



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE**

**Puducherry
Puducherry
605107**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE Puducherry Puducherry 605107	
2.Year of Establishment	1998	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	5	
Departments/Centres:	5	
Programmes/Course offered:	5	
Permanent Faculty Members:	18	
Permanent Support Staff:	5	
Students:	800	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Rural Background 2. Spacious premises 3. Proactive sports activities	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 22-03-2022 To : 23-03-2022	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. S C BAGRI	FormerVice Chancellor,HIMGIRI ZEE UNIVERSITY
Member Co-ordinator:	DR. GOVERDHAN KHADEKAR	Professor,RTM Nagpur University Nagpur
Member:	DR. HETAL MEHTA	Principal,Swami Sahajanand College of Commerce Management
NAAC Co - ordinator:	Dr. Darikhan Kamble	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

The college is running 05 UG programs. The institute follows the curriculum prescribed by the Pondicherry University. The college follows Choice Based Credit System (CBCS) under the purview of the norms laid down by the UGC and the affiliating university. The Continuous Internal Evaluation (CIE) system is in place which qualitatively and quantitatively assesses each and every student's progress and performance. The Tutor-Ward mentoring system is being practiced. However the mentor- mentee system should be strengthened. Academic Calendar includes curricular & a Co-curricular activity is prepared before the commencement of academic session as per the university guidelines. The record of the same needs to be maintained properly by the college. The institute still needs to develop effective utilization and functioning of the academic labs like Computer lab and Language lab. Each faculty member maintains students' attendance register for individual subject. The feedback system is maintained through online mode and analysis of the same is being done accordingly. Faculty/student updates themselves through programs like online NPTEL/SWAYAM online courses. The internal marks are displayed before the commencement of end-semester examination, giving weightage to all the components of the internal examination. IQAC has to be more proactive. The college has limitation in integrating cross cutting issues like gender, environmental consciousness, sustainability, human values and professional ethics in the curriculum; however NSS plays an active role in these cross-cutting issues.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Admissions are granted on the basis of merit and as per rules laid down by the university and the state government. Merit list is announced and reservation quota is followed. There is a need to give priority to get internet connectivity and emphasis on the usage of internet facility by the faculty and the students needs attention. Program outcomes, program specific outcomes and course outcomes for all programmes offered by the institution are stated and displayed on the college website and communicated to teachers and students, however their attainment or the extent of its attainment has no validated records. The college needs to evaluate these on a regular interval. The institution needs to sharpen the mentoring system of students for identifying the academic capabilities and problems of the students and extends academic and moral support based on the needs and requirements. The college needs to develop some initiatives to introduce critical thinking and problem-solving pedagogy, to enhance the effectiveness of teaching-learning process. Course wise seminars have been arranged for UG students and are the integral part of their teaching skills. The Examination Grievance Cell is constituted to redress the examination related grievances in a time-bound and in a systematic way. The college needs to work hard to engage in more impactful extension activities.

The college needs to deals with the proper mechanism of identifying the students in two categories i.e. slow learners and advanced learners. However Proper one-to-one interaction with the teachers needs to encouraged for the enhancement of learning process in the slow learners and making advanced learners to excel more in their academia by asking them to work on live projects. In order to boost up the hidden talents of enrolled students, the faculty members encourage the students from time to time. The Program outcomes are needs to evaluate by the feedback received from the students, alumni and parents all together. The course outcomes are needs to measure through the performance of the students in the Internal and End-Semester Examinations.

There are 31 teachers out of which 21 hold Ph.D., NET/SET qualification and remaining four person have obtained M. Phil. Degree. The institution needs to use extensively different modes of ICT and ensure completion of the courses from time to time.

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Research Publications and Awards
3.3	Extension Activities
3.3.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.4	Collaboration

Qualitative analysis of Criterion 3
<p>The institution lacks research environment. There are neither minor nor major research projects undertaken by the faculty members. Teachers have published very few research papers however, they must be encouraged to publish research papers in peer reviewed, UGC care List, Scopus and refereed journals. There is a need to have more research workshops and faculty development training in this direction and to encourage them to take up research projects. Funds are not received for research projects during the last five years by the college and no attempt was made by the faculty members to seek funds from statutory bodies as well as from other funding agencies. The college needs to start IPR cell and to create an eco-system for innovations including an Incubation Centre. IQAC needs to organise training programmes in this direction by inviting subject experts to train them in entrepreneurship engagements and student start ups as most of the students have expressed their interest in to involve themselves into skill based courses and business activities. Swachh Bhrat Abhiyanand and blood donation camps are organised to sensitise students about social issues. However no significant effort has been made for striking collaborations of any kind. Through NSS and NCC, major extension and outreach activities are to be undertaken by the college and students should attend the annual NSS camps where they should be sensitized to social issues and development.</p>

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college is having Computer lab with 40 systems along with UPS for the students to do practical and demonstrations which enhance learning process. College has Language lab with 15 terminals to help the rural students and to make them articulated in conversational English. However these facilities are not sufficient. The language lab needs to be strengthened by the faculty members of the institute. More class rooms with good ICT facilities and Computer lab with upgraded version are required. The institute may start separate Boys and Girls Hostel to cater the rural student's needs. The college has infrastructural facility for teaching learning including 15 classrooms out of which 05 classrooms are ICT enabled along with Library, and play ground facilities. CCTV has been installed in college to monitor and to ensure discipline in the Institution. It is also needed to updates frequently its IT facilities including Wi-Fi. The college has a very small sport store where all the sports materials and equipment are kept under the supervision of Physical Education Instructor.

The college has provided facilities for the students to participate in sports and games at the College, University, District, State and National level Competitions. A few students represented the college at the state and National level. The college also organizes various sports and games in the campus. Outdoor and Indoor games facilities available in the campus and are effectively used by the students and faculty members during and after the college hours. The institute is having partially automated library and books are issued to the students. A college library houses 8412 books, 06 magazines and 01 journal of Management Studies and 07 news papers. The book needs to be properly maintained in different bookshelves according to the DDC method. The space of the library and reading room is insufficient. The library is also equipped with audiovisual items, lots of e-journals through NLIST (INFLIBNET) offering online access to support the academic programmes of the college as well as the teaching faculties. The college has to set up a student council and representation of students on the council should actively participate for the strengthening of the academic affairs of the college. Alumni association needs to be registered, strengthened, and structured and facilities like rooms etc be allotted and the constitution be displayed. There should be the separate allocation in the budget for the maintenance of the campus infrastructure.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

During the last five years maximum students were benefited by scholarships and freeships provided by the State Government. The institute needs to expand their activities to prepare students in Soft skills, Conversational Language and tried to develop other life skills including Yoga, physical fitness, health and hygiene etc. Students participate in large number of inter-collegiate festivals and competitions and college actively supports that. Apart from the teaching activities, students are assigned various responsibilities as member in Fine Arts, Sports Committee, NSS, NCC, Anti-Ragging Committee, Discipline Committee, etc.

Alumni Association is not functioning in the College and this Alumni Association needs to contribute significantly to the development of the college through financial and non-financial means. There is evidence that the students are joining institution for higher education is good. Sports and Cultural activities are encouraged. The institutional committees/bodies need to have more gender balancing student representation for its effective functioning.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

College needs to promote a culture of decentralized and participative management. PONSHE provides efficacious leadership. Different bodies of the institute are functioning efficiently but needs to project such events through proceedings. The college needs to support staff members for taking up minor and major research projects and to undertake research based teaching. Their achievements are to be highlighted to encourage others to follow. The institute has made the provision for appraisal system for teaching but no promotion has been made by the Government since long. Periodical audit be undertaken regularly. The college is making efforts for resource mobilization but more efforts are needed. IQAC needs to be more pro-activate in terms of systematic planning and execution of quality initiatives. The college needs to conduct training programme for Non-teaching staff more often. The institution is committed to comply with the Government guidelines in respect of collection and disbursement of funds. The institution needs to set up a mechanism to seek the feedback of different stakeholders namely students, parents, employers and alumni. Internal Quality

Assurance cell needs to be more democratic and inclusive in decision making.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has a system for the disposal of waste. The institution needs to make separate arrangements for liquid and e-wastes; safety and security measures are well taken care off in the premises of the institute. Grievance redressal cell and anti-ragging cell are present and monitoring the students on the campus but minutes of the meeting is not reordered properly.

The institution displays sensitivity towards social issues like environmental education and hygiene. Rain water harvesting measures were observed. Institution conducts local festivals and birth / death anniversaries of the great Indian personalities. The NSS unit also organizes an awareness rally related to environmental protection, cleanliness program under Swachh Bharat Mission and a 7 –day camp in the surrounding areas are good practices noticed.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength:

- The college caters a large number of rural background students in higher education
- Virtual Learning through NPTEL Courses
- Beneficial to ST and OBC students
- Sufficient land for Expansion
- Good number of Gold Medallist students
- Good number of girls students from rural area

Weaknesses:

- No certificate courses, Add-on Course and Value Added Programmes
- No industry oriented special courses
- No Research culture was noticed
- Campus placements is negligible
- Absence of effective Alumni network

Opportunities:

- There is a scope for introduction of more post graduate and skill enrichment courses for the benefit of the rural students
- Integration of ICT in all processes of the college will help in better management of academic, administrative and other processes
- To upgrade technical and digital infrastructure
- To increase the number of books in the library

Challenges:

- Socio-economic backward condition of students
- Students Placements
- Offering College Transport Facilities to students
- Introducing English language as a medium of Communication
- To obtain Research Grants to pursuing research projects

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- To Start Post Graduate programmes in Computer Science, Commerce and Mathematics
- To Strengthen library and sports facilities
- To activate the Alumni Association
- To Motivate for faculty to undergo faculty development programmes and undertake more research projects and writing research papers
- To start remedial classes for slow learners
- To start good canteen facilities
- To make suitable arrangements of hygienic girls common room

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. S C BAGRI	Chairperson	
2	DR. GOVERDHAN KHADEKAR	Member Co-ordinator	
3	DR. HETAL MEHTA	Member	
4	Dr. Darikhan Kamble	NAAC Co - ordinator	

Place

Date

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