug 2012
R.Jeevagam	workshop on grid computing technology in Pondicherry University	Participated	18th April 2009
	Faculty development program in prist University	Participated	2nd Aug 2009
	FDP on Web Application Development using .Net Technologies conducted by ICT Academy of Puducherry.	Participated	22nd to 30th Aug 2012

	Ict Academy Of Puducherry Training Programcloud Computing And Advanced Java	Participated	22nd to 30th July 2013
R. Senthil vadivoo	National workshop on techniques of writing a research paper for a journal conducted by All India Association for Educational Research & Co-operative College of Education.	Participated	15 th March 2009
	FDP on Web Application Development using .Net Technologies conducted by ICT Academy of Puduchery.	Participated	22nd to 30th Aug 2012
T. Sathya	Computer Network , Seminar at Rajiv Gandhi Engineering College, Conducted by ICT	Participated	14 June 2012 to 22 June 2012
	FDP and Workshop at sri Aravindar Engineering College, conducted by IIT.	Participated	27 July 2011 to 2 Oct 2011
	Core computing plus .Net framework & SQL 2008 seminar at Achariya Engineering college conducted by ICT, Puducherry	Participated	22 Oct 2013 to 30 Oct 2013
	IJCSET	Survey on Multimedia Operating Systems	Volume 1 Issue 2, August
	IJCSE	Smail-Dynamic Mail Using Voice Logging In Cloud Computing Environment	Accepted
	IJCSE &CCSN	Survey On Routing Protocol In Vanet	Volume 3, Issue 2 Accepted
Vijayarathy .J	IFET college of Engineering	Charging Of Mobile Phones Using Microwaves	05th April 2014
	International Journal Of Advanced And Innovative Research	A Comparative approach on steganography tools	
	International Journal of Computer Sciences and Engineering	Analysis of Various Data Mining Algorithms as applied on Medical Dataset	

20. Areas of consultancy and income generated : Nil

21. Faculty as members in committees

- a) National : Nil
- b) International : Nil
- c) Editorial Boards : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 10%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 90%

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department
 1. A. Ramalingam, HOD, M.C.A Department, Sri Manakula Vinayagar Engineering College, Puducherry.(2011)
 2. R. Sethuraman, Assistant Professor, Bharathidasan Govt. College for Women (Autonomous), Puducherry
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National b) International: Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.C.A (2010-13)	Centralized Admission Procedure for Arts and Science Courses (CAPASC)	30	13	17	48.27
B.C.A (2011-14)		30	14	16	-
B.C.A (2012-15)		30	14	16	-
B.C.A (2013-16)		30	8	22	-

*M= Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.C.A (2010-13)	96.67	3.33	-
B.C.A (2011-14)	96.67	3.33	-
B.C.A (2012-15)	90	10	-
B.C.A (2013-16)	93.33	6.67	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student progression

Student progression	Against % enrolled
UG to PG (2010-13 Batch)	40%
Employed	
• Campus selection	-
• Other than campus recruitment	52%
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities
- a) Library : Nil
- b) Internet facilities for Staff & Students: Broad-Band and WiFi is available for 20 Systems in Computer laboratory.
- c) Class rooms with ICT facility : From the college common resource pool, various ICT tool are shared among the departments.
- d) Laboratories : One Computer Lab is established with 20 systems and all systems are connected with Internet. The Computer Lab has a power back with 10kv battery by a UPS. Each system is well formats with all software needed for the curriculum.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Year	No. of Students	
	Male	Female
2010-11	2	1
2011-12	5	3
2012-13	7	4
2013-14	6	4

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts :

RoCS (Rhythms of Computer Science) Association has inception in 2012 and conducted various competitions every year in order to develop competitive skill among the students. The association invites eminent personalities in the field of Computer science to deliver lectures on various topic for students' enrichment.

1. Mr. A. Ramalingam, HOD, M.C.A Department, Sri Manakula Vinayagar Engineering College, Puducherry (2011).

2. R. Sethuraman, Assistant Professor, Bharathidasan Govt. College for Women (Autonomous) Puducherry (2014).

33. Teaching methods adopted to improve student learning

- Seminars and Assignment.
- Class room Quiz on subject
- Group Discussions for the related subject
- Problem solving techniques
- Presentations
- Given special coaching and guidance for slow learners

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Students are participated in college NSS unit, Red Ribbon Club ,Youth Red Cross club.
 - Students are encouraged to participate inter collegiate competition conducted in various colleges.

35. SWOC analysis of the department and Future plans

Strengths:

- Good dedicated, dynamic, enthusiastic and qualified faculty with knowledge in diversified areas.
- The faculty trains the students to probe the latest tools to meet the industrials requirements.
- Faculties actively take part in various workshops and trained the Students with new trends.
- Students are encouraged to participate in co-curricular and extracurricular activities.
- Strong student – faculty interaction to create a good academic progress.

Weakness

- Lack of Experienced faculty in the department to guide the research work.
- Lack of research resources.

Opportunities:

- Choice of Course for higher study is wide.
- Increased demand of new technologies
- Providing professional education to average students.
- Developing rural students to compete in corporate world.

Challenges:

- Developing rural students to compete in corporate world.
- Developing and promote to improve their self-esteem and goal.

Future plans:

- To increase placement of final year students to a good percentage.
- To improve the quality of learning process among the students
- To bring in Post Graduate Programme
- To Increase Employability ratio
- To inculcate and improve research attitude among staff & students.

Evaluative Report of the Departments

DEPARTMENT OF COMMERCE

1. **Name of the department** : Department of Commerce
2. **Year of Establishment** : 2010
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG – B.Com.
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (programme wise)** : Semester system
6. **Participation of the department in the courses offered by other departments** : B.C.A Bachelor of Computer Application
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors (Temporary/Agency)	5	5

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
G.ARUNMOZHI	M.Com.,M.Phil., MBA with SLET	Assistant Professor	HR	14	-
C.CHANDRAKASAN	M.Com.,M.Phil., With NET,	Assistant Professor	Finance	2	-
Dr. P.BUVANESWARI	M.Com.,M.Phil, Ph.D.	Assistant Professor	HR	2	-
A.ALBERT JOSEPH RAJ	M.Com., B.Ed. M.Phil.,with NET,	Assistant Professor	HR	7	-
TREESA VIVIYAN	M.Com.,M.Phil.,	Assistant Professor	HR	4	-

11. **List of senior visiting faculty** : Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty** : 5 Assistant Professors were engaged through agency/temporary .
13. **Student -Teacher Ratio (programme wise):** 18:1
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled** : Nil
15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

S.No.	Name	Qualification
1.	G.ARUNMOZHI	M.Com.M.Phil., MBA with SLET
2.	C.CHANDRAKASAN	M.Com.,M.Phil., with NET.
3.	Dr. P.BUVANESWARI	M.Com., M.Phil, Ph.D.
4.	A.ALBERT JOSEPHRAJ	M.Com, B.Ed, M.Phil., with NET.
5.	TREESA VIVIYAN	M.Com., M.Phil.,

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received** : Nil
17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received** : Nil
18. **Research Centre /facility recognized by the University:** Nil
19. **Publications:**
(a) **Publication per faculty:**

Name of the Faculty	Title	Journal	Period of Publication	Impact Factor
Dr.P.Buvaneswari	Students' Perception on Quality Practices in Higher Learning Institutions in Tamil Nadu and Puducherry State	SMART Journal of Business Management Studies	January-June, 2013	0.9594

Workshop/Conference/Seminar Participation:

Name of the faculty	Title	Date	Place
G. Arunmozhi	Role of Universities and Colleges in Human Resource Development – beyond curriculum.	06.09.2013	Commerce Department, Pondicherry University.
C.Chandrakasan	Intellectual Property Rights	13th March 2009	Dept of commerce Pondicherry University.
	Indian Commodity Market Derivatives & Risk Management – the Road A Head	11th & 12th September 2009.	Dept of commerce Pondicherry university
	Financial Derivates	17 to 19 December 2010.	Dept of commerce Pondicherry university
	Two Day National Level Workshop On Research Methods	11 & 12 March 2011.	Dept of Commerce, Pondicherry university
	Commodity Market & Derivatives Trading	24,25.10.2013	Pondicherry University.
	Entrepreneurship In The Future Of Young India.	26.10.2013	Sri Aravindar Engineering College, Sedarapet.
Dr. P.Buvaneswari	Art of Writing Research Article in Commerce and Management	23 rd and 24 th October, 2010	Bharathidasan University, Trichy
	Entrepreneurial Skill Development	18 th to 20 th February, 2011	Kanchi Mamunivar Centre for PG Studies;
	Entrepreneurial Skill Development	15 th and 16 th March, 2012	Kanchi Mamunivar Centre for PG Studies;
	E-Commerce and Cyber Crime: Security and Challenges	3 rd September, 2013	Kanchi Mamunivar Centre for PG Studies;
	Role of Universities and Colleges in Human Resource Development – Beyond Curriculum	15 th and 16 th March, 2013	Kanchi Mamunivar Centre for PG Studies;

Workshop/Conference/Seminar Paper Presentation:

Name of the faculty	Conference Title	Title of the paper	Date	Place
Dr. P.Buvaneswari	Role of Educators in Developing Entrepreneurial Strengths and Competencies among Students for Micro, Small and Medium Enterprises – An Indian Perspective	Entrepreneurship Education – An Awareness Programme	8 th October, 2009	Department of Commerce, Jain University, Bangalore
	Survival and Growth Strategies in Changing Business Scenario	Entrepreneurial Skill Development – Constraints and Challenges Faced by MSMEs – A Concept Paper	28 th and 29 th December, 2009	Commerce Wing, Directorate of Distance Education Annamalai University.
	Micro Finance	Micro Finance and Empowerment of Women	22 nd to 24 th January, 2010	Dept. of Commerce, Pondicherry University
	Education for Peace, Social Inclusion and Sustainable Development: Towards a Paradigm Shift	Status of Total Quality Management in Higher Learning Institutions: A Study with reference to NAAC Accredited Colleges in Pondicherry State	8 th to 10 th December, 2010	Mahatma Gandhi University, Kottayam, Kerala
	The Impact of Climate Change on Biodiversity	Environmental Education	21 st and 22 nd January, 2011	Department of Plant Science, KMCPGS
	Strategic Quality Management	Application of Six Sigma in assessing the Quality Status of Higher Learning Institutions in India	5 th and 6 th April, 2013	GITAM School of International Business
	Quality and Excellence in Higher Education	Quality Status of Higher Learning Institutions on NAAC Quality Dimensions in India	21 st and 22 nd June, 2013	Theivanai Ammal College for Women (Autonomous), Villupuram

20. Areas of consultancy and income generated : Nil

21. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards....: Nil

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

1. Prof.M. Sathyan, Associate Professor, Department of Commerce Tagore Arts College, Puducherry.

2. Dr. D. Aravazhi Irissapane, Associate Professor, Department of Commerce, Kanchi Mamunivar Centre for PG Studies, Puducherry.

3. Mr. S. Aravanan, Assistant Professor (Selection Grade), Department of Commerce, Pondicherry University, Puducherry.

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National: Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Year	Selected	Enrolled		Pass percentage
				*M	*F	
B.Com.	Centralised Admission procedures for Arts and Science Courses (CAPASC)	2010	30	15	15	46
		2011	30	15	15	-
		2012	30	13	17	-
		2013	30	7	23	-

*M = Male *F = Female

27. **Diversity of Students**

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	2010	100	-	-
	2011	87	13	-
	2012	90	10	-
	2013	97	3	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : Nil

29. **Student progression (2010 – 2013 Batch)**

Student progression	Against % enrolled
UG to PG	17
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	38
Entrepreneurship/Self-employment	-

30. **Details of Infrastructural facilities**

- Library: Reading Room with Net facility is provided
Library is available for the students and staff.
- Internet facilities for Staff & Students: Internet facility is provided, Wifi facility is also there.
- Class rooms with ICT facility: ICT tools are available in the college.
- Laboratories: Language Lab is available.

31. **Number of students receiving financial assistance from college, university, government or other agencies**

Financial Assistance from Aadhi Dravidhar Welfare Department

Year	No. of Students	
	Male	Female
2010	3	2
2011	6	4
2012	9	8
2013	11	14

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts

Year	Resource Person	Topic
2011	Prof. M. Sathyan	Recent trends in commerce
2012	Dr. Aravazhi Irissapane	Human Development – Need of the Hour
2013	Mr. Aravanan	Share Market Investment

33. Teaching methods adopted to improve student learning

1. Regular class tests are given.
2. Assignments are given.
3. Special Coaching classes for slow learners.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

1. Students are members in NSS.
2. Voters awareness campaign is conducted for the public.
3. Blood Donation by the students.
4. In case of emergency cases our students donate blood to the patients of the nearby hospital.

35. SWOC analysis of the department and Future plans

Strength:

1. Qualified teaching faculty.
2. Tutor system is followed.
3. Individual attention for students.

Weakness:

Majority of students are from economically weaker section.

Opportunities:

Students can go for M.Com. MBA., CA. and other clerical jobs.

Challenges:

To improve the pass percentage.

Future Plan:

1. Staff to participate and present papers in various seminars.
2. Students to participate in more inter college competitions and seminars.

ENCLOSURES

PHOTO GALLERY

COLLEGE BUILDING IN DIFFERENT VIEWS





LIBRARY AND READING ROOM



LANGUAGE LABORATORY



COMPUTER LABORATORY



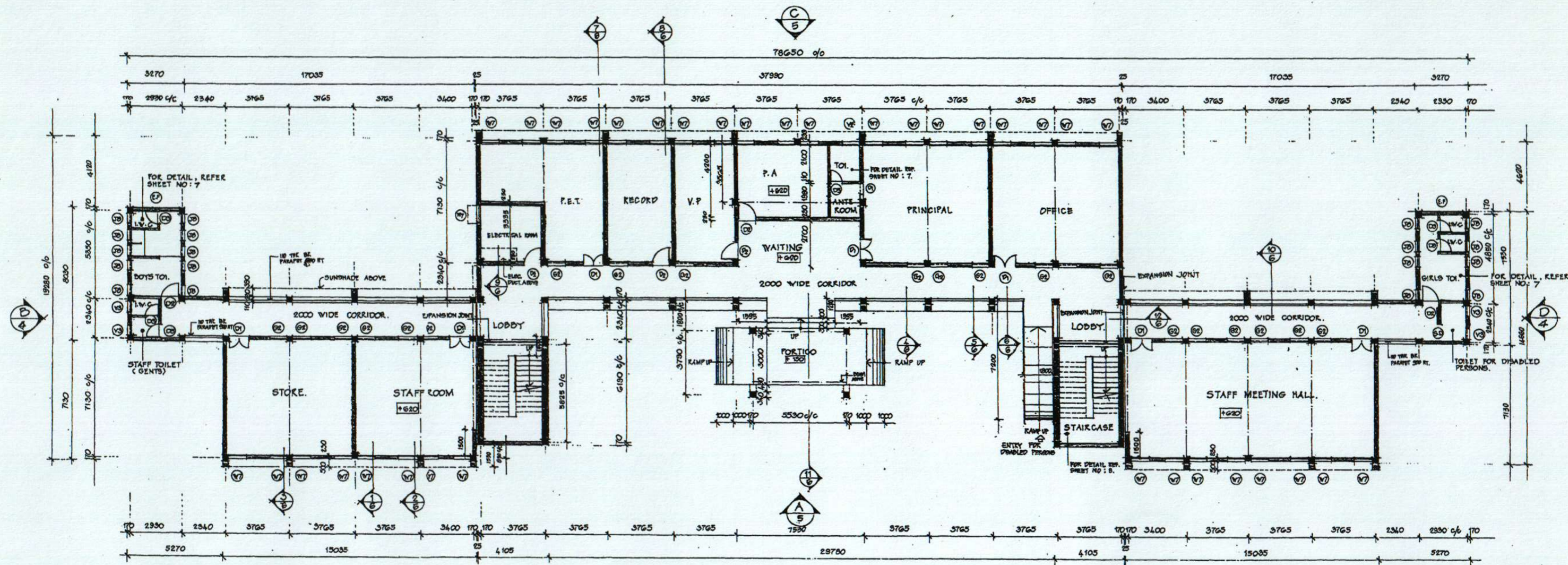
CLASS ROOM



PLAY GROUND



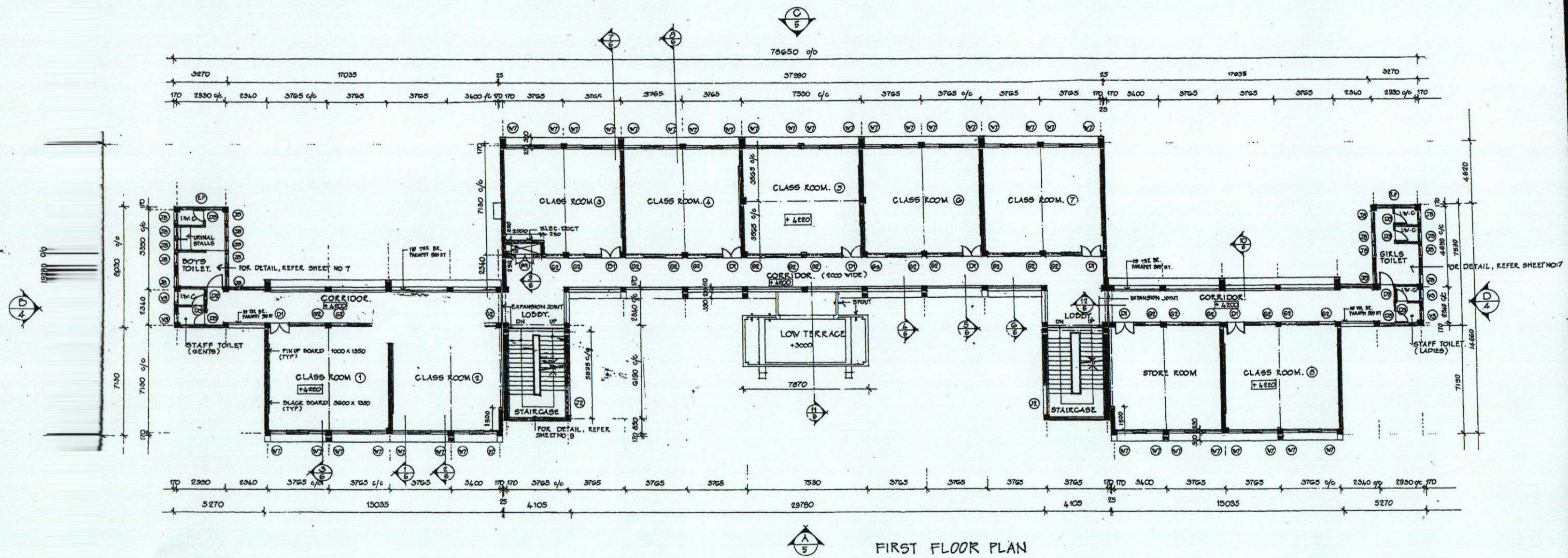
BUILDING MASTER PLAN



GROUND FLOOR PLAN

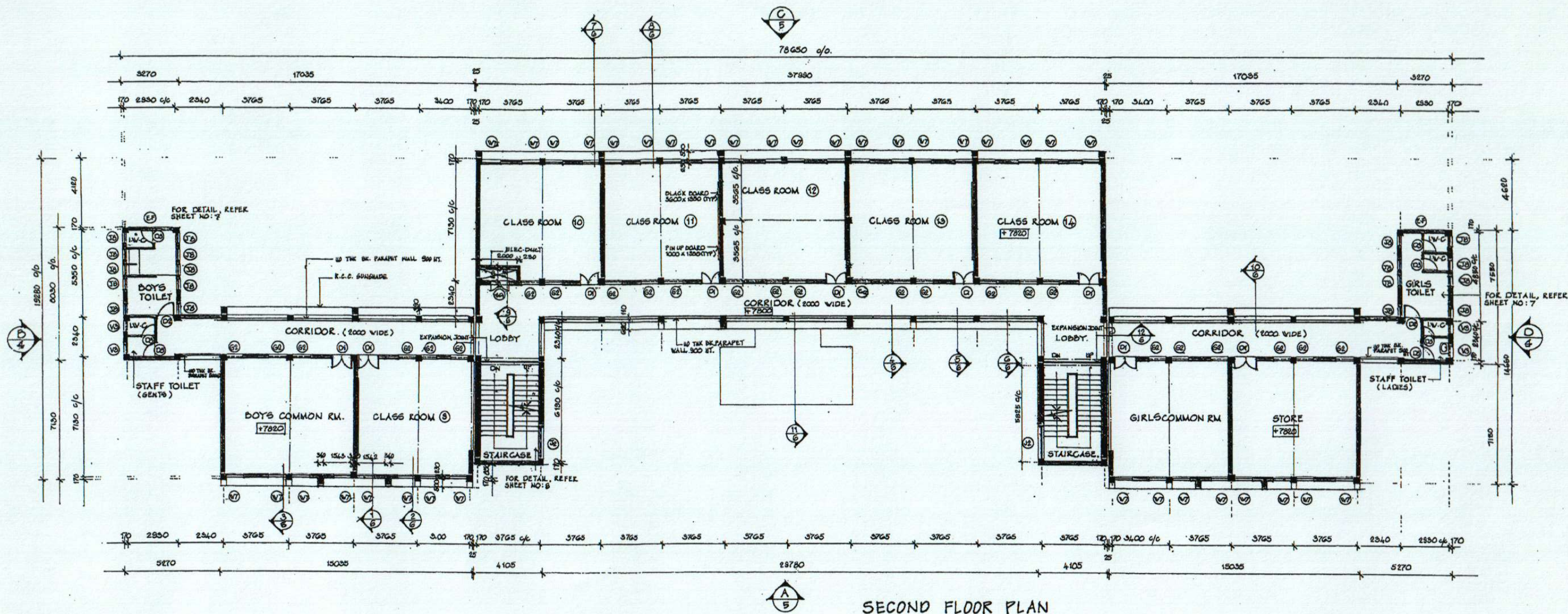
ARTS COLLEGE AT MADAGADIPET, PONDICHERRY.

ARCHITECTURAL WING, P.W.D., PONDICHERRY.



ARTS COLLEGE AT MADAGADIPET, PONDICHERRY.

ARCHITECTURAL WING, PWD., PONDICHERRY.



ARTS COLLEGE AT MADAGADIPET, PONDICHERRY.

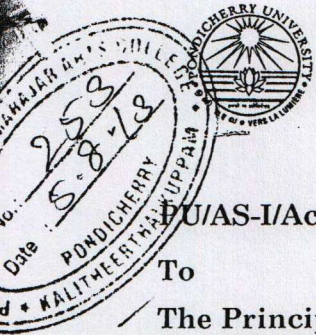
ARCHITECTURAL WING, PWD., PONDICHERRY.

AFFILIATION ORDERS

PONDICHERRY UNIVERSITY
(A CENTRAL UNIVERSITY)

Dr.J.SAMPATH
REGISTRAR (i/c.)

Administrative Building
R. V. Nagar, Kalapet
Puducherry 605 014
Phone No. 0413-2654202



PU/AS-I/Aca-2/35-Vol.II/2000/PKGAC/143

29.07.2013.

To

The Principal
Perunthalaivar Kamarajar Arts College
Kalitheerthalkuppam
Puducherry – 605 107.

Sir,

Sub: Pondicherry University – Extension of Provisional Affiliation for 3 UG courses for the academic year 2013-14 in Perunthalaivar Kamarajar Arts College, Puducherry - Orders issued – Reg.

- Ref:** 1. Inspection Committee Report dated 01.03.2013.
2. Our letter No. PU/AS-I/Aca.2/35-Vol.II/2000/PKAC/33, dated 12.03.2013.
3. Your letter No.334/PKACK/Aca./2009-10, dated 22.04.2013.
4. Our letter No.PU/AS-I/AS-2/35-Vol.II/2000/PKAC/85, dated 30.04.2013.
5.Letter No.35689/H&T.Edn./E11/2012, dated 13.06.2013, from the Secretary (Edn.), Govt. of Puducherry.
6. Your letter No.334/PKACK/Aca./2009-10, dated 08.07.2013.

-x-

With reference to the above, I am directed to convey the approval of the University for grant of Extension of Provisional Affiliation to the following courses for the academic year 2013-2014, in Perunthalaivar Kamarajar Arts College, Puducherry with intake noted against each, **subject to rectification of all deficiencies.**

Sl.No.	Name of the Course	Approved Intake for 2013-14
1	B. Sc. (Mathematics)	44
2.	B.Com.,	30
3.	B.C.A.,	30

- (i) The College should fulfill all the affiliation conditions as stipulated in our letter dated 12.03.2013 (Ref.2) and as undertaken to comply with in the undertaking dated 05.07.2013 (Ref.6).
- (ii) The observations of the inspection committee that have been agreed to be implemented should be complied.
- (iii) Surprise checks may be conducted to ensure that all compliance reported have been actually taken care. In case, the same is not found, the University reserves the right to withdraw the affiliation without further notice.
- (iv) In case of violation of any conditions of the University, the affiliation would be withdrawn and the college alone would be responsible for all consequences in this regard.

This extension of provisional affiliation shall be valid only for a period of one academic year i.e. 2013-2014. Application for provisional affiliation for new course(s) / seat increase, if any, for the academic year 2014-2015 should reach the Registrar, Pondicherry University on or before 1st October 2013 and request for renewal for the academic year 2014-2015 shall be made before 7th January, 2014.

Yours faithfully,

(J. SAMPATH)
REGISTRAR I/C

PONDICHERRY UNIVERSITY

S. LOGANATHAN
REGISTRAR

Administrative Building
R.V. Nagar, Kalapet
Puducherry 605 014
Phone: 0413-2654202



No.PU/AS-I/Aca-2/35-Vol.II/2000/PKGAC/88

15.06.2011.

Speed post

The Principal

Perunthalaivar Kamarajar Govt.Arts College
Kalitheerthalkuppam
Puducherry - 605 107.

Sir,

Sub: Pondicherry University – Grant of Permanent Affiliation for 2 UG Courses B.A. (Functional Tamil) and B.B.A. (Tourism and Travel Management) in Perunthalaivar Kamarajar Govt. Arts College, Kalitheerthalkuppam, Puducherry from the academic year 2011-2012 – Orders issued – Reg.

- Ref:** 1. Your application dated 20.09.2010.
2. Our letters of even No.PU/AS-I/Aca-2/35-Vol.II/2000/PKGAC dated 19.01.2011, 14.02.2011, 29.03.2011 and 06.05.2011.
3. Your letters of even No.84/PKACK/Aca./Per.Affi./2010-11/277 dated 31.01.2011, 09.03.2011, 08.04.2011 and 30.05.2011.

With reference to the above, the approval of the University is hereby accorded for Permanent Affiliation to the following 2 UG courses in Perunthalaivar Kamarajar Govt. Arts College, Puducherry for a period of 5 years from the academic year 2011-12, with intake as noted against each:

Permanent Affiliation from 2011-12 to 2015-16

Sl.No.	Name of the Course	Intake
1	B.A. Functional Tami	44
2.	BBA (Tourism & Travel Mgt.)	33

The College should fulfill all the affiliation conditions as stipulated in our letter dated 06.05.2011 (Ref.2) and as undertaken to comply with, in its undertaking dated 30.05.2011 (Ref.3).

Surprise checks may be conducted to ensure that all compliances reported have been actually taken care. In case, the same is not found, the University reserves the right to withdraw the affiliation without further notice.

S. Loganathan ..2/-

This permanent affiliation shall be valid only for a period of five academic years i.e. up to 2015-2016. Request for renewal for the academic year 2016-2017 shall be made before 7th January, 2016.

Yours faithfully,


(S. LOGANATHAN)
REGISTRAR.

10


No. 120
J. K. KAMAR
11a

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)

UGC Website: www.ugc.ac.in

F. No. 8-248/2011 (CPP-I/C)



ज्ञान-विज्ञान विमुक्तये
SPEED POST

बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

July, 2011

The Registrar,
Pondicherry University,
Puducherry – 605 014,
Pondicherry.



12 AUG 2011

Sub: - Recognition of College under Section 2 (f) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter No. 84/PKAC/Aca./2(f)&12(B)/2010-11 dated 18.05.2011 received from the Principal, Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry – 605 107 on the above subject and to say that it is noted that the following college is **aided** and **temporarily** affiliated to **Pondicherry University**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head '**Non-Government** Colleges teaching upto **Bachelor's Degree**':-

Name of the College	Year of Establishment	Remarks
Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry – 605 107.	1998-99	The College does not fulfill the requirement of permanent affiliation. Therefore, the College is not eligible to receive Central assistance under Section 12 (B) of the UGC Act, 1956.

The Indemnity Bond and the other supporting documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

(Uma Bali)
Under Secretary

Copy to:-

1. The Principal, Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry – 605 107.
 2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi – 110 001.
 3. The Secretary (Education), Andaman & Nicobar Islands Administration, Secretariat, Port Blair – 744 101, (Andaman and Nicobar).
 4. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
- Publication Officer (Website-UGC), New Delhi.
Action Officer (F.D.-III Section), U.G.C., New Delhi
Sections, U.G.C, New Delhi.

E. 1 file.

(Sunita Gulati)
Section Officer

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627



ज्ञान-विज्ञान विमुक्तये
SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in

No. 8-248/2011 (CPP-I/C)

The Registrar,
Pondicherry University
Puducherry - 605 014
Puducherry

11 APR 2014

Sub: - Declaring a College fit to receive Central Assistance under Section 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter no. 84/PKAC/Aca./2(f)&12(b)/2010-11/308 dated 02.01.2014 received from the Principal, Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry - 605 107, Pondicherry on the above subject and to say that it is noted that the following college is **aided and permanently affiliated to Pondicherry University, Puducherry.** The college is already included under Section 2 (f) of the UGC Act, 1956 vide this office letter of even No. dated 12.08.2011. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 12 (B) of the UGC Act, 1956 under the head 'Non-Government Colleges teaching upto Bachelor's Degree':-

Name of the College	Year of Establishment	Remarks
Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry - 605 107, Pondicherry.	1998	The College is now declared fit to receive Central assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

(Charan Dass)
Under Secretary

Copy to:-

1. The Principal, Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry - 605 107, Pondicherry.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi - 110 001.
3. The Secretary (Education), Andaman & Nicobar Islands Administration, Secretariat, Port Blair - 744 101, (Andaman and Nicobar).
4. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
5. Publication Officer (Website-UGC), New Delhi.
6. Section Officer (F.D.-III Section), U.G.C., New Delhi.
7. Guard file.

Sunita
(Sunita Khanna)
Section Officer

AUDIT STATEMENT
2012-2013

PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kaliteerthalkuppam, Puducherry - 605 107.

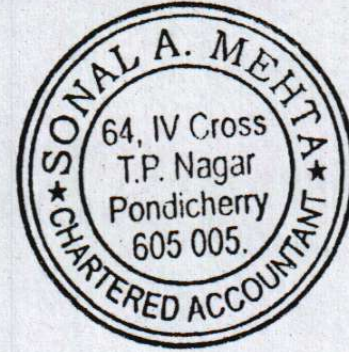
BALANCE SHEET AS ON 31st MARCH 2013

LIABILITIES	Rs.	Rs.	ASSETS	Rs.	Rs.
GENERAL FUND:			FIXED ASSETS		
Opening Balance	1,736,586		(as per annexure)		262,890
Less: Excess of expenditure over income	26,864		CURRENT ASSETS, LOANS AND ADVANCES:		
	1,709,722		ADVANCES:		
Add: Prior period adjustments	81,612	1,791,334	CPF Advance	83,770	
			Stock of Postage Stamps	1,369	
CURRENT LIABILITIES:			Festival Advance	10,500	95,639
Students Caution Deposit	8,800		Closing Balances:		
Students Medical Assistance Fund	1,760	10,560	Cash in hand		44,000
			Cash at Bank:		
			State Bank of India SB A/c. 31053943432	1,333,124	
			Puduvai Bharathiar Grama Bank	66,241	1,399,365
		1,801,894			1,801,894

[Handwritten Signature]

PRINCIPAL
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kaliteerthalkuppam, Puducherry- 605 107.

Sonal A Mehta



M.No. 208609


[Handwritten Signature]

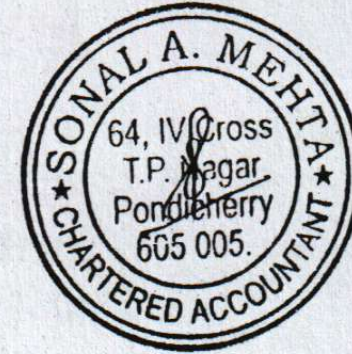
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

Kalitheerthalkuppam, Puducherry - 605 107.

Fixed Assets cum Depreciation Statement as at 31st March 2013

Block of Assets	WDV as on 01.04.2012	Additions Before 30.09.12	Additions After 30.09.12	Total	Rate of Deprn	Deprn for the year	WDV as on 31.03.2013
Battery	294	-	5,300	5,594	15%	442	5,152
Computer	13,208	-	-	13,208	60%	7,925	5,283
Furniture & Fittings	188,616	-	-	188,616	10%	18,862	169,754
Library Book	4,449	-	-	4,449	60%	2,669	1,780
Sports Equipments	29,140	-	-	29,140	15%	4,371	24,769
UPS	3,392	-	-	3,392	15%	509	2,883
Water Purifier	49,773	-	-	49,773	15%	7,466	42,307
Fax Machine	960	-	-	960	15%	144	816
Board	-	9,870	-	9,870	15%	1,481	8,389
Office Equipments	-	-	1,900	1,900	15%	143	1,757
Total	289,832	9,870	7,200	306,902		44,012	262,890


PRINCIPAL
 PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
 Kalitheerthalkuppam, Puducherry- 605 107.



PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kaliteerthalkuppam, Puducherry - 605 107.

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD FROM 01.04.2012 TO 31.03.2013

RECEIPTS	AMOUNT Rs.	PAYMENTS	AMOUNT Rs.
o Opening Balance		By Salaries & Allowances	9,542,438
Cash-in-hand	35,000	" Pay Arrears	850,978
" Cash at Bank:		" Bonus	17,270
State Bank of India SB A/c. 31053943432	1,320,319	" CPF	537,340
" Grant from PONSHE	11,983,000	" Leave Salary and Pension Contribution	99,424
" Admission Fees	270,388	" TA/DA	198,918
" Fees Collected - Aluminium Association	5,050	" Children Education Allowance	52,470
" Fees Collected - Parents Teacher Association	21,775	" Wages & Honorarium	120,700
" Fine	5,660	" Hire Charges	40,667
" Rent from University	10,000	" Parents Teacher Association Expenses	2,691
" Bank Interest	29,645	" Registration Fees to University	6,840
" Exam Fees Collected	411,535	" Matriculation Fees to University	3,078
" Scholarship from AD Welfare	186,745	" Sports Fee Paid to University	11,875
" Scholarship from TN Govt.	5,405	" University Development Fees	23,750
" Exam Remuneration	111,019	" Recognition Fees to University	12,825
" NSS Programme	63,750	" Inspection Fees Paid to University	62,000
" Sale of Application Forms	30,900	" Affiliation Fund Paid to University	30,000
" Students Caution Deposit	8,800	" Pooja Expenses	792
" Students Medical Assistance Fund	1,760	" Bank Charges	1,470
" Recovery of Festival Advance	16,500	" Cash Handling Charges	3,675
" Miscellaneous Fees	85,900	" Postage & Stamps	2,000
		" Electricity Charges	145,807
		" Telephone Charges	18,490
		" Printing & Stationery	25,719
		" Security Charges Paid	262,200
		" Books & Periodicals	31,954
		" Office exps	27,450
		" Other exps	12,606
		" Labour Charges	11,550
		" Garden Maintenance	2,680
		" Fuel Charges	42,566
		" Repairs & Maintenance	45,781
		" Vehicle Maintenance	17,902
		" Vehicle Insurance	5,924
		" Computer Maintenance	2,350
		" Annual Day Expenses	35,000
		" Exam Fees paid to University	411,535
		" Scholarship - AD Welfare	191,550
		" Scholarship from TN Govt.	5,405
		" Exam Remuneration	115,396
		" NSS Programme	63,750
		" Application Fee paid to CAPASC	30,900
		" Festival Advance Paid	15,000
		" Board Purchase	9,870
		" Fan Purchase	1,900
		" Battery Purchase	5,300
		" Closing Balance	
		" Cash-in-hand	44,000
		" Cash at Bank:	
		State Bank of India SB A/c. 31053943432	1,333,124
		Puduvai Bharathiar Grama Bank	66,241
	14,603,151		14,603,151

[Handwritten signature]

Sonal A Mehta
SONAL A. MEHTA
64, IV Cross

PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

Kaliteerthalkuppam, Puducherry - 605 107.

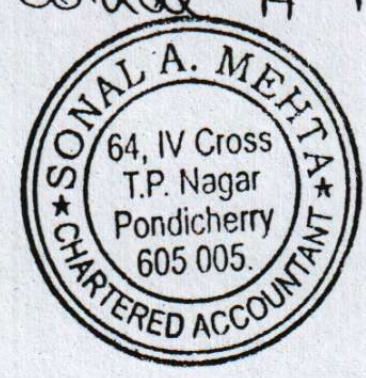
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2013

EXPENDITURE	AMOUNT Rs.	INCOME	AMOUNT Rs.
Salaries & Allowances	9,542,438	By Grant from PONSHE	11,983,000
Pay Arrears	850,978	" Admission Fees	270,388
Bonus	17,270	" Fees Collected - Aluminium Association	5,050
CPF	537,340	" Fees Collected - Parents Teacher Association	21,775
Leave Salary and Pension Contribution	99,424	" Fine	5,660
TA/DA	198,918	" Rent from University	10,000
Children Education Allowance	52,470	" Bank Interest	29,645
Wages & Honorarium	120,700	" Excess of expenditure over income	26,864
Hire Charges	40,667		
Parents Teacher Association Expenses	2,691		
Registration Fees	6,840		
Matriculation Fees	3,078		
Sports Fee Paid to University	11,875		
University Development Fees	23,750		
Recognition Fees	12,825		
Inspection Fees Paid to University	62,000		
Affiliation Fund Paid to University	30,000		
Pooja Expenses	792		
Bank Charges	1,470		
Cash Handling Charges	3,675		
Postage & Stamps	1,190		
Electricity Charges	145,807		
Telephone Charges	18,490		
Printing & Stationery	25,719		
Security Charges Paid	262,200		
Books & Periodicals	31,954		
Office exps	27,450		
Other exps	12,606		
Labour Charges	11,550		
Garden Maintenance	2,680		
Fuel Charges	42,566		
Repairs & Maintenance	45,781		
Vehicle Maintenance	17,902		
Vehicle Insurance	5,924		
Computer Maintenance	2,350		
Annual Day Expenses	35,000		
Depreciation	44,012		
	12,352,382		12,352,382

[Handwritten Signature]

PRINCIPAL
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Kaliteerthalkuppam, Puducherry- 605 107.

Sonal A Mehta



M.No. 208609

APPROVED STAFF LIST

PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
Particulars of Teaching Staff (As on 20.07.2014)

S. No	Name of the faculty	Designation	Qualification	Experience
Department of Mathematics				
1	Dr.S.Coumaressane	Asst. Prof.	M.Sc., M.Phil., Ph.D with GATE,NET(CSIR)	11years 03Months
2	Dr.V. Indira	Asst. Prof.	M.Sc., M.Phil., Ph.D	12 years
3	Dr. G.Rajmohan	Asst. Prof.	M.Sc., B.Ed, M.Phil., Ph.D	15 years
4	Miss. J. Udayageetha	Asst. Prof.	M.Sc., M.Phil., PGDCA with GATE,SET	2 years
5	*Mr. V.C. Kalimuthu	Asst. Prof.	M.Sc. with SET	3 Years 10Months
Department of History				
6	Mr. P. Sadish	Asst. Prof. & Head	M.A., M.Phil with NET	13 Years
Department of French				
7	Mrs.P.Bhuvanewary	Asst. Prof. & Head	M.A., M.Phil., Ph.D(Pursuing)	7 Years
Department of Tamil (Functional Tamil)				
8	Dr. T. Anbuchselvan	Asst. Prof. & Head	MA, MA(Ling.), MA(Socio.), Ph.D. with NET	06 Years
9	Dr. N.J. Saravanan	Asst. Prof.	MA, MA(Eng.), Ph. D with NET –JRF	05 Years +04 Years (Research)

10	Dr. T. Amudhan	Asst. Prof.	MA, MA(Ling.), M.Phil., Ph. D	05 Years +03 Years (Research)
11	Dr. G. Savundravalli @Sudha	Asst. Prof.	MA, MA(Ling.), M.Phil., Dip. in Anthro,DMA Ph.D., with NET	07 Years
12	Ms. R. Vishalakshi	Asst. Prof.	MA. M. Phil., Ph. D.(Pursuing) with NET	12 Years
13	*Dr. B. Kupuswamy	Asst. Prof.	MA, M. Phil., Ph.D., with NET	07 Years
Department of Tourism				
14	Mr.Z. Nihmathullah	Asst. Prof. & Head	M.T.A., M.Phil., PGDTA., PGDCA with NET	10 Years
15	Dr. Sabu K Thankappan	Asst. Prof.	M.T.A., M.Phil., Ph.D	6 Years
16	Dr.I. Kathirvel	Asst. Prof.	M.T.A., M.Phil., Ph.D.	8 Years
17	*Dr. M. Kanthan	Asst. Prof.	M.T.A., M.Phil., PGDEM., Ph.D.	4 Years
Department of Computer Application				
18	Gayathiri.P	Asst. Prof. & Head	M.C.A., M.Phil Ph.D(Pursuing) with SET	12 Years

19	*R.Muthamizhan	Asst. Prof.	M.C.A., M.Phil	7 Years
20	*R.Jeevangan	Asst. Prof.	M.C.A., M.Phil.	6 Years
21	*R. Senthil Vadivoo	Asst. Prof.	PGDCA, M.Sc.,(CS) M.C.A., M.Phil,(CS)	7.5 Years
22	*T. Sathiya	Asst. Prof.	M.Sc., (CS) M.Tech.(CSE)	4 Years
23	*J. Vijayarathy	Asst. Prof.	M.Sc.,(CS) M.C.A., M.Phil.	2 Years
Department of Commerce				
24	*G.Arunmozhi	Asst. Prof.& Head	M.Com., M.Phil., MBA with SLET	14 Years
25	*C.Chandrakasan	Asst. Prof.	M.Com., M.Phil., With NET,	2 Years
26	*Dr. P.Buvaneswari	Asst. Prof.	M.Com., M.Phil, Ph.D.	2 Years
27	*A. Albert Joseph Raj	Asst. Prof.	M.Com., B.Ed. M.Phil., with NET,	7 Years
28	*Treesa Viviyan	Asst. Prof.	M.Com., M.Phil.,	4 Years
Department of English				
29	P.Arularasi	Asst. Prof	M.A., M. Phil, Ph.D(Pursuing)	6 Years 6 Months
30	V. Vaideki Vanny	Asst. Prof	M.A., M.Phil With SLET	15 Years
31	*N. Rajeswari	Asst. Prof	M.A., M.Ed, M.Phil, Ph.D(Pursuing)	6 Years
Department of Physical Education				
32	*Dr. R.Sendhil	Director of Physical Education & Sports	MLIS., M.P.Ed., M.Phil.,Ph.D., PGDY, PGDFM., PGDHFLM., UGC(NET)	1 Year

NAAC - PREPARATION OF SELF STUDY REPORT

STEERING COMMITTEE

CHAIR PERSON

Dr. P. Nallasamy, Principal.

CO-ORDINATOR

Dr. V. Indira, Asst. Professor, Department of Mathematics.

MEMBERS

CRITERION I & II - CURRICULAR ASPECTS & TEACHING, LEARNING AND EVALUATION

1. **Ms. P. Bhuvaneshwari**, Asst. Professor & Head, Department of French.
2. Mr. P. Sadish, Asst. Professor & Head, Department of History.
3. Mr. Z. Nihmathullah, Asst. Professor & Head, Department of Tourism.
4. Ms. G. Arunmozhi, Asst. Professor & Head, Department of Commerce.

CRITERION III & IV - RESEARCH, CONSULTANCY AND EXTENSION & INFRASTRUCTURE AND LEARNING RESOURCES

1. **Ms. P. Gayathiri**, Asst. Professor & Head, Department of Computer Applications.
2. Dr. S. Coumaressane, Asst. Professor & Head, Department of Mathematics.
3. Ms. V. Vaideki Vanny, Asst. Professor, Department of English.
4. Mr. V. Anbarasan, Asst. Librarian.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

1. **Dr. G. Rajmohan**, Asst. Professor, Department of Mathematics.
2. Dr. G. Savundravalli @Sudha, Asst. Professor, Department of Tamil.
3. Mr. V.C. Kalimuthu, Asst. Professor, Department of Mathematics.

CRITERION VI & VII - GOVERNANCE, LEADERSHIP AND MANAGEMENT & INNOVATIONS AND BEST PRACTICES

1. **Ms. J. Udayageetha**, Asst. Professor, Department of Mathematics.
2. Dr. Sabu K. Thankappan, (Coordinator, IQAC), Asst. Professor, Department of Tourism.

PROFILE OF THE DEPARTMENTS

All Heads of the Departments

NET - TECHNICAL COMMITTEE

Ms. P. Gayathiri, Head, Department of Computer Applications.